

PollinateTO Community Grants - Eligible and Ineligible Expenses

Funding can only be used for the direct delivery of the proposed project. Please refer to this list when spending your grant funding. If you are unsure if an expense is eligible, please contact PollinateTO Program staff at pollinateTO@toronto.ca.

Eligible expenses:

- ✓ Plant material - seeds, perennial seedlings, native trees and shrubs
- ✓ Soil, compost, mulch, sand, etc.
- ✓ Tools - shovels, rakes, forks, cultivators, hoes, spades, pruners, hand tools, etc. (any tools purchased must remain within the community after the life of the project)
- ✓ Garden gloves, knee pads and kneelers
- ✓ Irrigation supplies - hose, nozzles, wands, watering cans
- ✓ Rain barrels - please note the TDSB does not allow the use of rain barrels, all other schools will be considered on a case by case basis in consultation with the applicable school board
- ✓ Wheelbarrows and garden carts
- ✓ Garden border materials and supplies - wood, logs, stones, pavers, rocks, etc
- ✓ Porous pathway materials - stepping stones, gravel, wood chips
- ✓ Seed starting materials - trays, pots, soil, markers (greenhouses are not eligible)
- ✓ Plant supports - stakes, rings, poles, ties, string, twine
- ✓ Sheet mulching materials - cardboard, newspapers, leaves, compost/soil
- ✓ Rain garden materials and construction supplies (sand, compost, mulch, river stone, pea gravel, limestone, PVC piping) - if constructing a rain garden
- ✓ Raised beds materials and supplies (must be open at bottom), open bottomed containers where roots can access soil (no closed bottom containers)
- ✓ Plant identification markers and tags
- ✓ Signage - design, printing, installation
- ✓ Outdoor storage - weather resistant bins, small shed, lock
- ✓ Yard waste bags
- ✓ Equipment rentals - sod kickers, electric tools (no gas powered equipment, no tilling)
- ✓ Permit fees, space rental, liability insurance for your event/activity
- ✓ Delivery fees for plant material and supplies (up to \$100 per delivery)
- ✓ Volunteer recognition
- ✓ Food and refreshments (no bottled water) for participants (up to \$200)
- ✓ Training and workshop expenses
- ✓ Honoraria for speakers/facilitators, Elders and Knowledge Keepers (up to \$500 per person)
- ✓ Honoraria for group members (up to \$500 per group)
- ✓ Communications and promotion (e.g. flyers, posters, design, printing)
- ✓ Interpretation and translation fees
- ✓ Art supplies
- ✓ Solitary bee nest building supplies (bee condos, bee hotels, etc.) - as an educational tool on cavity-nesting native bees
- ✓ Books - reference, gardening, flora and fauna identification guides (any tools purchased must remain within the community after the life of the project)
- ✓ Public transportation costs for project participants
- ✓ Labour costs to prepare the area and plant the garden, if required (up to 10% of the grant amount)

- ✓ Removing asphalt, concrete or other hard surfaces, if required (up to 10% of the grant amount)
- ✓ Consultant fees such as a landscape designer, rain garden expert, etc. (up to 10% of the grant amount)
- ✓ Staffing costs for organizing project (up to 10% of the grant amount)
- ✓ Trustee administration fees (up to 10% of the grant amount)
- ✓ Costs to maintain garden (up to 10% of the grant amount)
- ✓ Other expenses on a case-by-case basis (please check with City staff prior to purchasing)

Ineligible expenses:

- × Stock tanks with closed bottoms
- × Raised beds with closed bottoms
- × Open bottom stock tanks or raised beds placed on hard surfaces (e.g., concrete or asphalt)
- × Container gardening planters and supplies, including canoes
- × Beekeeping supplies, hives, honeybees, beekeeping education
- × Costs associated with the regular operation of your organization, current programs and services such as office rental, utilities, computer equipment, phones, fax, internet, accounting services, insurance, etc.
- × Utility bills (water, gas, electricity, waste collection)
- × Mass market advertising campaigns
- × Award ceremonies, banquets, receptions, annual general meetings, sport tournaments
- × Religious activities/services, political activities, fundraising events, donations to charitable causes, lobbying or advocacy on behalf of for-profit entities
- × Alcohol
- × Bottled water
- × Gas
- × Gas powered tools and equipment
- × Land acquisition, lease or rental
- × Purchase or rental of media equipment (computers, laptops, printers, lamination machines or software)
- × Purchase or rental of vehicles
- × Parking and other personal vehicle expenses
- × Postage and shipping costs
- × Disbursement of funds to provide additional grants to other parties
- × Conference registration and travel fees
- × TTC monthly passes
- × Reserve funds, debt repayment, deficit funding, capital costs (i.e. building repairs, renovations, water service, etc.)
- × Fencing, gates, wire mesh
- × Armour stone
- × Garden furniture - plastic patio sets, umbrellas
- × Greenhouses
- × Barbeques, cooking equipment
- × Chemical fertilizers
- × Vermiculture supplies (worm composters)
- × Mushroom logs

- × Water fountain or water connection service
- × Pesticides
- × Activities that extend beyond Toronto's borders