



C2K Connect

Your industry update on the latest Concept 2 Keys (C2K) developments

February 1, 2022

AST Roadmap

Since the Application Submission Tool (AST) launched on December 6, the City of Toronto has received 90 applications through the tool. To keep you up to date about all things AST-related, we're adding a new section to C2K Connect called AST Roadmap, which will tell you about new functionality and upcoming improvements. You can send any suggestions or questions you have about the AST to appsubmission@toronto.ca.

Based on feedback received at the industry information and demo session held in early December (which can be viewed on toronto.ca), the Customer Experience and Technology team is working on the following short-term enhancements:

1. Notes section to be added so that applicants can include comments as part of their submission – to be implemented in Q1 2022
2. Applicants will be able to submit pre-application consultation materials through the AST – to be implemented in Q4 2022

Pre-Application Consultation meeting times for Etobicoke York District

The City of Toronto is committed to improving the development review process for both staff and the development industry. One of the ways we're doing that is to focus on making the Pre-Application Consultation (PAC) process more coordinated and efficient.

To ensure City staff from various divisions with many competing priorities are available to attend PAC meetings with applicants in the Etobicoke York District, C2K is designating a set time from 1 to 3 p.m. on Wednesdays and Thursdays for PAC meetings.

This designated and coordinated meeting time is one of the iterative improvements being implemented to the PAC process before it becomes [mandatory](#) for applicants to take part in a PAC meeting before submitting a development application. Stay tuned for

further news about how the City is serving the development industry better through improvements to the PAC process.

Find out more about [Pre-Application Consultation](#) and what you need to do before requesting a meeting.

How to Connect with the C2K Team

- ❖ Learn more at toronto.ca/C2K
- ❖ Contact Concept2Keys@toronto.ca with any questions
- ❖ Use the [Application Submission Tool](#) to upload new applications
 - ❖ Issues resolution information can be found [online](#)
- ❖ Contact C2KIssues@toronto.ca to submit an issue or use the online issues [form](#)
 - ❖ Send us your [suggestions](#) for improving development review