



OFFICE OF THE  
**INTEGRITY  
COMMISSIONER**  
TORONTO

**Jonathan Batty**  
Integrity Commissioner  
375 University Ave., Suite 202  
Toronto, ON M5G 2J5  
416-397-7770 | [Jonathan.Batty@toronto.ca](mailto:Jonathan.Batty@toronto.ca)

December 17, 2021

Sent via Email (No Original to Follow): [Councillor\\_McKelvie@toronto.ca](mailto:Councillor_McKelvie@toronto.ca)

Jennifer McKelvie  
Councillor, Scarborough-Rouge Park  
Toronto City Hall  
100 Queen St. W., Suite B25  
Toronto, ON M5H 2N2

Dear Councillor McKelvie:

**Re: 2021 Holiday Homes Spectacular Light Display Contest**

Thank you for providing me with the Donor Declaration Forms for the above-referenced Council Member-Organized Community Event. As I noted by email on November 26, 2021, I confirm that the donations are in compliance with Article IV (Gifts and Benefits) of the *Code of Conduct for Members of Council* and the *Council Member-Organized Community Events Policy*.

I form this view based on my review of:

1. the completed Donor Declaration Forms dated November 22 and 23, 2021;
2. a copy of the attached event flyer; and,
3. the City of Toronto Lobbyist Registry, which confirms that the donor is not a registered lobbyist.

This letter, the Donor Declaration Forms, and the event flyer will be posted on the Integrity Commissioner's website, [toronto.ca/integrity](http://toronto.ca/integrity), in accordance with the *Code of Conduct for Members of Council*.

If you have any questions about the disclosure of gifts and benefits, please do not hesitate to contact this Office.

Yours truly,



/Jonathan Batty  
Integrity Commissioner

Enclosures (5):      Donor Declaration Form from Eggsmart Rylander (2 pages)  
                             Donor Declaration Form from Flowers in West Hill (2 pages)  
                             Donor Declaration Form from COBS Bread (2 pages)  
                             Event Flyer (1 page)

c.c.:    Lesley Ruscica, Manager, Council & Support Services  
         Grace Young, Acting Deputy City Clerk, Strategic Integration and Excellence



**Jennifer McKelvie** @McKelvieWard25 · Dec 13

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🎄 Our Holiday Homes Draw closes Wed, Dec 15th! 🎄

Email [Councillor\\_McKelvie@toronto.ca](mailto:Councillor_McKelvie@toronto.ca) to nominate your favourite light display in [#ScarbTO](#) -Rouge Park!

Homes will have a chance to win great prizes from West Hill Florist, [@COBSBread](#) Morningside Ave & [@EggsmartCAN](#) Rylander Blvd!



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**JENNIFER  
MCKELVIE**

City Councillor  
Scarborough-Rouge  
Park  
Ward 25

November 19, 2021

Scarborough – Rouge Park is ready to get back in the Christmas Spirit!

On Saturday, December 4<sup>th</sup>, our office will officially kick off our annual *Holiday Homes* contest! *Holiday Homes* is an opportunity for local residents to showcase the originality, creativity, and wow-factor of their spectacular Christmas lights displays.

Last year, over 1,200 residents participated in *Holiday Homes*. Given the overwhelming, positive support we received, we are anticipating an even greater number of entries this year!

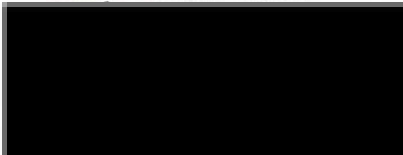
We are currently looking for small businesses in Scarborough – Rouge Park who are interested in partnering with us to celebrate local contest winners. Participating small businesses have previously shared complementary restaurant passes, artisanal products, and other locally sourced goods.

Small businesses interested in participating in *Holiday Homes* will have their information shared with our community on our promotional products, including print, digital, and social media publications, throughout the month of December.

Please let us know as soon as possible if you are interested in participating. You can contact us at **416-338-3771** or e-mail [councillor\\_mckelvie@toronto.ca](mailto:councillor_mckelvie@toronto.ca)

Thank you for your support and commitment to the growth and development of our shared community.

