

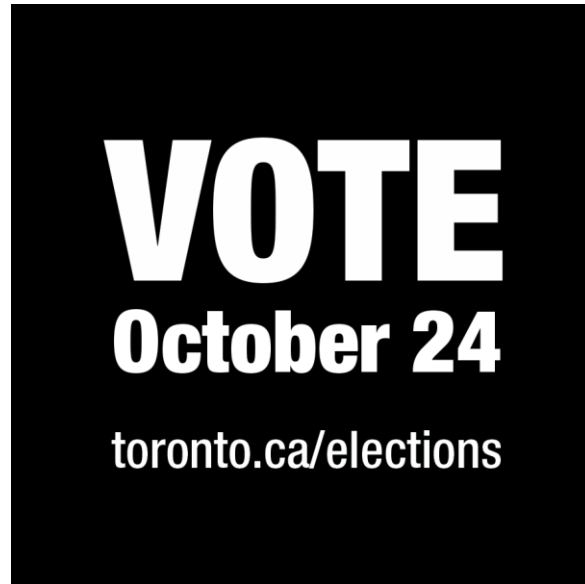
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**October 24**  
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# Becoming a Candidate

## 2022 Municipal Election

April 21, 2022

# Information Session Outline



## 1. Presentation (30 minutes)

### Background

- City Clerk's responsibilities
- Accessible Campaigns
- Ward structure and maps
- Key dates

### Becoming a Candidate

- Who can be a Candidate
- Where to File a Nomination
- How to File a Nomination
- How to Withdraw a Nomination
- Appointment Booking System

### Additional Information and Resources

- Additional Information
- Third Party Advertiser Overview
- Resources
- Contact Information

## 2. Questions and Answers (30 minutes)

# City Clerk's Responsibilities



- Conduct the election in accordance with the [Municipal Elections Act, 1996](#) and all other relevant legislation and by-laws
- Establish forms, policies and procedures
- Set voting places
- Notify candidates of legislative requirements
- Administer the City's Contribution Rebate Program
- Make the election accessible

