

Jonathan Batty

Integrity Commissioner 375 University Ave., Suite 202 Toronto, ON M5G 2J5 416-397-7770 | Jonathan.Batty@toronto.ca

June 2, 2023

Sent via Email (No Original to Follow): Jennifer.McKelvie@toronto.ca

Jennifer McKelvie Deputy Mayor Toronto City Hall 100 Queen St. W., Suite B25 Toronto, ON M5H 2N2

Dear Deputy Mayor McKelvie:

Re: Sponsored attendance provided by the Federation of Canadian Municipalities Green Municipal Fund (FCMGMF) Council meeting in Ottawa from February 9 to 10, 2023

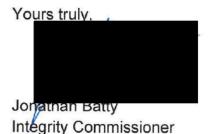
Thank you for providing me with a Travel Declaration Form for the above-noted trip. I confirm that the travel related benefits you have disclosed are in compliance with section (f) of Article 4 (Gifts and Benefits) of the *Code of Conduct for Members of Council* as travel was sponsored by the FCMGMF and you attended in your official capacity as City Councillor and member of its Council. Please note there was a \$0.03 reporting error with respect to reimbursed ground travel, which I take to be a typographical error.

I form this view based on my review of:

- the Travel Declaration Form dated February 16, 2023;
- 2. remittance receipt indicating your payment and reimbursement by FCM; and,
- 3. a list of the FCMGMF Council members.

This letter, the Travel Declaration Form, and attached supporting material will be posted on the Integrity Commissioner's website, toronto.ca/integrity, in accordance with the Code of Conduct for Members of Council.

If you have any questions about the disclosure of gifts and benefits, please do not hesitate to contact this Office.



Enclosures (3):

Travel Declaration Form dated February 16, 2023 (2 pages)

Remittance Receipts (10 page)

List of the FCM and GMF Council members (13 pages)

Cc:

Lesley Ruscica, Manager, Council & Support Services

Mike Pacholok, Deputy City Clerk, Member Services & Program Support



This form is used in the declaration of travel costs provided by a third party for Council Members in the performance of their duties if the value exceeds \$300, or if total value received from any one source during a calendar year exceeds \$300.

INFORMATION TO	BE COMPLETED BY COUNCIL MEMBER
Council Member:	Jennifer McKelvie
Purpose of Trip:	GMF 2023 Sustainable Communities Conference
Travel Destination:	Ottawa
Travel Dates:	February 9th 2023 to February 10th 2023
Additional Information:	
Travel Expenses Cov	ered by Third Party (please complete all that apply)
Sponsor of Travel:	Name: GMF  Type of Sponsor (check all that apply):  ☐ Government
Registration Fees:	\$0
Travel:	\$650.03
Accommodation:	\$269.00 . \$316. 13
Ground Transportation:	\$136.28
Per Diem/Sundry Expenses:	\$0
TOTAL:	\$1055.31
Expenses Paid from Council Business Travel Budget	\$0
Expenses Paid from Constituency Services & Office Budget or the annual operating budget for the Office of the Mayor	<b>\$</b> 0
Expenses paid from other City of Toronto sources	\$0 Source:
Copies of receipts, etc.)  Signed by Council Member:  The personal information on this form is coneged 2007 and 861-2008. The information is used to en information will be provided to the Office of the Cit.	under the authority of the City of Foronto Act, 2006, ss. 157 and 159, and By-Laws 1076-2006, 154-sture compliance with the Code of Conduct for Members of Council and will be made public. The cy Clerk to report the donation as a Gift and Benefit. Questions about this collection can be directed nue, Suite 202, Toronto ON M5G 2J5, at 416-392-3826, or at integrity@toronto.ca.

December 2015



# Members of Council Travel Expense Claim

Submit this form to your CSR within 10 business days of return from the travel or conference/seminar.