Wishing you a warm and Merry Christmas,



Jennifer McKelvie  
Councillor, Scarborough-Rouge Park

100 QUEEN STREET WEST, SUITE B25 TORONTO, ON M5H 2N2

416-338-3771 • [COUNCILLOR\\_MCKELVIE@TORONTO.CA](mailto:COUNCILLOR_MCKELVIE@TORONTO.CA)







Donor Declaration Form and Gift Disclosure Statement  
Council Member-Organized Community Event

INFORMATION TO BE COMPLETED BY DONOR

I/We, Eggsmart Rylander, hereby solemnly declare that the  
(name of donating organization or individual)

☐ monetary donation and/or ☒ in-kind donation amount of and/or estimated\* amount of  
\$ 50.00, was donated to Council Member Jennifer McKelvie for a

Council Member-Organized Community Event.

Description of donation: 2 x \$25 gift cards

Currently, to the best of my knowledge, I/we and my/our organization / group / company / association / corporation am/are not registered as lobbyists with the City, are not a client or employer of a lobbyist, or developers with any pending planning, conversion, demolition or sign variance application or bidders of any outstanding Requests for Proposals or Requests for Quotations.

I/We declare that the donation amount is given unconditionally and voluntarily. I/We understand that this is public information and will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council.

Dated (yyyy-mm-dd): Nov 23/2021, and signed in the City (or Town) of Toronto.

Name: Mohammed Naazir Zarwala Title: Director  
(First, Last - print name of officer or individual)

Eggsmart Signed: \_\_\_\_\_  
(name of organization/group/company/association/corporation) (signature of officer or individual)

6 Rylander Blvd, Toronto  
(address of organization/group/company/association/corporation)

Check to request income tax receipt\*\* ☒

Information to be completed by Council Member on next page

The personal information on this form is collected under authority of the City of Toronto Act, 2006, ss. 136(c), 157 and 159, and By-Laws 1076-2006, 154-2007 and 861-2008. The information is used to ensure compliance with the Code of Conduct for Members of Council and will be made public. The information will be provided to the Office of the City Clerk and the Accounting Services Division to determine eligibility for issuance of an Income Tax Receipt. Questions about this collection can be directed to the Office of the Integrity Commissioner, 375 University Avenue, Suite 202, Toronto, ON M5G 2J5, at (416) 392-3826 or [integrity@toronto.ca](mailto:integrity@toronto.ca).



Donor Declaration Form and Gift Disclosure Statement  
Council Member-Organized Community Event

INFORMATION TO BE COMPLETED BY COUNCIL MEMBER

Donation was accepted for the following Council Member-Organized Event:

Name of Event: Holiday Homes Contest

Date of Event (yyyy-mm-dd): 2021-11-23

Event Flyer Attached ☒

Additional Information: \_\_\_\_\_

Signed by Council Member: \_\_\_\_\_

Date (yyyy-mm-dd): Nov 23 /

2021

\* The City of Toronto reserves the right to determine the reasonable market value of in-kind donations.

\*\* Income Tax Receipts will only be issued for qualified donations. See below.

**Important Information**

This form will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council. Forms are to be completed by all donors of cash or in-kind donations to Council Member-Organized Community Events, irrespective of dollar value. All donations in cash or in-kind will be treated as part of the annual \$10,000 limit. All donations will be accounted for in the calendar year in which they are received.

Income tax receipts shall be issued for donations of \$20.00 or more if requested. For donations in-kind, income tax receipts shall be issued if the gift provides a benefit to the City and is of a non-consumable nature. Donations in-kind of a consumable nature will not qualify for an income tax receipt.

Questions can be addressed to the Office of the Integrity Commissioner by telephone at (416) 392-3826 or at [integrity@toronto.ca](mailto:integrity@toronto.ca).

Completed and signed form, including event flyer and all other supporting documentation, should be submitted to:

Office of the Integrity Commissioner  
375 University Avenue, Suite 202  
Toronto, ON M5G 2J5

**Authority and Guidelines**

For the by-laws and guidelines covering Council Member-Organized Community Events, see the following:

- Part IV of the Code of Conduct for Members of Council.
- Executive Committee Report 22, Clause 6, titled "Report on Issues Arising Out of Operation of Members Code of Conduct and Complaint Protocol", adopted by Toronto City Council at its meeting on July 15 and 16, 2008, which lays out the Policy on Council Member-Organized Community Events.
- Constituency Services and Office Budget Policy.
- Policy on Accounting for Donations to Council-Member Organized Community Events.

