# Consent and Declaration for Income and RGI Review

All household members 16 years of age and older must read and sign this form every year as part of the Income & RGI Review.

**I confirm that all the information given about me in this form is true and complete.**

**I understand that my household can lose its Rent-Geared-to-Income (RGI) assistance if:**

* Any member of my household gives false or incomplete information to the RGI Administrator.
* All members of my household are absent from my unit for longer than 90 days.
* All members of my household do not divest themselves of (transfer, sell, donate or give away) leased or owned residential property that is suitable for year-round use within 180 days of obtaining RGI housing or within 180 days of obtaining the property.

**I understand that my household can also lose its Rent-Geared-to-Income (RGI) assistance if I do not report to the RGI administrator within 30 days that:**

* My household composition has permanently changed.
* A member of my household has ceased to be a full-time student.
* A member of my household has started or stopped receiving social assistance,

 such as Ontario Works (OW) or the Ontario Disability Support Program (ODSP).

* A member of my social assistance benefit unit (OW or ODSP) had a permanent increase in income that caused the benefit unit to exceed their non-benefit income limit.
* A member of my household has had their income tax return reassessed or additionally assessed since my last Income & RGI Review.
* There has been any change in any member of my household's right to stay in Canada.

I understand that the City of Toronto and [fill in housing provider name] must collect and keep personal information about me. I understand that the City of Toronto and [fill in housing provider name] will use this information to decide

* if my household continues to qualify for the size of unit we live in.
* if my household continues to be eligible for RGI assistance.
* how much RGI assistance my household qualifies to receive.

I agree to allow the City of Toronto and [fill in housing provider name] to make inquiries to verify the information given about me in this Income and RGI Review with any government agency, person, or corporation including but not limited to those listed below. I consent to any person, corporation, or government agency releasing any required personal information to the City of Toronto and [fill in housing provider name], including but not limited to:

* My employer or past employers
* Banks, credit unions, investment brokerages, real estate brokerages or any other financial institution relating to any bank account, credit card, mortgage, investment, financial holding of any kind, safety deposit, assets of any nature or kind whatsoever held by me or on my behalf or by or on behalf of any of my dependent children or children temporarily in my care, alone or jointly with any other person
* Schools including public, Catholic or private schools, universities, and colleges or any other educational institution
* Service Canada including but not limited to information about Employment Insurance, Old Age Security, and Canada Pension Plan
* Landlords
* Credit bureaus or credit monitoring services
* Agencies that provide social services to me
* Co-applicants and other household members
* References listed in my application

I understand that the City of Toronto and [fill in housing provider name] may make these inquiries without notice to me and use this information for the purpose specified above. The authority to collect, use and disclose this information is provided through the *Municipal Freedom of Information and Protection of Privacy Act, 1990* (MFIPPA).

I understand that the personal information given about me in this form has been collected and may be used and disclosed under the authority and for the purposes of the *Housing Services Act, 2011* (HSA), Section 56, to determine any differences between the rent my household paid and the rent my household should have paid for the purposes of collecting that difference as a debt owed to the City of Toronto.

I understand that [fill in housing provider name] does not have to notify me before giving information on this form, or in any attached documents, to the City of Toronto or to any government or organization with which the City of Toronto may share information under the HSA.

The information on this form and any attachments may be shared as necessary with the Ontario Minister of Municipal Affairs and Housing, the Housing Services Corporation, other municipal service managers, my housing provider, and/or other housing providers and/or service providers for the purposes of making decisions or verifying eligibility for assistance under the HSA, the *Ontario Works Act, 1997*, the *Ontario Disability Support Program Act, 1997*, or the *Child Care and Early Years Act, 2014*; or as authorized by an agreement made by the City of Toronto with the governments of either Canada or Ontario, or a department, ministry, or agency of either, without further notice to me if the information is necessary for the purpose of administering, enforcing and/or conducting research relating to, a social benefit program, a social housing or RGI assistance program, the *Taxation Act, 2007*, the *Income Tax Act* (Canada) or the *Immigration and Refugee Protection Act* (Canada).

I understand that any information on this form or in any attached documents will only be shared in accordance with the HSA*,* the MFIPPA and associated regulations.

*All household members 16 years of age and older must read and sign this form.*

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Signature of household member 1 Date

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Signature of household member 2 Date

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Signature of household member 3 Date

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Signature of household member 4 Date

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Signature of household member 5 Date

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Signature of household member 6 Date

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Signature of household member 7 Date

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Signature of household member 8 Date

[fill in housing provider name] and the City of Toronto collect the personal information in this form, corresponding documents and from third parties under the legal authority of the HSA, ss 13, 42, 44, 56, 60, 174 and 176 and O Reg 367/11 including sections 23-41 of that regulation, and/or the *Residential Tenancies Act, 2006*, including sections 10, 60, 67, and 90 of that act, and the MFIPPA, ss 28, 29 and 30.

**If you have any questions or complaints about [fill in housing provider name] collecting and sharing this information, please contact the [RGI administrator name and title] at [phone number] or [address].**

**If you have questions or complaints about the City of Toronto collecting and sharing this information, please contact privacy review staff, Housing Stability Services, Shelter, Support and Housing Administration, City of Toronto at 416-392-4126 or 55 John St, 6th Floor, Toronto, ON, M5V 3C6.**