

Waste Management Plan for Street Events

The **Waste Management Plan** MUST be completed and submitted with your Permit Application.

Requirements

Your plan details **must** include:

- a) Disposal bin placement (if you are arranging for a disposal bin). A site plan showing the disposal bin's location(s) and all recycling and waste container locations.
- b) Information about private company hired to clean up. Your plan must list the company name, contact person and phone number. In addition, include the time you have hired them to do the clean up. A copy of the contract is required.

Questions about the Plan?

Contact Solid Waste Management Services, Special Events: 416-392-7171 or 416-392-7745.

Note: A road closure permit will not be issued until a Waste Management Plan is submitted and approved by Solid Waste Management Services. Should the applicant/permit holder fail to remove any garbage, litter and debris from the public right-of-way then the City will remove it at the applicant's expense.

Events taking place entirely in public parks are exempt from completion of a waste management plan (provided there is no partial closure or usage of the public right-of-way for event operations).

Event Information

Event Name	Event Date (yyyy-mm-dd)
Event Address/Location	Expected Attendance

Contact Information

Primary Contact		
First Name	Last Name	Telephone Number
E-mail Address	Applicant's Signature	
Secondary Contact		
First Name	Last Name	Telephone Number
E-mail Address		

Waste Collection, Bins and Materials

Private Company Name		Number of Hired Staff	Number of Volunteers		
Contact First Name		Contact Last Name			
Telephone Number		Mobile Number			
Bins supplied by Solid Waste Management Services.	Recycling (Office use only)		Organics	Garbage	
	Roll-Off Bins	Toter Bins	Toter Bins	Roll-Off Bins	Toter Bins
Number of Bins					
Size/Capacity					
<input type="checkbox"/> Check this box if you are managing your own waste (e.g., using residential bins, managing litter with volunteers, etc.)					

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Typical Waste by Material Type (List types of waste that will be generated by your event)

Serveware (e.g. foam polystyrene, paper, plastic, etc.):

Packaging materials (e.g. cardboard, plastic film):

Other (e.g. food waste):

Litter Operations (bag and broom)

Private Company Name	Number of Hired Staff	Number of Volunteers
Contact First Name	Contact Last Name	
Telephone Number	Mobile Number	

Please forward the completed application by email: SWMSSpecialEvents@toronto.ca or Fax: 416-392-0882

*Applicants may fax in applications; however, sending personal information by fax is not a secure means of transmission. It is suggested you return the application by email.

Office Use Only

Approved By		
First Name	Last Name	
File Number	Copy of Documents on File: <input type="checkbox"/> Approved Site Plan <input type="checkbox"/> Contracts(s)	

Toronto's Solid Waste Management Division collects personal information on this form under authority of the City of Toronto Act, S.O. 2006, Chapter 11, Schedule A, s. 136 (b) & (c) and the City of Toronto Municipal Code, Chapter 743 (Use of Streets and Sidewalks Use), s. 743-7C.(3)(j). The information is used to confirm your Waste Management Plan as a required condition of your Street Event Permit application. Questions about this collection can be directed to the Project Lead, Special Events, Collections Operations at the Yonge Street Yard, 1008 Yonge Street, Toronto, ON M4W 2K1 or by telephone at 416-392-7745.