



# COVID-19 Vaccination

## Sample Message to Employees

*Workplaces can help encourage vaccination by creating a supportive environment that makes it easier for employees to get vaccinated, and by providing information from trusted sources. Below is a sample message you can use to communicate with your employees about COVID-19 vaccination.*

### Sample Message to Employees

COVID-19 has greatly affected our lives, our work and our activities. Getting fully vaccinated as soon as possible is the best thing you can do to protect yourself and help us all get back to life more like we remember it before COVID-19.

The COVID-19 vaccine gives us an added layer of protection against the virus and helps build community immunity. Community immunity helps protect our friends, family and loved ones, including children who are too young to get the vaccine, from getting sick with COVID-19.

Here are some key facts about the COVID-19 vaccine:

- The vaccines are safe and effective at preventing severe illness from COVID-19.
- People who had COVID-19 can get infected again. Getting vaccinated provides strong protection, even if you already had COVID-19.
- You may have minor side effects after getting vaccinated. They are normal, and will go away in a few days.
- It takes time for the body to build up protection after vaccination, and two doses are needed for the best protection.

We all play a part in keeping our community safe and staying on the right path out of this pandemic. Please sign up to get your COVID-19 vaccination at: **[insert clinic date, time and location for your workplace here]**.

If you have questions about the vaccination clinics, please contact **[insert name and contact information for your workplace here]**. For more information about COVID-19 vaccines, speak with your health care provider or visit [toronto.ca/COVID19](https://toronto.ca/COVID19).