# Accessible Campaigns



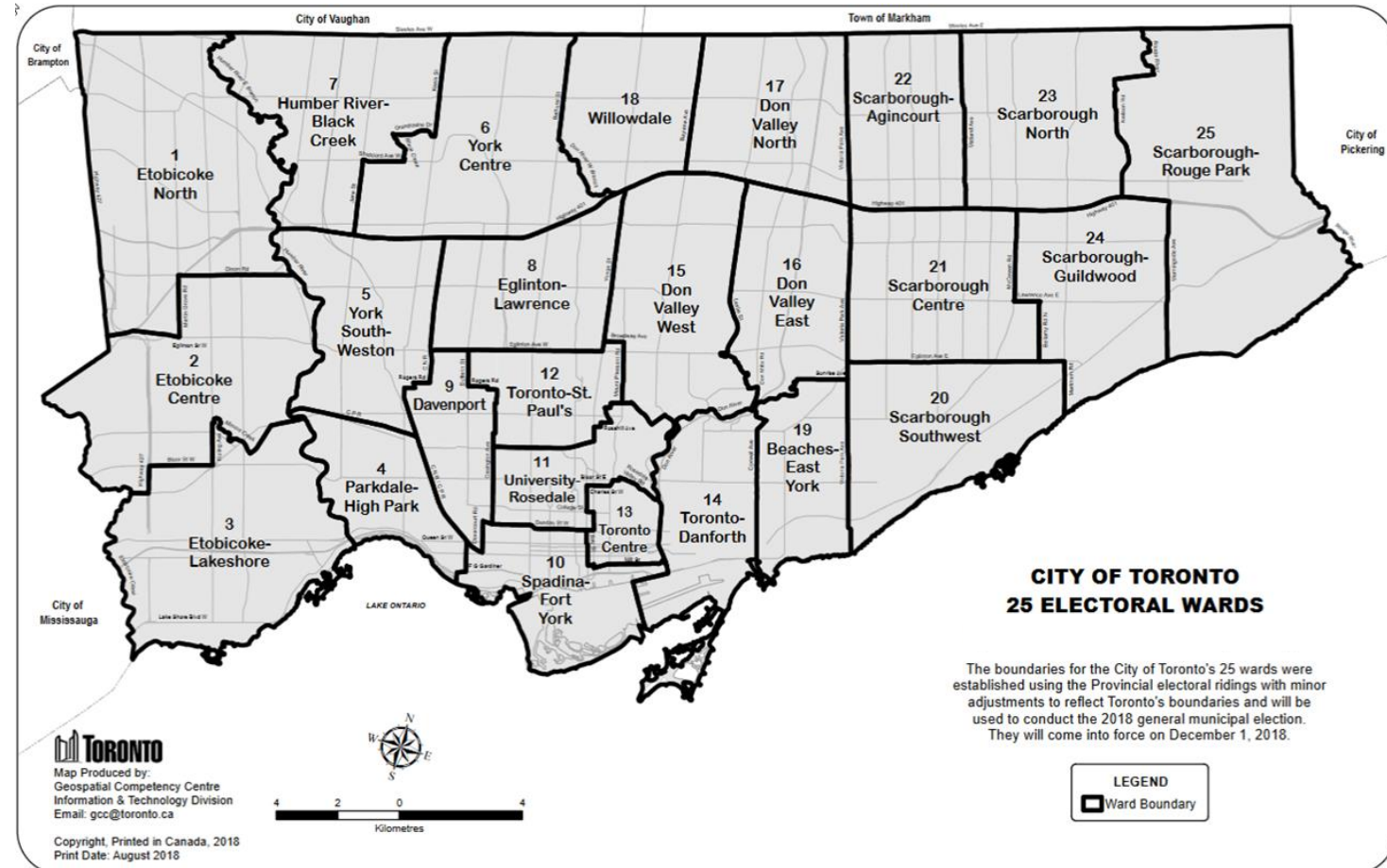
- The City Clerk has the responsibility to ensure the 2022 Municipal Election is accessible for both candidates and electors.
- Our website, election resources, forms and documents are provided in accessible formats.
- We encourage all candidates to run accessible campaigns and review provided resources on best practices for promoting accessibility:
  - [AMCTO Candidates' Guide to Accessible Elections](#)

# Ward Structure

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- The City Clerk administers the election for 65 offices:
  - Mayor
  - 25 Councillors
  - 39 School Board Trustees (across 4 school boards)
- The 2022 Municipal Election will use the 25 ward structure established in 2018 for Council
- [2022 School Boards Reference Chart](#)