Busin	ess Travel 🛛	Office Trav	el 🗆	Conference/Se	minar 🗆	
ravel Detai		Diagnos INS				
ame of Trav	veller: Jennifer McK	elvie	Vendor N	0.:		
Member of	Council					
ate: 02/16/			Reference	e No.:		
lame of Eve SCC Present	nt: ation Green Municipal	Fund		from: 02/0	9/23 to:	02/10/23
Purpose of T Sustainable	ravel: Communities Confere	nce				
Exchange Ra	ate applied to convert to canadian dollars (CAD	from local )	Cost Centre	Functional Ar	ea Cheque /	Amount
Final State	ment of Expenses		A TANK	Harris III		
Cost Element	Descript	tion	Foreign Currency	Total incl. all taxes CAD \$	Total Before Taxes \$	HST
4256	Registration Fees:					
	Travel:  ☑ Air ☐ Train  ☐ Personal Automo			650.03		
	Accommodation: <u>1</u> days @ \$ <u>269.00</u> /	day		269.00		
	Ground Transporta (include all receipts)			136.28		
	Sundry Expenses days @ up to □CAD or □US per					
	Total Expenses					
	Less: Advances & I Registration fees Travel Accommodation Ground Transportat Sundry Expenses Total Advances	Document No.			Paid Di	rectly
TOTAL	Payable to □ indiv	ridual / □ City		1055.31	By GMF	NO /
Approval		SE WEST			from	City!
	of Traveller:			ate		* ,
Member o	cil Staff travel Authorizi f Council: thorization	ng Signature of		ate		
For funds fi	rom the Council Budge irmed that approved vailable for this purpos		City Clerk/De	signate:	Date	
I have confi	om other budgets: rmed that approved vailable for this purpos	Name: Title: Signature:			Date	

PS\* TAXISLIMO SERVICESCO628\* - 2 SILVER DART DR. MISSISSAUGA ON

CARD \* \* \* \* \* \* \* \* 0004 CARD TYPE VISA DATE 2023/02/11 TIME 8158 00:18:43 RECEIPT NUMBER

C85034961-001-031-009-0

**PURCHASE** AMOUNT \$83.00 TIP \$12.45 TOTAL

\$95.45



# **APPROVED**

AUTH# 05300F 01-027 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

# BLUE LINE TAXI OTTAHA 613 238-1111

PURCHASE VEHICLE ID DRIVER ID TRIP NUMBER

2917 02/09/2023 START: 20:17 20:18

B318 00052939

5.32

END: 20:17 FARE AMOUNT TIP AMOUNT 35.48

TOTAL CAD \$: 40.80 Alli: AUDUUUUUUS1010 APPLICATION NAME Visa Credit VISA \*\*\*\* 0004

APPROVED **000** Approval Code 04537F RESP CD : TVR : 0080008000

TSI : E800 TC : 0A38F6BA26A5AEA5 VAL CODE: **RDGB** 

TRN REF #: 303041046970612 ENTRY METHOD CONTACT CHIP (C)

# PASSENGER COPY

Description:\_\_\_\_\_ Ottawa airport INCUIRY LTAXITAB. COM

# Uniglobe. The Premiere Travel Group

UNIGLOBE Premiere Travel Planners Inc. 100-24 Selkirk St. Ottawa, ON K1L 0A4 Phone: (613) 230-7411 Direct Line: 416-216-0113 EXT 4113 GST/HST NBR R105446132 TICO NBR 2192571

\*\*PLEASE READ IMPORTANT INFORMATION BELOW THE ITINERARY\*\*

- PROJECT CODE 990-2-5208-01-00-00
- TRAVEL AUTHORIZATION NUMBER 10950

All bookings are subject to our Standard Terms of Service. Please read them here: Click Here

\*\*Please take a moment to verify that the information below is correct. Make certain that the traveller name shown is identical to the name on the photo identification that will be used for this trip. If we misunderstood your requirements, or if you determined that you need to make a change, we may be able to accommodate your request if we are advised before the end of business day of the ticket issue date. Reservations made through airline websites may not be changed. Thank you. \*\* · Airport Arrival Times for Domestic Flights

Customers flying within Canada must now arrive at the airport at least 120 minutes prior to their flight to ensure a smooth airport experience. Failure to do so may result in a a missed flight.

