

Single Family Opting In/Out of Solid Waste Management Collection

Note: Please allow up to 30 DAYS for the processing of the application and for the cancellation of city waste collection services to take effect.

***All fields must be completed**

Property Information			
Street Number	Street Name	Suite/Unit Number	Postal Code
Account Number			

Applicant Information		
Name (Last, First)	Telephone Number	Email
Applicant Signature		Date (yyyy-mm-dd)

Mailing Address (if different from above)					
Street Number	Street Name	Suite/Unit Number	City/Town	Province	Postal Code

Request Information (check the applicable box) – See page 2 for details
<input type="checkbox"/> OPT OUT of City of Toronto Solid Waste Management Services Collection ___ Demolition/Construction ___ Property Will Be Vacant for Over 6 Months ___ Other (please specify) _____ Requested Effective Date (yyyy-mm-dd) _____
<input type="checkbox"/> OPT IN to City of Toronto Solid Waste Management Services Collection Reason for Opting In _____ Requested Effective Date (yyyy-mm-dd) _____

Mail the above completed form to:

General Manager
 c/o: Collection Contracts & Program Support
 Solid Waste Management Services
 86 Ingram Drive
 Toronto, Ontario M6M 2L6

Email: swmsupport@toronto.ca
 Subject Line: Opting In/Out of City Collection

Fax: 416-392-0396
 Attention: Opting In/Out of City collection

Single Family Opting In/Out of Solid Waste Management Collection

For Staff Use Only	
Form Received Date (yyyy-mm-dd)	Approved (Y/N)
Approved Date (yyyy-mm-dd)	Effective Date (yyyy-mm-dd)
Comments	

For Customers Cancelling (Opt –Out)

- City waste collection is an all-or-nothing service. The decision to opt out of City waste collection means that your property is no longer eligible for City collection of any materials.
- For Residential customers opting out of collection, all bins assigned to the property will need to be picked up and returned to the City of Toronto. **Billing will continue until the bins are removed by the City of Toronto.**
- **Please ensure bins are emptied and placed upside down in a visible area that is accessible for Solid Waste Management staff to collect them. Failure to ensure that bins are accessible for removal may result in the cancellation of opt out request.**
- Opt out requests can be submitted while renovating, demolishing a house or travelling (6 months or more). During your absence, the City will remove your bins. To resume service after opting out, an opt in request will be required.
- Opt out requests for a period of less than 6 months will be denied. For periods that are shorter than 6 months, the garbage bin can be downsized by contacting 3-1-1.
- When moving, bins are property of the City and must remain on site for the next resident. Services cannot be cancelled due to selling the property or moving. Your lawyer is responsible for ensuring all fees are reassigned to the new owner when the ownership is transferred.

For Customers Reinstating (Opt –In)

- Eligible services include garbage, recyclables, organics, yard waste, electronic waste, household hazardous waste and oversized items.
- For Single Family customers opting in to collection, you may order bins by calling 311 or visiting online at <http://www.toronto.ca/311> to order the appropriate sized bins that best suit your needs.

Solid Waste Management Services collects personal information on this form under the legal authority of the Toronto Municipal Code, Chapter 841, Waste Collection, Commercial Properties, Article II, Collection Services, section 841-3 and Chapter 844, Waste Collection, Residential Properties, Article II, Collection Services, section 844-3. The information is used to administer the application process and to provide or discontinue the service delivery. Questions about this collection can be directed to 3-1-1 (within Toronto city limits) or 416-392-2489 (outside the city limits).