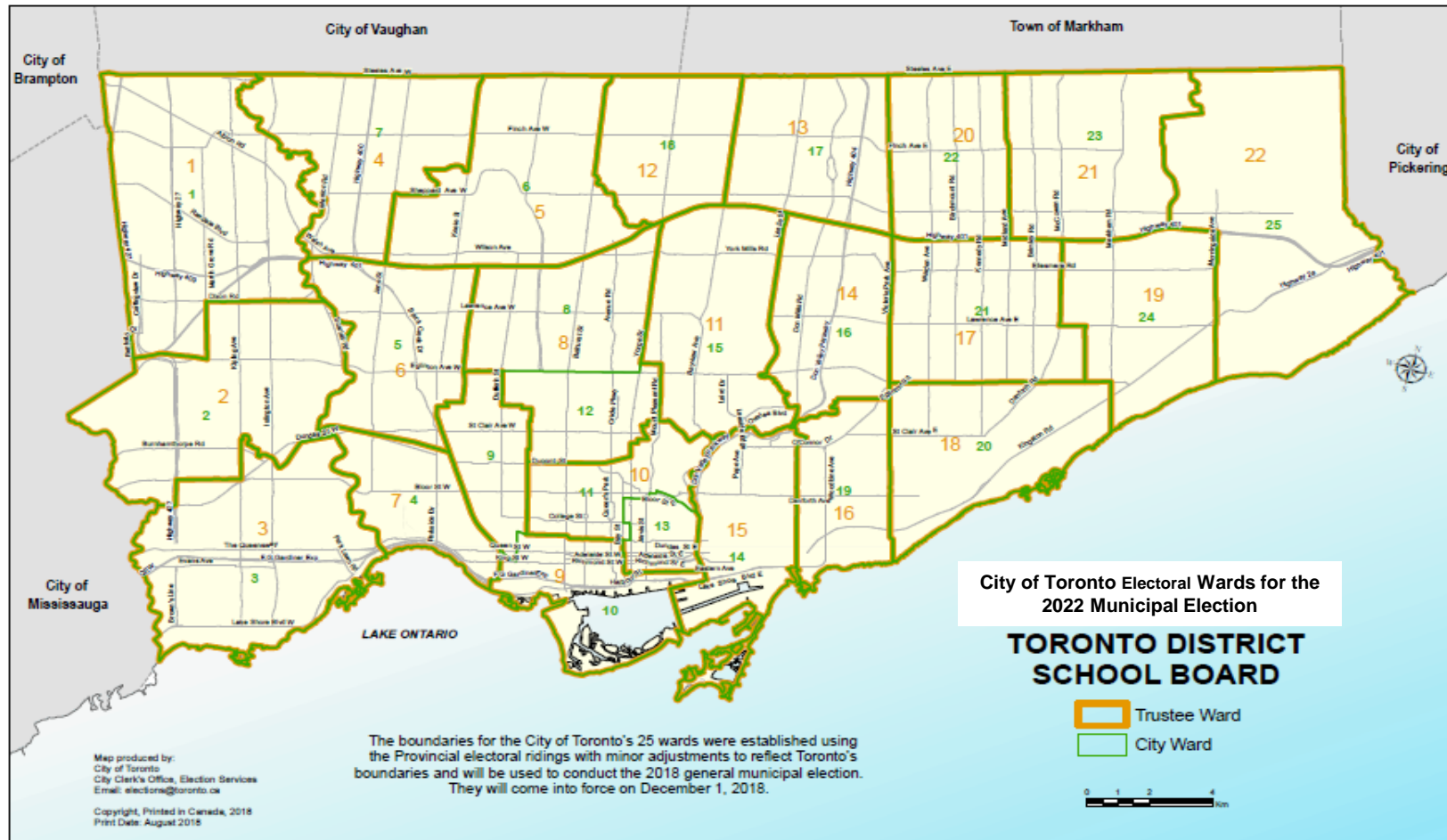


# Ward Structure: Toronto District School Board

