

Ascent Gallery: Terms of Entry

Artwork will not be accepted if:

- It has been previously exhibited at the Ascent Gallery and Etobicoke Civic Centre Art Gallery.
- The work was demonstrated by instructors.
- It is a copy of a work by another artist (whether paintings, photographs, illustrations).
- It is a digital reproduction of the original artist's work.
- Photography only: if the image is a reproduction of someone else's work (e.g. graffiti, public art).
- It is wet and/or is not "show ready" at the time of drop-off
- The work doesn't conform to our requirements (see below).

Labels:

- All artworks must have a label affixed to both the front and back of the artwork with the title, artist name, phone number, media, and price/value. Works without labels cannot be covered by insurance.
- If any contact information (phone, address, email, etc.) is included on the labels, the artist must be acting in a professional or business capacity, and it is therefore not considered personal information. Please do not include contact information on temporary front labels.

Insurance:

- Insurance is provided to protect the artwork from vandalism, theft, fire, smoke or water damage.
- A value must be given for all works submitted, even if it is not for sale. In the event of a loss, verification of the value of the artwork will be required.
- Although reasonable care will be exercised when handling entries at the Ascent Gallery, the gallery is not responsible for accidental glass breakage or damage to other fragile articles, including frames.
- Artwork is only insured between the drop-off date and the stated pick-up date.

Delivery and Pickup:

- Works must be delivered and picked up on the required date and time or must make arrangements with someone else to do so. There is no secure storage or insurance coverage after the pickup date and time.
- All artwork, including sold works, must hang in the Gallery until the show is completed.

Terms for 2D Artwork:

Hanging System:

- All 2D works must be framed for hanging on our rod and clamp system. Wall nails are not used.
- Each artwork must have d-rings on both sides at the back of the frame/canvas and is at least 1-2" below the top of the frame so that the hook will not show. If it is a large piece, the d-rings should sit at the 1/3 from the top.
- Fragile works will require a signed waiver that acknowledges that the artist assumes the additional risk to the work and that the work is not covered by city insurance for damage.
- The gallery has the right to reject faulty frames. A sufficient gauge of d-rings and screws that can hold the weight of the artwork must be properly mounted. Artists are responsible for any damage caused by faulty hanging equipment.
- Textile works may be acceptable as long as there is a sleeve at the top of the artwork to put a rod through.

Works on Canvas:

- Canvas-wrapped stretcher frames are acceptable. If the edges of the canvas are showing, they must be finished.

Sizing:

- Please check with gallery staff if your work exceeds 6 feet in any dimension.
- Digital work may be exhibited. If it is a video, sound cannot be played.

Glass vs. Plexiglass:

- All works that are not oil or acrylic must be protected either by glass, Plexiglass or a coating on the media itself. Encaustic works must be hard or coated.
- Plexiglass must be used in place of glass if any side dimension exceeds 40 inches. Artists must identify on the front of the artwork if Plexiglas has been used.

Gallery Rights:

Non-conforming works:

- The Ascent Gallery reserves the right to reject any works that do not conform to the above Terms of Entry and any work that cannot be displayed safely in the gallery.

Subject Matter:

- The Ascent Gallery reserves the right of final decision on suitability of subject matter.
- The Ascent Gallery reserves the right to reject any works that do not conform to the [City of Toronto Workplace Human Rights Policy](#) and [Civic Centre Display Guideline](#).

Promotion:

- The gallery reserves the right to use images of works on display as part of promotional materials for both the gallery and the exhibition, either online or in print. If you wish to have your work excluded, you must notify gallery staff or volunteers when dropping off the artwork.

Arranging & Hanging:

- The gallery reserves the right to arrange the artworks to determine the layout of the exhibition and hang the artwork.