

Carleton Grant, Executive Director
Municipal Licensing and Standards

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Taxicab Owner - Sale (V02) and Toronto Taxicab Owner - Sale (V00) **Supporting Documents Checklist**

Please select which documents you will be submitting as part of your application:

- If the vehicle currently registered to the licence is not the same one listed on the sales agreement**, please submit the Vehicle Ownership in the name of the owner in the case of a sole-proprietor, or in the name of the partnership or corporation, [Certificate of Insurance](#) signed and stamped by the insurer to indicate the applicant has \$2,000,000 in Personal Liability and Personal Damage insurance, and [Safety Standards Certificate](#).
- If the vehicle is an accessible vehicle**, please submit proof of compliance with [CAN3 D409-M84](#) vehicle standards for accessible vehicles and an [Annual Inspection Certificate](#).
- If the [Annual Inspection Certificate](#) is older than 36 days**, please submit a [Safety Standards Certificate](#).
- If you will be assigning a licensed Taxicab Operator to work on your behalf with this plate**, please submit a [Taxicab Operator Agreement](#).
- If the vehicle is not new**, please submit a [Used Vehicle Information Package \(UVIP\)](#) from the Ministry of Transportation. The UVIP must show the applicant as the current owner.
- If you are applying as a designate for a corporation**, please submit all corporation requirements as well as an original [letter advising of signing authority](#) on corporation letterhead, signed by a director of the corporation and dated within 30 days. Designates should also submit two pieces of government-issued identification (one must be photo ID). First and last names must match on all identification. Health cards are not accepted.

- None of the documents listed above apply to me.** I am not providing supporting documents at this time.

Client Name: _____

Client Signature: _____

Date: _____