# **Dates and Contact Information**

# **Students**

Each school determines which students will be offered the opportunity to participate in Student Connect, and while all students are encouraged to explore this opportunity, Election Services suggests considering students who are:

- Conscientious, reliable and responsible
- Active in the school or local community
- Enrolled in civics, politics or law classes
- Considering a career in customer service, public service, political science or human resources

### Participating students must:

- Be at least 16 years of age on election day
- Be in good standing with their school
- Obtain school approval to participate and parental approval if under the age of 18



Date	Details
March 1	Information package sent to schools.
March 25	Deadline to submit online registration form.
August 25	Application packages mailed to participating schools.
September 23	Deadline to assign positions to students.
October 24	Election Day

#### Contact

Office hours are Monday to Friday, 8:30 a.m. to 4:30 p.m.

Email electionjobs@toronto.ca

Phone 416-338-6572

Toronto Election Services Attn: Recruitment Office Mail 89 Northline Rd. Toronto, Ontario M4B 3G1





# M Toronto



# What Does a Facilitator Do and How Much Time Will It Take?

## Positions Available for Students:

#### **Tabulator Officer**

- Receive ballots from voters and feed completed ballots into a vote tabulator
- Complete 2 hours of training (details to be provided in September 2022)
- Must be comfortable using electronic equipment
- Must have good customer service skills
- On Election Day working 8 a.m. to approximately 9 p.m.
- Pay: \$235

## **Access Officer or Information Officer**

- Greet voters as they enter the voting place
- Ask voters to have their identification ready and direct them accordingly
- Complete a 1-hour online training session (details to be provided in September 2022)
- Must have good customer service skills
- On Election Day working 8 a.m. to approximately 9 p.m.
- Pay: \$235

In addition, the Access Officer's role includes ensuring access for all voters by:

- Helping to open doors
- Operating an elevator
- Directing voters with disabilities to the accessible entrance

# What is Student Connect?

Student Connect is a program to connect students with their communities and provide youth a meaningful opportunity to participate in the democratic process by working in a voting place on municipal election day.

The program provides students an opportunity to enhance the knowledge they have gained in the classroom and develop skills through practical work experience.

#### If I want to register, do I need to know exactly how many students will be participating?

The important thing is to confirm your school's participation. We do ask that you provide an estimate of the number of interested students when you register, but the actual numbers will not have to be finalized until fall 2022.

# Why should students participate?

Student Connect gives students the opportunity to gain work experience and be paid for their election day participation. It will provide them with insight into the democratic process and the important role it plays in our lives. The program gives students the opportunity to apply their learning and experiences in meaningful ways. As a facilitator your first responsibility is to ensure your school is registered and indicate the approximate number of participants.

In August, application packages will be sent to participating schools for the facilitators to distribute to interested students. Once applications are completed, facilitators will:

 Assign students to voting places and positions using the tools provided by Election Services

Your total time commitment will be approximately 20 hours over the course of the program.

