**Introductory Guidance – Template Lands-In Blank**

**\*Delete this guidance box in its entirety to finalize this document\***

Template last updated: March 2024

For general guidance and for the purpose of the use of a screen reader:

○ Text in \*blue font\* or text with the asterisk symbol on each side are intended to provide guidance or instruction and must be deleted when that guidance or instruction is no longer required.

○ Text in [red font] or text with the square bracket symbol on each side require user input or verification. After the text has been verified, the bracket on either side of the text must be removed, and the font colour must be changed to black.

○ This template is written based on the "CR-Commercial Residential" Zone. Amend this template as necessary if the proposed development is not located in this zone.

○ Provisions can be removed or additional provisions can be added where site specific context dictates.

Authority: [Toronto and East York Community Council / Etobicoke York Community Council / North York Community Council / Scarborough Community Council / Planning and Housing Committee] Item [-], as adopted by City of Toronto Council on [-]

**CITY OF TORONTO**

**\*This template is for lands that are subject to Zoning By-law 569-2013, which are those lands that appear on the Zoning By-law 569-2013 zoning map\***

**BY-LAW [Clerks to insert By-law number]**

**To amend Zoning By-law 569-2013, as amended, with respect to the lands municipally known in the year [-] as [include ALL municipal addresses].**

Whereas Council of the City of Toronto has the authority pursuant to Section 34 of the Planning Act, R.S.O. 1990, c. P. 13, as amended, to pass this By-law; and

Whereas Council of the City of Toronto has provided adequate information to the public and has held at least one public meeting in accordance with the Planning Act, as amended;and

\*Delete the following two recitals if a holding symbol on the zoning map is not being used\*

Whereas pursuant to Section 36 of the Planning Act, as amended, the council of a municipality may, in a by-law passed under Section 34 of the Planning Act, use a holding symbol "(H)" in conjunction with any use designation to specify the use to which lands, buildings or structures may be put once the holding symbol "(H)" is removed by amendment to the by-law; and

Whereasthe Official Plan for the City of Toronto contains provisions relating to the use of holding symbol "(H)"; and

\*Delete the following one recital if a temporary use is not being permitted\*

Whereas pursuant to Section 39 of the Planning Act, as amended, the council of a municipality may, in a by-law passed under Section 34 of the Planning Act, authorize the temporary use of land, buildings or structures for any purpose set out therein that is otherwise prohibited in the by-law.

The Council of the City of Toronto enacts:

1. The lands subject to this By-law are outlined by heavy black lines on Diagram [-] attached to this By-law. \*This Section identifies the lands to which this zoning by-law amendment applies\*
2. The words highlighted in bold type in this By-law have the meaning provided in Zoning By-law 569-2013, as amended, Chapter 800 Definitions.
3. \*Use this Section only if you are amending the zoning map, such as by changing the zone label or adding a new exception number\* Zoning By-law 569-2013, as amended, is further amended by amending the zone label on the Zoning By-law Map in Section 990.10 respecting the lands outlined by heavy black lines from a zone label of [insert existing zone label shown on the zoning map] to a zone label of [insert proposed zone label for the zoning map] (x [exception number] ) \*The Zoning By-law team will provide the exception number\* as shown on Diagram [-] attached to this By-law.
4. Zoning By-law 569-2013, as amended, is further amended by amending the Policy Areas Overlay Map in Section 995.10 for the lands subject to this By-law, from Policy Area [-] to Policy Area [-], as shown on Diagram [-] attached to this By-law. \*Only amend the Policy Area Overlay Map if necessary. Otherwise, delete this Section\*
5. Zoning By-law 569 -2013, as amended, is further amended by amending the Height Overlay Map in Section 995.20 for the lands subject to this By-law, from a height and storey label of HT [-], ST [-], to a height and storey label of HT [-], ST [-], as shown on Diagram [-] attached to this By-law. \*Only amend the Height Overlay Map if necessary. Otherwise, delete this Section\*
6. Zoning By-law 569 -2013, as amended, is further amended by amending the Lot Coverage Overlay Map in Section 995.30 for the lands subject to this By-law, from a lot coverage label of [-] to a lot coverage label of [-] as shown on Diagram [-] attached to this By-law. \*Only amend the Lot Coverage Overlay Map if necessary. Otherwise, delete this Section\*
7. Zoning By-law 569-2013, as amended, is further amended by amending the Rooming House Overlay Map in Section 995.40 for the lands subject to this By-law, from a Rooming House label of [-] to a rooming house label of [-] as shown on Diagram [-] attached to this By-law. \*Only amend the Rooming House Overlay Map if necessary. Otherwise, delete this Section\*
8. Zoning By-law 569-2013, as amended, is further amended by [adding / amending / amending and replacing] Article 900.[-].[-] Exception Number [-] \*Zoning Section staff assign the exception number\* so that it reads:

