

[Insert name of organization]

Sample Message to Parents and Guardians about COVID-19 measures

Dear Participant, Parent or Guardian,

We look forward to seeing you back at **[insert name of organization]**!

As we resume in-person programming, we want to assure you that the health and safety of our staff and participants remains our highest priority.

As you and your family prepare for the return to **[insert activity]** we want to share some important information about COVID-19 prevention measures that we are implementing to keep everyone safe.

COVID-19 Vaccination requirements:

- Provincial [Proof of Vaccination](#) regulations require that patrons show proof of identification and proof of being fully vaccinated to enter some indoor settings, including:
 - Indoor areas of facilities used for sports and recreational fitness activities, including personal fitness training
 - Indoor areas of concert venues, theatres and cinemas
- Toronto's Medical Officer of Health has issued a [Letter of Instruction](#) that requires all people age 12 and older who participate in indoor organized sports, including players, coaches, officials and spectators, to provide proof of vaccination beginning November 1.
 - Starting January 1, 2022, children have a grace period of 12 weeks from their 12th birthday where they will not be required to show proof of vaccination. This will allow them to get two doses of the vaccine without interrupting participation.
- Being vaccinated helps prevent the COVID-19 virus from spreading to family and friends, and to people more likely to get very sick from COVID-19. Everyone born in 2016 or earlier is eligible to get the COVID-19 vaccine.
- Download or print your vaccine receipt from the [provincial booking portal](#), or by calling the Provincial Vaccine Booking Line at 1-833-943-3900.

Screening for COVID-19:

All staff, participants and visitors must complete an [active screening tool](#) before arriving at [insert organization name and/or setting].

Masks and face coverings:

All individuals must wear a mask or face covering at all times when inside the facility, unless entitled to an [exemption](#).

Physical distancing:

[Insert examples]

Hand hygiene and respiratory etiquette:

[Insert examples]

Cleaning and disinfection:

[Insert examples]

Anyone who has [COVID-19 symptoms](#) should stay home and not attend **[insert activity or setting]**. [Get tested](#) at an assessment centre, and/or call a health care provider or Telehealth Ontario at 1-866-797-0000.

If you have any questions about our COVID-19 protocols, please contact **[person/staff/contact information]** for more information. You can also find more information about COVID-19 at www.toronto.ca/COVID19.

Thank you and stay healthy,

[Insert name of operator]

[Insert name of organization]