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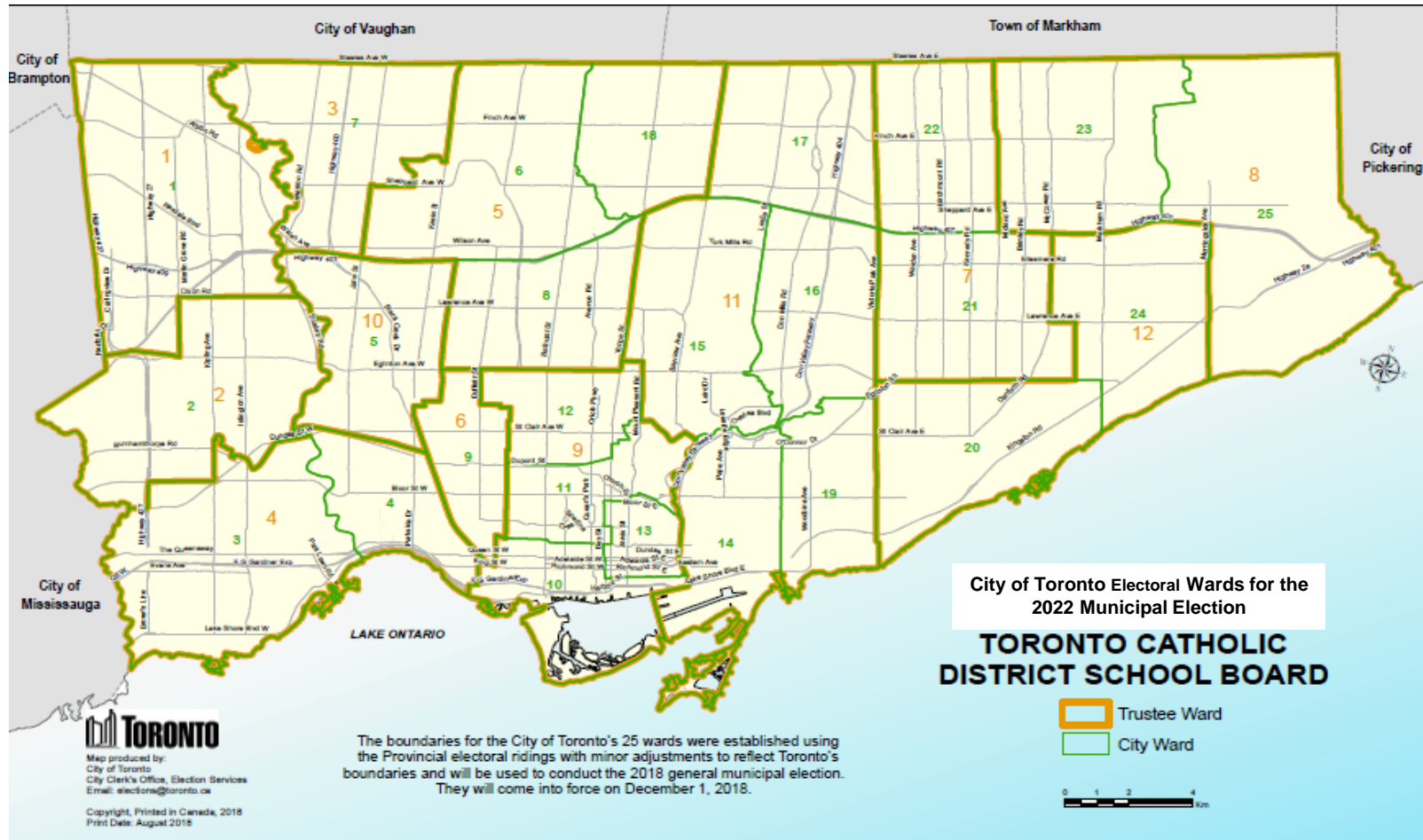


