



C2K Connect

Your industry update on the latest Concept 2 Keys (C2K) developments
July 14, 2022

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Priority Development Review Stream report and dashboard

Affordable housing applications are prioritized as part of C2K's Priority Development Review Stream to help meet targets set out in the City's [HousingTO 2020-2030 Action Plan](#). At its meeting of July 5, Planning and Housing Committee adopted, with an amendment, a report providing site-specific information for each application currently being reviewed through C2K's [Priority Development Review Stream](#). The amendment to the report "requests the Chief of Staff, City Manager's Office to continue to report to each of the Planning and Housing Committee meetings in next term of Council with a Concept 2 Keys Dashboard which lists all of the current Concept 2 Keys projects and their project status." The report will be considered by City Council on July 19.

You can read the [report](#) and find the June 20 Concept 2 Keys [dashboard](#) on the Toronto City Council and Committees web pages.

Reminder: Help shape the City's AST and File Circulation Tool

We want the City's new development-related tools to be the best they can be for you, so we need your feedback! Help improve the **Application Submission Tool** by taking part in a 30- to 60-minute session in which you'll try out new features and let us know what you think of them. And you can help us shape the City's new **File Circulation Tool** by joining our Change Agent Network and providing feedback directly to the Customer Experience and Technology team. There's also a Change Agent Network for the Application Submission Tool that you're welcome to join.

To find out more or sign up to take part in the Application Submission Tool testing session or either of the change agent networks, please email Ankita Verma, Manager, Customer Experience & Technology at Ankita.Verma@toronto.ca.

Staffing updates

C2K has had some staffing changes recently that we'd like to tell you about.

Kathleen Harquail has joined C2K as Manager, Program Planning & Strategic Initiatives. In this 18-month acting position (backfilling for Mary Bagnulo's maternity leave), Kathleen will provide senior level strategic advice and expertise to C2K's Chief of Staff and Director related to overall program administration, including budgeting, resourcing, contract oversight, procurement, strategic communications, agenda forecasting and Council reporting. Kathleen's more than 20 years in public service encompasses management experience in strategic planning, program administration and policy development. She brings considerable experience leading complex projects and business transformation initiatives to her role with C2K, most recently as Manager, Digital Experience Project with Parks, Forestry & Recreation.

Sarah Henstock has joined C2K in the position of Project Director, Priority Development Review. Sarah brings more than 25 years of planning policy, development and senior management/project management-related experience to her new role. Leading the development review of priority applications from beginning to end, Sarah will provide oversight, leadership and support to a team of interdivisional staff from commenting divisions and partners. Sarah's extensive experience in the public and private sector encompasses various positions working on projects throughout Ontario, including 11 years with the City of Toronto where she has worked as Manager, Community Planning, Etobicoke York District, and as a Senior Planner on the downtown team of Toronto and East York.

Catherine Cieply has joined the C2K team as Manager, Applications, for the Etobicoke York application review team, with Jeremy Kloet now transitioning to a new role in advancing the rollout of C2K to the City's other districts. Catherine brings experience in various roles with the City, including Senior Planner in City Planning; Corporate Management and Policy Consultant in the City Manager's Office; and, most recently, Senior Business Development Officer in Economic Development and Culture (EDC), where she led program enhancements to the City's Gold Star development review service.

Michael Catalano has taken on the role of Acting Manager, Strategy & Business Improvement (replacing Michelle Drylie, who has taken a position with City Planning). Michael joined C2K in October, and has been involved with several key priorities, including mandatory Pre-Application Consultation and the Development Application Fee Review. He brings experience from his previous roles with Engineering & Construction Services, where he helped lead the City's review of the Port Lands Flood Protection & Enabling Infrastructure project, as well as several complex development applications within the City.

How to Connect with the C2K Team

- ❖ Learn more at toronto.ca/C2K
- ❖ Contact Concept2Keys@toronto.ca with any questions
- ❖ Use the [Application Submission Tool](#) to upload new applications
 - ❖ Issues resolution information can be found [online](#)

- ❖ Contact C2KIssues@toronto.ca to submit an issue or use the online issues [form](#)
- ❖ Send us your [suggestions](#) for improving development review

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