



## COMPLAINT ABOUT A MEMBER OF A LOCAL BOARD

Information about the Complaint and Application Procedures can be found [here](#). If you need accommodation to complete this form or need it in an alternate format please contact our office at [integrity@toronto.ca](mailto:integrity@toronto.ca) or 416-392-3826.

### Part 1: Contact Information

Please provide your name and contact information so we can contact you about your complaint.

---

First Name Last Name

---

Street address

---

City Province Postal Code

---

Phone Number Email Address

### Part 2: Complaint Information

#### Member Name and Local Board

Please provide the name of the local board member who you believe has contravened the Code of Conduct and what [local board](#) they are on.

---

First Name Last Name

---

Local Board

#### Grounds for Complaint

The Code of Conduct has rules that prohibit certain types of conduct. For purposes of your complaint, please indicate which rules you believe the local board member you are complaining about has broken. A hyperlink providing more information about the specific requirements in the Code of Conduct follows each option. Please check the boxes for any rule(s) below that apply in your complaint:

They received a gift and/or benefit that is not allowed ([Article IV](#)).

They improperly disclosed confidential information ([Article V](#)).

They have used City or local board property, services or other resources for something other than City business or their official duties ([Article VI](#)).

They used City or local board property, services or other resources for an election campaign ([Article VII](#)).

They used the influence of their office not for their official duties but for the private advantage of themselves or someone they know ([Article VIII](#)).

They have acted directly or indirectly as a paid agent or provided goods, consulting or other services to their local board ([Article IX](#)).

The prospect of future employment has detrimentally affected the performance of their duties ([Article X](#)).

They hold an executive position in an organization whose mandates and objectives are in conflict with or may reasonably be presumed to be in conflict with their board's mandates and objectives ([Article X.1](#)).

They have failed to act with decorum at their board's meetings ([Article XI](#)).

They have injured the professional or ethical reputation of City and/or board staff ("staff"), unduly interfered with the work of staff, compelled staff to engage in partisan activity, or failed to respect the role of staff ([Article XII](#)).

They have knowingly communicated with lobbyists in relation to matters before their local board or have failed to report someone breaching the lobbying bylaw ([Article XIII](#)).

They have abused, bullied, intimidated, discriminated, or harassed members of the public, their colleagues, or staff ([Article XIV](#)).

They have failed to observe City or their local board's policies and procedures ([Article XV](#)).

They have interfered with an investigation by the Integrity Commissioner or threatened or taken reprisal against someone who has made a complaint ([Article XVI](#)).

## Details

In the space below, please describe why you believe this local board member has contravened the Code of Conduct. In your description, please include details of:

- What specific actions or conduct, based on the boxes you checked above, you believe have broken the rules in the Code of Conduct.
- The places, dates and times of when these things took place.
- The names of persons who have been affected or have information about what took place.
- How you learned of these things.
- Anything else that you believe is relevant.

If you have documents or other materials that support your complaint, please refer to them in your description and attach them to this form when you submit it. If you require more space to describe what happened, please attach additional pages.

### **Part 3: Declaration**

I declare that the information I have supplied above is true, correct and complete to the best of my belief and knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please submit your completed form to:**

integrity@toronto.ca

or

Office of the Integrity Commissioner  
375 University Ave., Suite 202  
Toronto, ON M5G 2J5

The personal information on this form is collected under authority of the *City of Toronto Act, 2006*, ss. 136(c), 157 and 159, and By-Laws 1076-2006, 154-2007 and 861-2008. Questions about this collection can be directed to the Office of the Integrity Commissioner.