



Toronto Shelter Directive 2021-02 and Shelter, 24-hour Respite and 24-hour Women's Drop In Sites Mandatory Vaccination Policy Attestation

This attestation outlines the requirements for the community agency and contract provider (the "Provider") which provides direct service to clients in all City-funded Shelter, 24-hour Respite and 24-hour Women's Drop In sites, including those operating temporary COVID-19 response sites and hotel programs, to abide by the requirements set out in the Toronto Shelter Directive 2021-02.

Provided that the Provider, its employees and all personnel, shall comply with all applicable federal, provincial and municipal legislation, regulations and by-laws, including but not limited to all rules, regulations, directions, laws or bylaws governing the provision of services to clients including but not limited to the Human Rights Code S.O. 1981, C53, the Occupational Health and Safety Act R.S.O. 1990, c. O.1, the operating policies of the City of Toronto and the Toronto Shelter Standards, the Provider named on the signature page below hereby attests and agrees that, as of October 30, 2021:

Attestation of Compliance with Directive 2021-02

The Provider has established, implemented and ensured compliance with a COVID-19 vaccination policy that satisfies the required actions detailed in Toronto Shelter Directive 2021-02, including the requirements in paragraphs (a) and (b), below, and that it has implemented the process in (c), below.

- a) The Provider's vaccination policy for its employees, volunteers and students shall align with the [City of Toronto's Mandatory COVID-19 Vaccination Policy](#), and shall include, the following core elements:
 - I. requirements for all employees, volunteers and students to be fully vaccinated with a COVID-19 vaccine series by a specific timeline, but by no later than October 30, 2021
 - II. new employees to be fully vaccinated as a condition of being hired
 - III. proof of vaccination documentation, and storage according to Provider human resource policies and privacy legislation.
 - IV. accommodation for employees under the *Human Rights Code*
 - V. consequences for non-compliance with vaccination policy
- b) The Providers' vaccination policy shall also include a provision requiring the Providers' contractors to assign only fully vaccinated employees to the Providers' site(s), including but not limited to custodial staff, security staff, kitchen staff, third party Provider staff, etc.,
- c) The Provider shall implement a process requiring contractors to attest to the Provider that, effective October 30, 2021, all of the contractor's staff who are assigned to work at the Providers' site(s) are fully vaccinated.

Providers shall maintain vaccination disclosure information, including documentation verifying receipt of a vaccination series approved by Health Canada or the World Health Organization, in accordance with organizational policies and procedures and privacy legislation. This information should only be used to the extent necessary for implementation of the vaccination policy, for administering health and safety protocols, and infection and prevention control measures in the workplace.

As per the Provider's obligations to comply with all relevant standards, policies, and procedures of the City of Toronto, as may be amended from time to time, the Provider attests and confirms that it shall bring itself into full compliance with Toronto Shelter Directive 2021-02. The Provider shall not assign any employees, volunteers, students or related third parties to work in a Shelter, 24-hour Respite and 24-hour Women's Drop In site unless that employee, volunteer, student or related third party has satisfied the requirements of the Provider's COVID-19 vaccination policy in accordance with Toronto Shelter Directive 2021-02.

I, the principal of the Provider, declare that the information provided in this attestation is accurate and true, and I acknowledge that it may be subject to verification and compliance audits.

IN WITNESS WHEREOF, the undersigned has executed this Attestation at the City/Township of

_____ as of _____ (MM/DD/YYYY).

Name (please print): _____

Title (please print): _____

Community Provider: _____

Signature: _____

Signature Page to the Toronto Shelter Directive 2021-02 and Shelter, 24-hour Respite and 24-hour Women's Drop In Site Vaccination Policy Attestation.