

Business Meeting No. 6

Meeting Date: Friday, November 22, 2019

Time: 9:00 a.m.

Email: apt@toronto.ca

Location: Scarborough Civic Centre, 150 Borough Dr, Scarborough, ON M1P 4N7

Room: Council Chambers

Chair: Paul Sommerville

Contact: Hsing Yi Chao

Phone: 416-392-4697

Members Present: P. Sommerville (Chair), J. Gumbs, C. Gural, A. Radhakant, V. Scaramuzza, B. Drory, C. Gaster, S. Verkerk, R. Montgomery, S. Graves, R. Austin, N. Bronfman, H. Walsh, S. Pinto, L. Swartz, D. Boudreau, K. Kelly

Member Regrets: S. Beri, C. Daniel, J. Foot, M. Jiwan, Jonathan Ng, F. Sima

Staff Present: H. Chao, Y. Benhas, N. Ramoutar, R. Sitarski, K. Avila, A. Beppe

Time of Quorum: 8:46 a.m.

Reading of the Traditional Land Acknowledgement

Declaration of Interest under the Municipal Conflict of Interest Act

None declared

Confirmation of Public Meeting Minutes – April 11, 2019

APT 6.1 – ADOPTION OF APRIL 11, 2019 BUSINESS MEETING MINUTES

Panel Decision

The Administrative Penalty Tribunal moved to adopt the minutes of the April 11, 2019 Business Meeting.

Summary

The Administrative Penalty Tribunal Chair, Paul Sommerville, requested a motion from Panel Members to adopt the minutes of the April 11, 2019 Business Meeting.

Motions

Motion to adopt Minutes of the Public Meeting held April 11, 2019 moved by Panel Member R. Austin, seconded by Panel Member R. Montgomery (Carried).

APT 6.2 – ADMINISTRATIVE PENALTY TRIBUNAL – ORIENTATION/REFRESHER SESSIONS

Panel Decision

Orientation provided to the Administrative Penalty Tribunal Panel Members by the following presenters:

- Aretha Phillip, Manager, Public Appointments Office
- Valerie Jepson, Integrity Commissioner
- City Manager's Office (Absent – no presentation provided)

Motions

Motion to accept the presentations as information, moved by Panel Member V. Scaramuzza, seconded by Panel Member K. Kelly.

APT 6.3 – ADMINISTRATIVE PENALTY TRIBUNAL – INTEGRITY COMMISSIONER REPORT AND FINDINGS

Panel Decision

The Administrative Penalty Tribunal received information from Valerie Jepson, Integrity Commissioner, and discussions were conducted by the Administrative Penalty Tribunal regarding the *Report Regarding the Conduct of Administrative Penalty Tribunal Member Sylvia Verkerk*.

At 10:06 a.m., the Administrative Penalty Tribunal recessed the public session and reconvened at 10:25 a.m. Upon resuming, the Administrative Penalty Tribunal had discussion regarding the *Report Regarding the Conduct of Administrative Penalty Tribunal Member Sylvia Verkerk*.

Motions

Motion to go in camera at 10:06 a.m. proposed by Panel Member R. Austin (Motion withdrawn at 10:26 a.m. by Panel Member R. Austin).

Motion to adjourn to 10:25 a.m. for the purpose of reviewing the provisions respecting the Integrity Commissioner's report and in camera policy at 10:07 a.m., moved by Panel Member R. Montgomery, seconded by Panel Member S. Pinto (Carried)

Motion to adopt the information as information moved by Panel Member K. Kelly and seconded by Panel Member D. Boudreau (Carried)

APT 6.4 – ADMINISTRATIVE PENALTY TRIBUNAL – FAQ FOR MEMBERS OF THE PUBLIC

Panel Decision

The Administrative Penalty Tribunal discussed the *Rules of Procedure* governing legislation.

Motions

Motion to change the wording in the *Rules of Procedure* from "subpoena" to "summons", moved by Panel Member N. Bronfman, seconded by Panel Member R. Montgomery.

APT 6.4 – ADMINISTRATIVE PENALTY TRIBUNAL – INFORMATION SESSION

Panel Decision

The Administrative Penalty Tribunal received training regarding the *City of Toronto Act*.

(The Administrative Penalty Tribunal may go in closed session to discuss this item as the City of Toronto Act, 2006 permits closing a meeting for the purpose of educating or training the members)

At 11:03 a.m., the Administrative Penalty Tribunal recessed the public session and convened in closed session to receive training regarding the *City of Toronto Act*. The panel went into closed session, as the City of Toronto Act, 2006 permits closing a meeting for the purpose of educating or training the members.

Motions

Motion to go in camera at 10:20 a.m. to receive training regarding the *City of Toronto Act*, moved by Panel Member S. Graves, seconded by Panel Member R. Montgomery (Carried)

Motion to move out of camera and reconvene in public session at 11:03 a.m., moved by Panel Member R. Austin, seconded by Panel Member R. Montgomery (Carried)

Motion to recognize the work of fellow members and City staff, moved by Panel Member J. Gumbs, seconded by Panel Member V. Scaramuzza (Carried)

Motion to accept training as information, moved by Panel Member P. Sommerville, seconded by Panel Member H. Walsh (Carried)

APT 6.6 CLOSING REMARKS

The Administrative Penalty Tribunal Chair, Paul Sommerville moved a motion to conclude Administrative Penalty Tribunal Business Meeting #6.

Motions

Motion to conclude Administrative Penalty Tribunal Business Meeting #6, moved by Panel Member R. Austin, seconded by Panel Member C. Gaster (Carried)