

Business Licensing & Regulatory Services East York Civic Centre 850 Coxwell Avenue, 3rd Floor Toronto, ON M4C 5R1

## **NOTICE REGARDING CRIMINAL BACKGROUND CHECKS**

A **Criminal Record and Judicial Matters Background Check (Level 2)** is mandatory when making a new application or may be a requirement upon renewal for a Business Licence in the City of Toronto.

Criminal Record and Judicial Matters Background Checks can be obtained from a Canadian Police Service

## Please note:

• Checks completed by a third party agency <u>will not</u> be accepted. Must be obtained directly through a Canadian Police Service.

• Fingerprints <u>will not</u> be accepted. Fingerprints, must be taken to a local police station to request a Criminal Record and Judicial Matters Check.

• RCMP checks will not be accepted unless you reside outside the Province of Ontario

• Checks with an issue date greater than 280 days will not be accepted.

Police Service	Location Headquarters	Contact Information *
Peel Regional Police	7150 Mississauga Rd Mississauga, ON L5N 8M5	Phone: (905) 453-2121 ext: 2635 (Mississauga) ext: 4390 (Brampton) <u>www.peelpolice.on.ca</u>
York Regional Police	47 Don Hillock Dr Aurora, ON L4G 0S7	Phone: 1-866-876-5423 ext: 7655 <u>www.yrp.ca</u>
Toronto Police Service	40 College Street Toronto, ON M5G 2J3	Phone: (416) 808-8244 www.torontopolice.on.ca
Durham Regional Police	605 Rossland Rd. E, Box 911, Whitby, ON L1N 0B8	Phone: 1-888-579-1520 <u>www.drps.ca</u>

\*Please confirm with the Police Service for in-person locations and specific application and residency requirements. The above is provided for information only and is subject to change.

