



Agenda: October 30, 2023

Toronto Licensing Tribunal Business Meeting No. 38 (In Camera) –

Meeting Date: Monday, October 30, 2023, 9:30 a.m. to 1:00 p.m.

Location: Electronic meeting Hosted by Toronto Licensing Tribunal.

General Inquiry: 416-392-4700

Link to Join meeting:

<p style="text-align: center;">Toronto Licensing Tribunal - Public Business Meeting</p> <p style="text-align: center;">Monday, October 30, 2023, 9:30 a.m. to 1:00 p.m. 3.5 hours Eastern Time (US & Canada) https://toronto.webex.com/toronto/j.php?MTID=m99fd06115fa24ed8be1dc55369c3a4b0</p> <p style="text-align: center;">Meeting number: 2632 935 4771 Password: vXapXJfm674</p> <p style="text-align: center;">Join by phone +1-416-915-6530 Canada Toll Access code: 2632 935 4771 +1-613-714-9906 Canada Toll (Ottawa)</p>
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Toronto Licensing Tribunal - Public Business Meeting – Monday, October 30, 2023, 9:30 a.m.
(In Camera session)

Chair: Mary Lee

Contact: Pauline Chandarpaul Supervisor, Tribunal Operations

Phone: 416-392-3072

Toronto Licensing Tribunal Members

Mary Lee (Chair)

Verlyn Francis

Edgar Montigny

Emily Cole

Joanne Lau

Peter Harris

Marc Bhalla

Aboriginal Land Acknowledgement

We acknowledge the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit, and Métis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.

African Ancestral Acknowledgement

Though I am not a person of African descent, I am committed to continually acting in support of and in solidarity with Black communities seeking freedom and reparative justice in light of the history and ongoing legacy of slavery that continues to impact Black communities in Canada. As part of this commitment, I would also like to acknowledge that not all people came to these lands as migrants and settlers. Specifically, I wish to acknowledge those of us who came here involuntarily, particularly those brought to these lands as a result of the Trans-Atlantic Slave Trade and Slavery. In support of the City of Toronto's ongoing efforts to confront anti-Black racism, I pay tribute to those ancestors of African origin and descent.

Declaration of Interest under the *Municipal Conflict of Interest Act*.

Confirmation of Minutes of Meetings –
Business Meeting February 28, 2023 – Amendments

38.1 – CHAIR'S UPDATE

Welcome and Introductions -

Introduction of Members & Participants

Summary

Toronto Licensing Tribunal – Chair's Update and Chairs Annual Report

Hearing Scheduling for 2024:

- Matters requiring a full panel review will be adjourned and scheduled before a 3-member panel
- At time of hearing, TLT member will solicit hearing dates with parties

Single Member Panel:

- Feedback and comments from Members, hearing observations and experience to date

Toronto Licensing Tribunal Trends and Statistics

Recommendations for 2023

Supporting Documents

2022 Chairs Annual Report

Court Services monthly statistics for the Toronto Licensing Tribunal

38.2 – SUPERVISOR'S UPDATE

Summary

Toronto Licensing Tribunal – Court Services Supervisor and Manager updates on administrative matters.

M365 updates and Email accounts

Website content

Records Retention and Records Classification

38.3 – UPDATE: MLS SUBMISSION

Summary

Municipal Licensing and Standards to provide any Licencing and Enforcement updates

Morning Break

38.4 – MEMBER TRAINING (IN-CAMERA)

Summary

Training and Development by way of interactive discussions between the Chair, Toronto Licensing Tribunal, and the Members.

Motion THAT October 30, 2023, Business Meeting of the Toronto Licensing Tribunal move into a closed session to allow for an education and training session of the panel Members.

- **To be passed by members**

TLT Member Training:

1. Review of standard Tribunal Document
2. Hearing Scenarios and Strategies
3. Recommendations for future training
4. Hearing and Member scheduling for 2024

Motion That October 30, 2023, Business Meeting of the Toronto Licensing Tribunal move into a public session.

- **To be passed by members**

38.5 – OTHER BUSINESS AND CLOSING REMARKS

This meeting is open to the public pursuant to the Statutory Powers Procedure Act, R.S.O. 1990, Chap. S.22, s.9 (1) and in accordance with The City of Toronto Act, 2006, as amended, Toronto Municipal Code, Chapter 545, 545-3 and Chapter 546.