After hours emergencies call 1-888-644-5623. Email afterhours@premieregroup.com - Emails will not be monitored between 2200hrs - 0800hrs. For all international calls after hours, emergency service can be reached at the following number 1-613-230-7411. Additional fees apply.

Passenger: McKelvie/Jennifer Ms

Issue Date: Thursday, January 26,

Agency Ref: 4EJGGC

2023

Invoice No.: 837084~837085

Billing:

**FCM** 

Agent: Brinda Banerjea 24 CLARENCE STREET OTTAWA ON K1N 5P3

Agent Email: brinda@premieregroup.com Customer: FCM



## Thursday, Feb. 9 Porter Airlines PD2269

Confirmation: S5Y15C

Departure: 18:55

Arrival: 19:54

Seat:

Toronto (YTZ)

Ottawa (YOW)

Toronto City Centre Airport

Ottawa Intl. Airport

Toronto, Ontario, Canada

Ottawa, Ontario, Canada

11C (Non smoking, Aisle)

Class: K (Economy)

Confirmed

Stops: Non-Stop

Meal:

Duration: 0 hours 59 minutes

De Havilland Dash 8-400 Aircraft:

Status: Confirmed

Turboprop

ETicket No.: 4511115839448

Remarks:

Turbo propeller plane used on this flight

Add to Calendar

Weather



### Friday, Feb. 10

WestJet WS3489

Operated by WestJet Encore

Departure: 21:50

23:13 Arrival:

Ottawa (YOW)

Toronto (YYZ)

Ottawa Intl. Airport Ottawa, Ontario, Canada

Pearson Intl. Airport Toronto, Ontario, Canada

Confirmation: VDCQZR

Terminal 3

Class: B (Econoflex) Seat:

Turbo propeller plane used on this flight

04C (Non smoking, Aisle)

Stops: Non-Stop

Confirmed

Meal: None Aircraft:

Duration: 1 hours 23 minutes

De Havilland Dash 8-400

Status: Confirmed

Turboprop

ETicket No.: 8381115839449

Remarks: Add to Calendar

Weather

### **INVOICE DETAILS**

Transaction / Document Tax HST Total Porter Airlines 247.00 52.12 38.89 338.01 451 1115839448 Form of Payment: AX XXXXXXX1006 WestJet 168.00 58.12 29.40 255.52 838 1115839449

Form of Payment: AX XXXXXXX1006

Fee For Services Rendered 25.00 3.25 28.25 Form of Payment: Billed To AXXXXXXXXXXXXXX1006

Fee For Services Rendered 25.00 28.25

> Form of Payment: Billed To AXXXXXXXXXXXXX1006 Totals CAD: 650.03

Total Charged to Credit Card:

CAD 650.03

**Balance Due:** 

**CAD 0.00** 

#### IMPORTANT INFORMATION

- Don't have a WestJet Rewards number? <u>Sign up for WestJet Rewards today</u> to earn WestJet Rewards dollars and as you move up through the tiers receive additional benefits from WestJet. Be sure to advise your Travel Advisor of your WestJet Rewards number so we can include it for this booking and all future bookings.
- To forward itinerary to TripIt or TripCase: Click Here
- If you would like to view your reservation online with Check My Trip: <u>Click</u> Here
- Add your itinerary to your calendar (ICS): <u>Click Here</u> (for use with PC and MAC and accessible via website and mobile device)
- Your reservation number with Porter Airlines is S5Y15C. Porter Airlines contact phone number is 1-888-619-8622.
- Your reservation number with WestJet is VDCQZR. WestJet contact phone number is 1-800-538-5696.
- \*Cancellation insurance has been offered and declined.
- \*Out of province medical insurance has been offered and was decl
- Baggage charges may apply. For more info. Please visit porter airlineswww.flyporter.Com baggage allowance-specific size/weight restrictions vary between airlines. Excess charges may apply if exceeded.
- WestJet ticket is not refundable. Changes are permitted for fare difference and taxes.
- After hours emergencies call 1-888-644-5623. Email afterhours@premieregroup.com for all international calls after hours, emergency service can be reached at the following number 1-613-230-7411. Quote SOS code YOWC421PT. Additional fees apply..
  - For the latest updates on regulations from the Government of Canada for travel during the Covid-19 pandemic please <u>Click Here</u> Please contact your travel advisor at UNIGLOBE The Premiere Travel Group for further assistance.