Copies of the above are available at: [www.toronto.ca/integrity](http://www.toronto.ca/integrity)





Donor Declaration Form and Gift Disclosure Statement  
Council Member-Organized Community Event

INFORMATION TO BE COMPLETED BY DONOR

I/We, Flowers in West Hill, hereby solemnly declare that the  
(name of donating organization or individual)

☐ monetary donation and/or ☒ in-kind donation amount of and/or estimated\* amount of

\$ 50.00, was donated to Council Member Jennifer McKelvie for a

Council Member-Organized Community Event.

Description of donation: gift certificate

Currently, to the best of my knowledge, I/we and my/our organization / group / company / association / corporation am/are not registered as lobbyists with the City, are not a client or employer of a lobbyist, or developers with any pending planning, conversion, demolition or sign variance application or bidders of any outstanding Requests for Proposals or Requests for Quotations.

I/We declare that the donation amount is given unconditionally and voluntarily. I/We understand that this is public information and will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council.

Dated (yyyy-mm-dd): Nov 22/2021, and signed in the City (or Town) of Toronto.

Name: Denise Vanner Title: Co Owner  
(First, Last - print name of officer or individual)

Flowers in West Hill Signed: [Signature]  
(name of organization/group/company/association/corporation) (signature of officer or individual)

4578 Kingston Rd. Scarborough ON M1E 2N8  
(address of organization/group/company/association/corporation)

Check to request income tax receipt\*\* ☐

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**INFORMATION TO BE COMPLETED BY COUNCIL MEMBER**

Donation was accepted for the following Council Member-Organized Event:

Name of Event: Holiday Homes Contest

Date of Event (yyyy-mm-dd): Dec 27 / 2021

Event Flyer Attached ☒

Additional Information: \_\_\_\_\_

donor letter

Signed by Council Member: \_\_\_\_\_

Date (yyyy-mm-dd): Nov 22 / 2021

\* The City of Toronto reserves the right to determine the reasonable market value of in-kind donations.

\*\* Income Tax Receipts will only be issued for qualified donations. See below.

**Important Information**

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Donor Declaration Form and Gift Disclosure Statement  
Council Member-Organized Community Event

COBS INFORMATION TO BE COMPLETED BY DONOR

I/We, Cobbs Bread, hereby solemnly declare that the  
(name of donating organization or individual)

☐ monetary donation and/or ☒ in-kind donation amount of and/or estimated\* amount of  
\$ 50.00, was donated to Council Member Jennifer McKelvie for a

Council Member-Organized Community Event.

Description of donation: 2 x \$25 gift certificates

Currently, to the best of my knowledge, I/we and my/our organization / group / company / association / corporation am/are not registered as lobbyists with the City, are not a client or employer of a lobbyist, or developers with any pending planning, conversion, demolition or sign variance application or bidders of any outstanding Requests for Proposals or Requests for Quotations.

I/We declare that the donation amount is given unconditionally and voluntarily. I/We understand that this is public information and will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council.

Dated (yyyy-mm-dd): Nov 22/2021, and signed in the City (or Town) of Toronto.

Name: Kate Uchendu Title: Bakery owner  
(First, Last - print name of officer or individual)

COBS Cobbs Bread Signed: [Signature]  
(name of organization/group/company/association/corporation) (signature of officer or individual)

4525 Kingston Rd. Scarb ON M1E2P1  
(address of organization/group/company/association/corporation)

Check to request income tax receipt\*\* ☒

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Donor Declaration Form and Gift Disclosure Statement  
Council Member-Organized Community Event

INFORMATION TO BE COMPLETED BY COUNCIL MEMBER

Donation was accepted for the following Council Member-Organized Event:

Name of Event: Holiday Homes Contest

Date of Event (yyyy-mm-dd): Dec 27/2001

Event Flyer Attached ☒

Additional Information: donor letter

Signed by Council Member: [Redacted] Date (yyyy-mm-dd) Nov 22/2001

- \* The City of Toronto reserves the right to determine the reasonable market value of in-kind donations.  
\*\* Income Tax Receipts will only be issued for qualified donations. See below.

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