([assigned exception number])Exception[zone symbol] ([assigned exception number]) \*Example - "(14) Exception CR 14"\*

The lands, or a portion thereof as noted below, are subject to the following Site Specific Provisions, Prevailing By-laws and Prevailing Sections:

Site Specific Provisions:

* 1. On lands municipally known as [insert all municipal addresses], if the requirements of By-law [Clerks to insert By-law number] are complied with, a **building** or **structure** may be constructed, used or enlarged in compliance with Regulations (B) to ([insert final letter of these site specific provisions]) below;
  2. [text];
  3. [text];
  4. [text];
  5. [text];
  6. [text];
     1. [text];
     2. [text]; and
     3. [text];
  7. [text];
  8. [text];
  9. [text];
     1. [text];
        1. [text]; \* Further subsections cannot be added after this as set out at regulation 1.20.1(2)\*
        2. [text]; and
        3. [text];
     2. [text];
        1. [text];
        2. [text]; and
        3. [text];
  10. [text];
  11. [text]; and
  12. [text].

Prevailing By-laws and Prevailing Sections: \*List the prevailing By-laws and their sections from a former municipal By-law below, as applicable, or delete the list below and write "(None Apply)"\*

1. [insert prevailing By-law and prevailing section];
2. [insert prevailing By-law and prevailing section]; and
3. [insert prevailing By-law and prevailing section].
4. \*This Section is a place holder for an additional site specific exception, as applicable - delete this entire numbered Section if it is not needed\* Zoning By-law 569-2013, as amended, is further amended by [adding / amending / amending and replacing] Article 900.[-].[-] Exception Number [-]\*Zoning Section staff assign the exception number\* so that it reads:

([assigned exception number])Exception[zone symbol] ([assigned exception number]) \*Example - "(14) Exception CR 14"\*

The lands, or a portion thereof as noted below, are subject to the following Site Specific Provisions, Prevailing By-laws and Prevailing Sections:

Site Specific Provisions:

* 1. On lands municipally known as [insert all municipal addresses], if the requirements of By-law [Clerks to insert By-law number] are complied with, a **building** or **structure** may be constructed, used or enlarged in compliance with Regulations (B) to ([insert final letter of these site specific provisions]) below;
  2. [text];
  3. [text];
  4. [text];
  5. [text];
  6. [text];
     1. [text];
     2. [text]; and
     3. [text];
  7. [text];
  8. [text];
  9. [text];
     1. [text];
        1. [text]; \*Further subsections cannot be added after this as set out at regulation 1.20.1(2)\*
        2. [text]; and
        3. [text];
     2. [text];
        1. [text];
        2. [text]; and
        3. [text];
  10. [text];
  11. [text]; and
  12. [text].

Prevailing By-laws and Prevailing Sections: \*List the prevailing By-laws and their sections below, as applicable, or delete the list and write "(None Apply)"\*

1. [text];
2. [text]; and
3. [text].
4. Despite any severance, partition or division of the lands, the provisions of this By-law shall apply as if no severance, partition or division occurred.
5. Temporary Use(s): \*Delete this Section in its entirety if a temporary use is not contemplated.\*
   1. None of the provisions of Zoning By-law 569-2013, as amended, or this By-law apply to prevent the erection and use of [-] \*Insert specific use(s) permitted with complete description of location, including buildings and structures as applicable\* on the lands to which this By-law applies for a period of [-] years \*Cannot exceed 3 years\* from the date this By-law comes into full force and effect, after which this temporary use permission expires.
6. Holding Symbol Provisions: \*Delete this Section in its entirety if the By-law does not include the use of a holding symbol\*
   1. The lands zoned with the holding symbol "(H)" delineated by heavy lines on Diagram [-] attached to this By-law must not be used for any purpose other than those uses and buildings existing as of the date of the passing of this By-law, until the holding symbol "(H)" has been removed; and
   2. An amending by-law to remove the holding symbol "(H)" referred to in (A) above may be enacted when the following are fulfilled:
      1. [condition 1]; and \*Insert nature of condition including City Official required to be satisfied to clear\*
      2. [condition 2]. \*Insert nature of condition including City Official required to be satisfied to clear\*
7. \*Space holder Section – delete if not required\*

Enacted and passed on [Clerks to insert date].

[full name], [full name],

Speaker City Clerk

(Seal of the City)

**[Insert Diagram 1]**

**[Insert Diagram 2]**

**[Insert Diagram 3]**

**[Insert Diagram 4]**

**[Insert Diagram 5]**