# Ward Structure: Toronto Catholic District School Board

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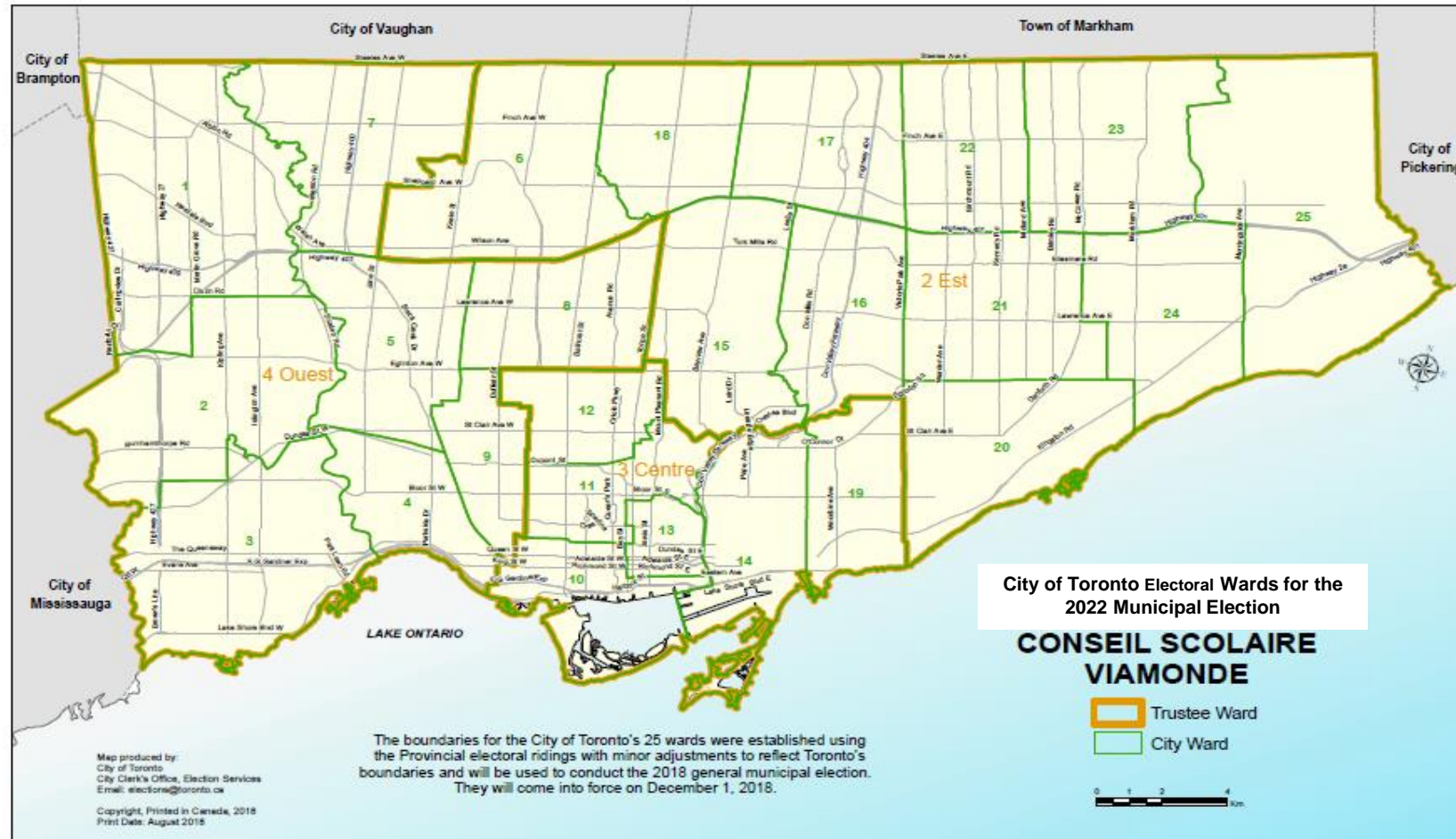


