



OFFICE OF THE  
**INTEGRITY  
COMMISSIONER**  
TORONTO

**Jonathan Batty**  
Integrity Commissioner  
375 University Ave., Suite 202  
Toronto, ON M5G 2J5  
416-397-7770 | [Jonathan.Batty@toronto.ca](mailto:Jonathan.Batty@toronto.ca)

June 8, 2021

Sent via Email (No Original to Follow): [Councillor\\_McKelvie@toronto.ca](mailto:Councillor_McKelvie@toronto.ca)

Jennifer McKelvie  
Councillor, Scarborough-Rouge Park  
Toronto City Hall  
100 Queen St. W., Suite B25  
Toronto, ON M5H 2N2

Dear Councillor McKelvie:

**Re: Donation to Garden Contest**

Thank you for providing me with the Donor Declaration Forms for the above-referenced Council Member-Organized Community Event. I confirm that the donations are in compliance with Article IV (Gifts and Benefits) of the *Code of Conduct for Members of Council* and the *Council Member-Organized Community Events Policy*.

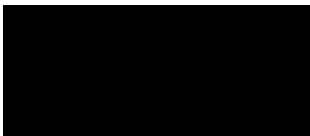
I form this view based on my review of:

1. the completed Donor Declaration Forms dated June 4 and June 5;
2. a copy of the attached event flyer; and,
3. the City of Toronto Lobbyist Registry, which confirms that the donors are not registered lobbyists.

This letter, the Donor Declaration Forms, and the event flyer will be posted on the Integrity Commissioner's website, [toronto.ca/integrity](http://toronto.ca/integrity), in accordance with the *Code of Conduct for Members of Council*.

If you have any questions about the disclosure of gifts and benefits, please do not hesitate to contact this Office.

Yours truly,



Jonathan Batty  
Integrity Commissioner

Enclosures (4):        Donor Declaration Form from Port Union Bakery dated June 5, 2021  
                             Donor Declaration Form from Greenwood Garden dated June 4, 2021  
                             Donor Declaration Form from Scarlett Ibis Restaurant dated June 4, 2021  
                             Event Flyer

c.c.:     Lesley Ruscica, Manager, Council & Support Services  
           Grace Young, Acting Deputy City Clerk, Strategic Integration and Excellence



Donor Declaration Form and Gift Disclosure Statement  
Council Member-Organized Community Event

INFORMATION TO BE COMPLETED BY DONOR

I/We, Jim Trendos, hereby solemnly declare that the  
(name of donating organization or individual)

☐ monetary donation and/or ☒ in-kind donation amount of and/or estimated\* amount of  
\$ 100.00, was donated to Council Member Jennifer McKelvie for a  
Council Member-Organized Community Event.

Description of donation: gift certificates (\$50, \$25, \$25)

Currently, to the best of my knowledge, I/we and my/our organization / group / company / association / corporation am/are not registered as lobbyists with the City, are not a client or employer of a lobbyist, or developers with any pending planning, conversion, demolition or sign variance application or bidders of any outstanding Requests for Proposals or Requests for Quotations.

I/We declare that the donation amount is given unconditionally and voluntarily. I/We understand that this is public information and will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council.

Dated (yyyy-mm-dd): June 4/2021, and signed in the City (or Town) of Toronto.

Name: Jim Trendos  
(First, Last - print name of officer or individual)

Title: Owner

Greenwood Garden  
(name of organization/group/company/association/corporation)

Signed:   
(signature of officer or individual)

6745 Kingston Rd, Toronto, ON, M1B 1G9  
(address of organization/group/company/association/corporation)

Check to request income tax receipt\*\* ☒

Information to be completed by Council Member on next page

The personal information on this form is collected under authority of the City of Toronto Act, 2006, ss. 136(c), 157 and 159, and By-Laws 1076-2006, 154-2007 and 861-2008. The information is used to ensure compliance with the Code of Conduct for Members of Council and will be made public. The information will be provided to the Office of the City Clerk and the Accounting Services Division to determine eligibility for issuance of an Income Tax Receipt. Questions about this collection can be directed to the Office of the Integrity Commissioner, 375 University Avenue, Suite 202, Toronto, ON M5G 2J5, at (416) 392-3826 or [integrity@toronto.ca](mailto:integrity@toronto.ca).



Donor Declaration Form and Gift Disclosure Statement  
Council Member-Organized Community Event

INFORMATION TO BE COMPLETED BY COUNCIL MEMBER

Donation was accepted for the following Council Member-Organized Event:

Name of Event: Garden Celebration

Date of Event (yyyy-mm-dd): July 19/2021 Event Flyer Attached ☒

Additional Information: \_\_\_\_\_

Signed by Council Member \_\_\_\_\_ Date (yyyy-mm-dd): May 4/2021

- \* The City of Toronto reserves the right to determine the reasonable market value of in-kind donations.  
\*\* Income Tax Receipts will only be issued for qualified donations. See below.

**Important Information**

This form will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council. Forms are to be completed by all donors of cash or in-kind donations to Council Member-Organized Community Events, irrespective of dollar value. All donations in cash or in-kind will be treated as part of the annual \$10,000 limit. All donations will be accounted for in the calendar year in which they are received.

Income tax receipts shall be issued for donations of \$20.00 or more if requested. For donations in-kind, income tax receipts shall be issued if the gift provides a benefit to the City and is of a non-consumable nature. Donations in-kind of a consumable nature will not qualify for an income tax receipt.

Questions can be addressed to the Office of the Integrity Commissioner by telephone at (416) 392-3826 or at [integrity@toronto.ca](mailto:integrity@toronto.ca).

Completed and signed form, including event flyer and all other supporting documentation, should be submitted to:

Office of the Integrity Commissioner  
375 University Avenue, Suite 202  
Toronto, ON M5G 2J5

**Authority and Guidelines**

For the by-laws and guidelines covering Council Member-Organized Community Events, see the following:

- Part IV of the Code of Conduct for Members of Council.
- Executive Committee Report 22, Clause 6, titled "Report on Issues Arising Out of Operation of Members Code of Conduct and Complaint Protocol", adopted by Toronto City Council at its meeting on July 15 and 16, 2008, which lays out the Policy on Council Member-Organized Community Events.
- Constituency Services and Office Budget Policy.
- Policy on Accounting for Donations to Council-Member Organized Community Events.

Copies of the above are available at: [www.toronto.ca/integrity](http://www.toronto.ca/integrity)



# JENNIFER MCKELVIE

City Councillor  
Scarborough-Rouge  
Park  
Ward 25

Dear Neighbour,

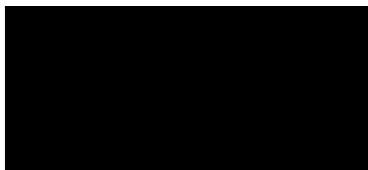
Wow, what an amazing garden! Thank you for making Scarborough – Rouge Park a more beautiful place to live!

My office is hosting a Garden Contest to recognize fantastic gardens in our community. As a recipient of this certificate, we'd like to enter you into a draw for prizes from local businesses. Prizes were donated by:

- Greenwood Garden Centre, 6745 Kingston Road
- Port Union Bakery, 287 Port Union Road
- Scarlet Ibis Restaurant, 30 Dean Park Road

If you are interested in entering our Garden contest, **please send us an email with your name and home address to [councillor\\_mckelvie@toronto.ca](mailto:councillor_mckelvie@toronto.ca) by 5:00 p.m. on July 15, 2021**. Winners of the draw will be contacted the morning of July 19.

Thank you,



Jennifer McKelvie  
Councillor, Scarborough-Rouge Park