

As mandated by the Municipal Freedom of Information and Protection of Privacy Act, section 2(2.1) and 2(2.2), information collected on this form is considered business identity information. Business identity information could be publicly available and/or disclosed upon request unless an exception applies.

This form is only used to order additional bins or to replace missing bins. If you need to replace broken bins you have on site, please contact swmsupport@toronto.ca. (Please use your business email for any communication with us). You will be invoiced for bins ordered on this form.

Note: Please allow up to 14 days for processing the form and additional days for delivery of bins.

Building Information		
Business Name		
Service Address (Street Number, Name, Suite/Unit Number, City/Town, Province, Postal Code)		
Authorized Property/Building Owner (Business Contact Information)		
Property Owner Name (First, Last or Corporation Name – Must match Utility Bill)		
Mailing Address (if different than above) (Street Number, Name, Suite/Unit Number, City/Town, Province, Postal Code)		
Authorized Property/Building Owner Business Telephone Number	Authorized Property/Building Owner Business Email	
Garbage Bin (95B) (\$123.42 each before tax)	Additional/Replacement Bin Quantity _____	Missing/Stolen Bin Quantity _____
Recycling Bin (95S) (\$123.42 each before tax)	Additional/Replacement Bin Quantity _____	Missing/Stolen Bin Quantity _____
Organic Bin (350) (\$79.87 each before tax)	Additional/Replacement Bin Quantity _____	Missing/Stolen Bin Quantity _____
Delivery Instructions including On-Site Contact information ***Signature will be required to receive bins***: (Please provide detailed instructions of where the bins should be placed upon delivery, i.e. Place at back of building)		
Authorized Property/Building Owner Signature (Request cannot be processed without the signature of the building owner.)		Date (yyyy-mm-dd)

Completed form must be returned via ONE of the following methods:	
Mail	Commercial Bin Order Collections, Contracts and Program Support 86 Ingram Drive, Ingram Yard, Toronto, ON M6M 2L6
Fax	Attn: Commercial Bin Order (416) 392-0396
Email	Attn: Commercial Bin Order swmsupport@toronto.ca (Please use your business email for any communication with us)