

## COVID-19: Safe Elevator Practices

COVID-19 is still circulating. To prevent the spread while using an elevator, practice the following:

### **Safe Elevator Practices for the Public:**

- Wear a properly fitted mask – a 3 layer cloth mask or medical mask provide the best protection
- Keep two metres apart from people you don't live with, as much as possible
- Face forward
- Try not to talk, sneeze or cough. If you must, turn towards a wall and cough/sneeze into elbow with mask on
- Sanitize hands before and after using the elevator
- Take the stairs, if possible

### **Guidance for Businesses and Organizations to Keep Staff and the Public Safe:**

- Create queuing lines to encourage physical distancing for people waiting for the elevator
- Post signs with the maximum occupancy of the elevator, based upon the number of individuals who can maintain two metres physical distancing
- Place decals inside the elevator to identify where passengers should stand
- Clean and sanitize high touch surfaces, such as elevator buttons throughout the day
- Provide hand sanitizer near the elevators
- Stagger arrival and departure times for workers
- Encourage use of stairs, where possible
  - Where feasible, designate certain stairwells or sides of stairwells as “up” and “down” to better promote physical distancing