## Main Applicant Information

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| --- | --- | --- | --- | --- | --- | --- |
| Main Applicant (First Name, Last Name) | | | Applicant Code | | | |
| Street Number | Street Name | | | | Suite/Unit Number |  |
| City/Town | | Province | | | Postal Code | |
| Telephone Number | | | | Mobile Telephone Number | | |

## Consent and Release

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| I understand that Access to Housing requires my personal asset information to determine my eligibility for Rent-Geared-to-Income subsidy.  I consent to Access to Housing using and retaining this information on my housing application.  All household members with assets declared on this this form must sign below. This section must be completed by the person who has agreed to provide their information. Please ensure that the Notice of Collection statement is presented to each Household Member that completes this form. | |
| Main Applicant Signature | Date (yyyy-mm-dd) |
| Household Member Signature | Date (yyyy-mm-dd) |
| Household Member Signature | Date (yyyy-mm-dd) |
| Household Member Signature | Date (yyyy-mm-dd) |

## Section 1 - Declaring Household Assets (These assets must be included in your declaration.)

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| **Please list all included assets in Canada owned by you and all household members who will live with you. Assets include but are not limited to:**   * cash * stocks/bonds * term deposits/GICs/Mutual Funds * more than one (1) vehicle, including recreational vehicles (for example, boat, snowmobile, trailer/camper) * overseas or foreign investments * assets you own/share with someone else * business assets in excess of $20,000   **A list of excluded assets is included at the bottom of this form.** |



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| **Household Member** | **Asset Type** | **Value** |
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## Section 2 - Declaring Real Estate

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| List any Real Estate you or any household members own, including jointly own anywhere in Canada. Examples of property include, but are not limited to, land, a house, condominium, rental property, cottage. |
| Please indicate the most recently estimated value of the real estate determined by the Municipal Property Assessment Corporation (MPAC) or independent assessment.  Estimated value: $  Source (documentation may be requested): |
| What is the outstanding mortgage from the assessed property value, if any?  Outstanding Mortgage amount: $ |

**Upload the completed form to the MyAccesstoHousingTO applicant portal.**

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| **Asset Exclusions** |
| **Personal Possessions** |
| Motor vehicles not used primarily for a business (one per household member) |
| Clothing, jewelry and other personal effects |
| Furniture, including decorative or artistic items not used primarily for the operation of a business |
| **Business Assets** |
| Tools of a trade that are essential to the work of a member of the household as an employee |
| Assets of a member of the household that are necessary to the operation of a business that the member operates or has an interest in, such as:   * assets of a member of the household, up to a maximum of $20,000 for that member * assets necessary to the operation of a business, up to a maximum of $20,000 for that business |
| **Investments & Retirement Assets** |
| Funds held in a registered education savings plan (RESP) |
| Funds held in a registered retirement savings plan (RRSP) |
| Funds held in a registered retirement income fund (RRIF) |
| Funds held in a Locked-In Retirement Account (LIRA) |
| Funds held in a Life Income Fund (LIF) |
| Funds held in a Life Retirement Income Fund (LRIF) |
| Funds held in a Registered Pension Plan (RPPs) |
| Tax-Free Savings Accounts (TFSA) with assets that do not exceed the Canada Revenue Agency's (CRA) individual eligibility |
| **Disability-Related Assets** |
| Loan taken against a life insurance policy that will be used for disability-related items or services |
| Trust fund of a household member with a disability if the capital of the trust was derived from:   * an inheritance * the proceeds of a life insurance policy |
| Funds held in a Registered Disability Savings Plan (RDSP), if the beneficiary of the plan is a member of the household |
| **Government Assistance** |
| Payment under the Ministry of Community and Social Services Act for the successful participation in a program of activities that will assist the household member with the following:   * successful completion of a high school diploma * development of employment-related skills * further development of the recipient’s parenting skills |
| Assets from payments under existing or future compensatory packages from government, for example Indian Residential School Settlements, Extraordinary Assistance Plan and Japanese Canadian Redress. |
| **Other** |
| Cash surrender value of life insurance policies up to a maximum value of $100,000 for the household |
| Prepaid funeral |
| Funds held in an account of a household member in conjunction with an initiative under which the City of Toronto, as service manager, or an entity approved by the City of Toronto as service manager, commits to contribute funds towards the household member’s savings goals. |
| Assets from payments received as damages or compensation for:   * 1. Pain and suffering due to the injury or death of a household member   2. Expenses reasonably incurred as a result of the injury or death of a household member   3. Loss of care, guidance and companionship under the Family Law Act   4. Non-economic loss under the Workplace Safety and Insurance Act, 1997 or the Workers’ Compensation Act |



Housing Secretariat collects personal information on this form under the legal authority of the Housing Services Act, 2011, sections 13 and 42(2); and the Housing Services Act, 2011, Ontario Regulation 367/11, General, section 32.5; and Toronto City Council Item 2022.PH31.2, as confirmed by the City of Toronto By-law 211-2022. The information is used to determine eligibility and administer Rent Geared-To-Income assistance. Questions about this collection can be directed to the Support Assistant, 55 John Street, 6th Floor, Toronto, Ontario, M5V 3C6 or by telephone at 416-338-8342.