Information Session:
Appointment of Councillor for Ward 1 – Etobicoke North
August 2, 2022
This session is being recorded

• The presentation portion of tonight’s session will be recorded and posted online following the event.
• The recording will be turned off before the question and answer portion begins.
Today’s Information Session

• Key dates
• Qualifications to hold office
• Required forms
• Appointment process
• Oath of office
• What to expect if you are appointed
• Questions
City Council declared the Office of Councillor for Ward 1 – Etobicoke North vacant at its July meeting. Under provincial law, the seat must be filled by appointment.
Key Dates

• Nominations period opened: Monday July 25, 2022
• Deadline to apply: Thursday August 4, 2022
• Special Council meeting: Monday August 15, 2022 at 1:30 p.m.
• The candidate appointed by City Council will take office immediately and hold office until the end of this term, November 14, 2022.
Qualifications to Hold Office

- At least 18 years old
- A Canadian citizen
- A resident of the City of Toronto or a non-resident owner or tenant of land in the City of Toronto or their spouse
- Not disqualified under any Act from holding municipal office
How to Apply

Interested electors must:

✓ Complete the Consent of Nominee form
✓ Provide identification showing name, qualifying address and signature
✓ File in person at City Hall by Thursday August 4, 2022
Complete the Consent of Nominee Form
Complete the Acknowledgement of Qualifications

I acknowledge that:

1. I am presently legally qualified to be appointed and to hold the office shown on this Nomination Paper pursuant to the Municipal Elections Act, 1996 (MEA), Municipal Conflict of Interest Act, and as applicable, the City of Toronto Act, 2006 (COTA) or the Education Act.

2. I am a Canadian citizen, at least eighteen years of age, and I reside in the:
   - City of Toronto or am the owner or tenant of land in the City of Toronto or the spouse of such owner or tenant (MEA, s. 17(2)(a)).

3. I am qualified to vote at the municipal election as provided for under s. 17(2) of the MEA.

4. I am not:
   - A member of the Legislative Assembly of Ontario or of the Senate or House of Commons of Canada (COTA, s. 203(13)) or, if I am such a person, I will provide proof of my resignation in a form satisfactory to the Clerk of the City of Toronto (Clerk) prior to 5 p.m. on nomination day (s. 26(1.1) of the MEA).
   - A public servant within the meaning of the Public Service of Ontario Act, 2006, or if I am such a person, I have and will continue to follow the relevant provisions of Part V of such Act (COTA, s. 203(14)).
   - A person who is serving a sentence of imprisonment in a penal or correctional institution (MEA, s. 17(2)(j)).
   - Ineligible from being elected or holding office by reason of failing to file a financial statement (MEA, s. 88.23(1)).
   - Prohibited from voting in a municipal election because of conviction of a corrupt practice (MEA, s. 60(2)).
   - Ineligible from holding office because of conviction of a corrupt practice under the MEA or of an offence under the Criminal Code (Canada) in connection with an act or omission that relates to a municipal election (MEA, s. 91(1)).
   - A Federal employee within the meaning of the Public Service Employment Act, or if I am such a person, I have and will continue to follow the relevant provisions of Part 7 of such Act.

5. If filing a nomination for council, in addition to paragraph 4, I am not:
   - an employee of the City of Toronto (COTA, s. 203(1)(i)). If I am such a person, I am on an unpaid leave of absence (MEA, s. 30).
   - a judge of any court (COTA, s. 203(1)(j)).

Signature

I hereby agree to the above Acknowledgement of Qualifications

Signature of Nominee

Date (mm/dd/yyyy)
Appointments Process

• File the forms with the City Clerk’s Office by the deadline

• You may provide additional information about yourself for Council to consider, such as a letter, resume, etc.
  • All submissions will be made public
  • Send any additional information to councilmeeting@toronto.ca

• City Council meets on August 15 at 1:30 p.m. to fill the vacancy
If you wish to withdraw

• You must advise us in writing, any time up to the start of the meeting on August 15, 2022
• To do so, you must send an email from the address you provided to us on your Consent of Nominee form to councilmeeting@toronto.ca
City Council Meeting

- Starting at 1:30 p.m., the Clerk will select names by random draw to determine speaking order
- Each candidate present will have up to 5 minutes to address City Council
- Each member of Council is able to ask one question of each candidate
- City Council will vote to appoint the Council member
- Note: Council has a separate, unrelated meeting on heritage matters in the morning of August 15.
What to expect if you are appointed

• Before assuming office, the successful candidate is required to take the Declaration of Office with the City Clerk.

• Your appointment will take effect once:
  • Council passes the by-law and
  • the City Clerk administers the declaration of office – most likely the same day

• City Council has a meeting scheduled for September 28, 2022
• You will hold office until the end of the term on November 14, 2022.
Council Expenses during an Election Year

Under City Council’s Constituency Services and Office Budget Policy, there are restrictions and limitations for all Members of Council after August 1, 2022. These are related to:
- Community events
- Advertising
- Newsletters, flyers, mass emails and automated phone campaigns
- Websites and social media
- Furniture and equipment
- Conferences and seminars

Additional restrictions come into effect after August 19 for Members not seeking re-election and after October 24 for Members not re-elected.

Staff will provide more information to the new Councillor.
Questions?
Reminder: the deadline to file forms is Thursday August 4, 2022 by 4:30 p.m. at City Hall, 100 Queen Street West, 1st floor west, rotunda

Supporting documents can be emailed to councilmeeting@toronto.ca