



Agenda: March 4, 2022

Toronto Local Appeal Body Business Meeting No. 35

Meeting Date: Friday, March 4, 2022, 9:30 a.m.

Location: Electronic via City of Toronto Web Conferencing

Link to Join:

Q1 TLAB Business Meeting - March 4, 2022

Hosted by Toronto Local Appeal Body

Friday, Mar 4, 2022 9:30 am | 7 hours | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: **2454 641 2975**

Password: **Toronto**

<https://toronto.webex.com/toronto/j.php?MTID=m815cd1b0bbaeca1b7346e4e13e9218ec>

Join by video system

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You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-416-915-6530 Canada Toll

+1-613-714-9906 Canada Toll (Ottawa)

Access code: 245 464 12975

Toronto Local Appeal Body - Public Business Meeting – March 4, 2022

Chair: Dino Lombardi

Contact: Tyra Dorsey, Acting Supervisor, Tribunal Operations

Phone: 416-392-4697

Toronto Local Appeal Body Panel Members

Dino Lombardi (Chair)
Ana Bassios (Vice-Chair)
Sabnavis Gopikrishna
Sean Karmali
Christine Kilby
Stanley Makuch
John Tassiopoulos
Ted Yao

This meeting of the Toronto Local Appeal Body will be held by electronic means and the proceedings of the Tribunal will be conducted publicly.

Members of the Toronto Local Appeal Body and Staff: Please keep this agenda and the accompanying material until the Panel Meeting dealing with these matters have ended.

Special assistance for members of the public: Toronto Local Appeal Body staff can arrange for special assistance with some advance notice. If you need special assistance, please call 416-392-7909, or email tribunalaccess@toronto.ca.

Closed Meeting Requirements: If the Toronto Local Appeal Body wants to meet in closed session (privately), a member of the panel must make a motion to do so and give the reason why the Toronto Local Appeal Body has to meet privately.

Public Deputations by Oral Presentation: A notice of intention to make a public deputation by oral presentation on a Business Meeting agenda item must be registered with the Secretary at least one (1) business day prior to the meeting by 12 p.m. (noon). Email requests can be submitted to tlab@toronto.ca. The date of the TLAB Business Meeting and the agenda item to be spoken to must be indicated in the subject line of the email. (Toronto Local Appeal Body By-law No.1-2017, Section 16(2))

Public Deputations by Written Submissions: Public deputations by written submission must be registered with the Toronto Local Appeal Body at least five (5) business days prior to the Business Meeting by 4:30 p.m. Written submissions can be submitted by email to tlab@toronto.ca. The date of the TLAB Business Meeting and the agenda item to be spoken to must be indicated in the subject line of the email. (Toronto Local Appeal Body By-law No.1-2017, Section 18(2))

Notice to People Writing to the Toronto Local Appeal Body: The City of Toronto Act, 2006 and the City of Toronto Municipal Code authorize the City of Toronto to collect any personal information in your communication or presentation to City Council or its committees.

The Toronto Local Appeal Body collects this information to enable it to make informed decisions on the relevant issue(s). If you are submitting letters, faxes, emails, presentations or other communications to the Toronto Local Appeal Body, you should be aware that your name and the fact that you communicated with the Toronto Local Appeal Body will become part of the public record and will appear on the Toronto Local Appeal Body's website. The Toronto Local Appeal Body will also make your communication and any personal information in it – such as your postal address, telephone number or email address – available to the public, unless you expressly request the Toronto Local Appeal Body to remove it.

This agenda and any supplementary materials submitted to the Toronto Local Appeal Body can be found online at www.toronto.ca/tlab. Visit the web page for access to all agendas, decisions and minutes of the Toronto Local Appeal Body.

Aboriginal Land Acknowledgement

We acknowledge the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit and Métis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.

Confirmation of Minutes – Business Meeting, December 10, 2021.

Declaration of Interest under the *Municipal Conflict of Interest Act*

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35.1 – TLAB PUBLIC GUIDE - REVISIONS

Summary

The City Clerk recently made minor revisions to the TLAB Public Guide, and a Motion to receive the revised document was adopted at the December 10, 2021, Business Meeting. The TLAB also received comments and suggestions from the Federation of North Toronto Residents' Association (FoNTRA) for revisions to the Guide.

The Public Guide is being brought forward to allow the TLAB Members an opportunity to provide comments or suggestions for Administration to incorporate, in advance of a final draft being tabled at a future business meeting for the TLAB's consideration.

Supporting Documents

Public Guide

FoNTRA Letter dated December 9, 2021

35.2 – TLAB CONDITIONS OF CONSENT

Summary

Recent amendments to the Planning Act came into force on January 1, 2022, and an updated version of the standard Committee of Adjustment consent conditions. This version now gives applicants two years to fulfill the conditions. Practice Direction No. 1 will be amended to reflect these changes.

- a. Amended Practice Direction #1 – revised Condition 7 wording (from ONE YEAR to TWO YEARS).

Supporting Documents

Draft Practice Direction #1

35.3 – PROCEDURE FOR LATE DOCUMENT FILING (INTERLOCUTORY) RELIEF

Summary

The Chair will introduce and discuss a Practice Direction relating to the handling of late document submissions.

Supporting Documents

Draft Practice Direction #7

35.4 – DOCUMENT REFERENCING (COMMON DOCUMENT BOOK)

Summary

The Chair will discuss the draft Practice Direction No. 3, which establishes a TLAB Common Document Base (CDB) repository. Official documents or others that are frequently submitted and referred to by parties and parties will be housed easily accessed on the TLAB's website.

Supporting Documents

Draft Practice Direction #3

35.5 – REVISED DECISION WRITING TEMPLATE

Summary

The Tribunal will discuss revisions to the TLAB decision templates.

Supporting Documents

Draft Decision Template

35.6 – CHAIR'S UPDATE

Summary

- a. JH&S Update - Return to 'In-person' Hearings – Update
- b. Varied TLAB Member Decision Writing Stipend
- c. Request – Topics for Member Education Sessions in 2022
- d. Motions from Q5, December 10, 2021 TLAB Business Meeting - Update

35.7 – SUPERVISOR & MANAGER'S UPDATES

Summary

Acting Supervisor of the TLAB provides administrative updates.

35.8 – MEMORANDUM DISCUSSION (IN-CAMERA)

Summary

The Toronto Local Appeal Body will go into closed sessions to discuss and review a confidential memorandum and receive information from its external legal counsel.

Supporting Documents

Confidential Memorandum

35.9 – TLAB 2021 MEMBER INITIATIVES

Summary

The TLAB Chair will provide an update to the Members on the status of these Tribunal initiatives.

- a. Continuous Service Improvement (CSI) Initiative
- b. Pre-Hearing Conference (PHC) Pilot Project

35.10 - CLOSING BUSINESS AND REMARKS

Adjournment