# Ward Structure: Conseil scolaire Viamonde

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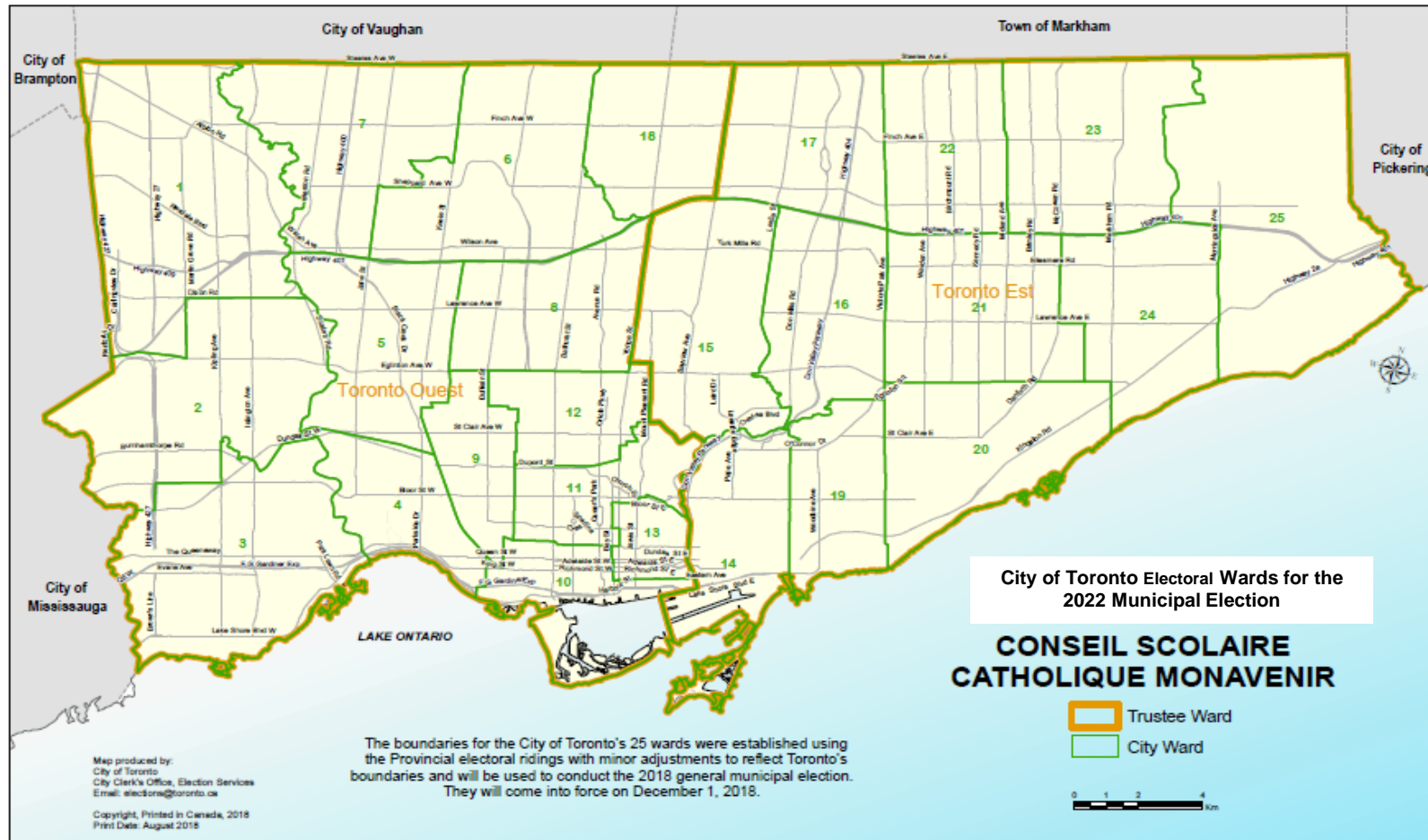


# Ward Structure: Conseil scolaire catholique MonAvenir

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# Key Dates



- **May 2, 2022 – August 19, 2022**
  - Candidates can file or withdraw nomination papers
- **September 1, 2022**
  - Voters' list, list of voting places, and ward maps will be made available to candidates
- **September 23, 2022**
  - Final spending and self-contribution limits will be provided to candidates
- **October 7, 2022 – October 14, 2022**
  - Advance voting days
- **October 24, 2022 (Election Day)**

More information on key dates, including financial filings after the election are available here:

<https://www.toronto.ca/city-government/elections/candidates-third-party-advertisers/key-dates/>

# Becoming a Candidate

# Who Can Run as a Candidate

| Qualifications  |   |
|---|---|
| <b>Mayor and Councillor:</b> <ul style="list-style-type: none"><li>• A Canadian citizen</li><li>• At least 18 years of age</li><li>• A resident of the City of Toronto, or</li><li>• An owner or tenant of land in the City of Toronto, or the spouse of the owner or tenant</li><li>• Not legally prohibited from voting</li><li>• Not disqualified by any legislation from holding municipal office</li></ul> | <b>School Board Trustee:</b> <ul style="list-style-type: none"><li>• A Canadian citizen</li><li>• At least 18 years of age</li><li>• A resident in the area of jurisdiction of the board</li><li>• Not legally prohibited from voting</li><li>• Not disqualified by any legislation from holding municipal office</li></ul> |

# How to File a Nomination



- To file a nomination, you must provide:
  - Completed [Nomination Paper](#)
  - 25 [endorsements of nomination](#) (Mayor and Councillor candidates only)
  - Current [acceptable identification](#) (showing name, qualifying address, signature)
  - Nomination filing fee of \$200 for Mayor and \$100 for Councillor and Trustee
    - Fee will be refunded if you file your financial statement on or before the deadline
- The following payment methods will be accepted:
  - Cash, Credit card, Debit card,
  - Certified cheque, Money order, Bank draft (made out to: The Treasurer, City of Toronto)

# Endorsements of Nomination



- All nominations filed for Mayor and Councillor must be accompanied by the endorsement of at least 25 eligible electors in the City of Toronto
  - Original signatures are required
- The endorsements must be submitted on the prescribed form
  - Endorsers do not need to live in the ward in which the candidate intends to run
  - Endorsers can endorse more than one candidate
- It is the your responsibility to ensure that the endorsements are complete before submitting them
  - We recommend that you supply more than 25 endorsements



# How to Withdraw a Nomination



- Candidates have until 2:00 p.m. on August 19, 2022 to withdraw their nomination and their name will not appear on the ballot
- Candidates who wish to change office must withdraw from the office in which they are running and file a new nomination
  - If moving from Trustee to Mayor or Councillor, 25 endorsements of nomination must be submitted
- Candidates are required to submit a financial statement for each of their campaigns
  - Even if they withdraw from their campaign
  - Even if they do not raise or spend any money on their campaign

# Where to File a Nomination



- All in-person candidate services will only be provided at:
  - Toronto City Hall
  - 100 Queen Street West
  - 1st floor (West Rotunda)
- Nominations are accepted between May 2 and August 19, 2022
  - Monday to Friday, 8:30 am – 4:30 pm (excluding holidays)
  - On August 19, nominations will only be accepted from 9:00 am – 2:00 pm

# Appointment Booking System



- New this year, the City has established an appointment booking system for candidates to receive service at City Hall (including booking an appointment to file your nomination).
- You can access the booking system through the link below:

[Appointment Booking System](#)

# Additional Information and Resources

# MyCampaign and the Electronic Financial Filing System (EFFS)



- **MyCampaign** is a resource that provides information and other tools relating to your campaign. You will gain access to [MyCampaign](#) once you file your nomination paper.
- **EFFS** is a free online tool to simplify the financial filing process for candidates.
- More information will be provided when you file your nomination paper.

# Third Party Advertisers Overview

- If a person, corporation or trade union intends to spend money to promote or oppose a candidate, they must register as a third party advertiser
- The registration period for a third party advertiser is from May 2 to October 21, 2022
- Candidates may not be affiliated with or direct a third party advertiser
- For more information on third party advertising, visit our website:
  - <https://www.toronto.ca/city-government/elections/candidates-third-party-advertisers/>



# Resources



- Toronto Elections website
  - [www.toronto.ca/elections](http://www.toronto.ca/elections)
- Candidates' Guide
  - [2022 Candidates' Guide – Ontario municipal council and school board elections](#)
  - [Guide 2022 à l'intention des candidats et candidates - Élections municipales et scolaires en Ontario](#)
- Key Dates for 2022
  - <https://www.toronto.ca/city-government/elections/candidates-third-party-advertisers/key-dates/>
- Election Legislation
  - Municipal Elections Act, 1996: [www.ontario.ca/laws/statute/96m32](http://www.ontario.ca/laws/statute/96m32)

# Further Candidate Information Sessions



- **July 14, 2022 – Manage your Campaign**
- **August 24, 2022 – Manage your Campaign**
- For up to date information on our next info sessions, check the Toronto Elections website: [www.toronto.ca/elections/candidates](https://www.toronto.ca/elections/candidates)

# Contact



## Toronto Elections

- [candidateinfo@toronto.ca](mailto:candidateinfo@toronto.ca)
- 416-395-0025

## Ministry of Municipal Affairs and Housing (legislation)

- [MSOC.Admin@ontario.ca](mailto:MSOC.Admin@ontario.ca)
- 416-585-6226 (general inquiry)

# Q and A

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