Please refer to Sherpa - to find the latest travel, health restrictions and entrance (Visa requirements) for your trip.

Click Here

#### IMPORTANT: PLEASE READ THE FOLLOWING:

Customers are fully responsible for obtaining the required travel documents and must ensure they have the necessary documents in hand prior to departure (such as passport, visa, vaccination certificate, sufficient funds, certificate of insurance, or other). For more information on required travel documents, please visit www.travel.gc.ca. Customers who fail to provide the required travel documents may be denied boarding privileges by the carrier or relevant authorities, without further recourse or the possibility of a refund. Entry to another country may also be refused even if the required travel documents are complete. No refund or replacement will be given for lost or stolen travel documents. Uniglobe The Premiere Travel Group, or any subsidiary, shall not be liable for any assistance or information provided by its employees or the travel agent, whether transmitted verbally, in writing or otherwise, in connection with obtaining the necessary travel documents or

complying with any applicable laws; or for any adverse consequences to any Customer resulting from the failure to obtain such documents or to comply with any such laws. IT IS THE CUSTOMER'S RESPONSIBILITY TO ENSURE ALL TRAVEL REQUIREMENTS ARE MET. PLEASE NOTE THAT TRAVEL REQUIREMENTS (INCLUDING HEALTH AND VACCINE REQUIREMENTS) FOR INDIVIDUAL COUNTRIES CAN CHANGE. PLEASE CHECK FOR THE LATEST REQUIREMENTS REGULARILY UP TO DATE OF DEPARTURE AND LEAST 48 AND 24 HOURS BEFORE YOUR TRIP.

- · Airline Conditions of Contract & Other Important Notices: Click Here
- Air Passenger Protection Regulations are in effect as of July 15, 2019.
   More information and updates to the APPR for Porter Airlines can be found at <a href="https://www.otc-cta.gc.ca/eng/content/air-passenger-protection-regulations-finalized">https://www.otc-cta.gc.ca/eng/content/air-passenger-protection-regulations-finalized</a>
- Air Passenger Protection Regulations are in effect as of July 15, 2019.
   More information and updates to the APPR for WestJet can be found at <a href="https://www.westiet.com/canadian-passenger-rights">https://www.westiet.com/canadian-passenger-rights</a>
- Cancellation charges, once payment has been applied to a booking cancellation charges are in effect. Fees for service from UNIGLOBE are non-refundable.
- This contract permits price increases. If changes are made after payment in full this contract is null and void the travel industry council of Ontario regulations state if the total price of the travel services is increased and the cumulative increase except any increase in retail sales tax or federal goods and services tax is more than 7 percent the customer has the right to cancel the contract and obtain a full refund. Consumers should be aware that air carriers and travel suppliers not registered with TICO are not subject to TICO regulations and may continue to state in their terms and conditions that the consumer is subject to price increases without offering the option of a refund after payment in full has been processed. This is beyond the control of UNIGLOBE Premiere Travel Group and consequently in accepting your travel documents you acknowledge that you are subject to the fare rules and any price changes by the air carrier or travel supplier.
- Living standards and practices at the destination standards and conditions there with respect to the provision of utilities services and accommodation may differ from those found in your local municipality





The Westin Ottawa 11 Colonel By Drive Ottawa, ON K1N 9H4 Canada

Tel: 613-560-7000 Fax: 613-234-5396

Westin'

HOTELS & RESORTS

JENNIFER MCKELVIE

FE6083 - FEDERATION OF CANADIAN MUNICIP

Page Number

2

Invoice Nbr

20:21

: 1000334899

**Guest Number** Folio ID Arrive Date

1771969

09-FEB-23

10-FEB-23

Depart Date No. Of Guest Room Number

1104

Marriott Bonvoy Number:

Amount (CAD)

0.00

0.00

0.00

0.00

0.00

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EXPENSE SUMMARY REPORT

Currency: CAD

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JENNIFER MCKELVIE FE6083 - FEDERATION OF CANADIAN MUNICIP

# **WESTIN** HOTELS & RESORTS

Page Number

1771969

Invoice Nbr

1000334899

**Guest Number** Folio ID Arrive Date

C

20:21 09-FEB-23

Depart Date No. Of Guest 10-FEB-23 1

1104

Room Number Marriott Bonvoy Number:

Information Invoice

811719848RT0001

The Westin Ott YOWWI FEB-10-2023 11:52 ZAHME944

Charges (CAD) 269.00 Description Reference Room Chrg - Grp - Association 34.97 Date RT1104 09-FEB-23 10.76 Tax Other RT1104 Municipal Accommodation Tax 1.40 09-FEB-23 RT1104 Municipal Accom Tax HST 09-FEB-23 RT1104 09-FEB-23

Approve EMV Receipt for VI - 0004: PIN Verified

TC:FE6A344A8980F59F IAD:06111203642002 TVR:0080008000

AID:A0000000031010 Application Label:Visa Credit

316.13

0.00

Credits (CAD)

\*\* Total \*\*\* Balance 316.13

Continued on the next page



	FEDERATION OF CANADIAN MUNICIPALITIES	FÉDÉRATION CANADIENNE DES MUNICIPALITÉS			
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Please allow up to	30 days for processing.		TRAVEL (990-2-5208-01)		136.28
	ssistance, please contact governance.gmf@fcm.ca	MEALS AND ACC	OMODATIONS (990-2-5201-01)		- W
Phone: 613-907-6	255		OTHER (990-201)	\$	
		The state of the s	TOTAL	\$	136.28

The Westin Ottawa 11 Colonel By Drive Ottawa, ON K1N 9H4 Canada

Tel: 613-560-7000 Fax: 613-234-5396

WESTIN

HOTELS & RESORTS

Jennifer McKelvie

FE6083 - FEDERATION OF CANADIAN MUNICIP

Page Number

1

Invoice Nbr

: 1000334899

Guest Number

1771969 C

09-FEB-23

20:21

Arrive Date Depart Date

Folio ID

10-FEB-23

11:58

No. Of Guest

1104

Room Number Marriott Bonvoy Number:

Copy Invoice

Tax ID: 811719848RT0001

The Westin Ott YOWWI MAR-08-2023 17:06 NGIRH396		Charges (CAD)	Credits (CAD)	
Date	Reference	Description	269.00	
09-FEB-23	RT1104	Room Chrg - Grp - Association	34.97	
09-FEB-23	RT1104	Tax Other	10.76	
09-FEB-23	RT1104	Municipal Accommodation Tax	1.40	245 13
09-FEB-23	RT1104	Municipal Accom Tax HST		-316.13
10-FEB-23	1771969	XFER To FE6083		
			316.13	-316.13
		** Total	0.00	
		*** Balance		

The Westin Ottawa 11 Colonel By Drive Ottawa, ON K1N 9H4 Canada Tel: 613-560-7000 Fax: 613-234-5396

WESTIN

HOTELS & RESORTS

Jennifer McKelvie

FE6083 - FEDERATION OF CANADIAN MUNICIP

Page Number Guest Number Folio ID

Folio ID Arrive Date Depart Date

No. Of Guest Room Number

Marriott Bonvoy Number :

Invoice Nbr

20:21

11:58

1771969

09-FEB-23

10-FEB-23

1 1104 e Nbr ; 1000334899

Amount (CAD)

0.00

0.00

0.00

0.00

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EXPENSE SUMMARY REPORT

Currency: CAD

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Rudyk, Taneen, Councillor, Town of Vegreville, AB

### **FCM First Vice-President**

Pearce, Scott, Mayor, Township of Gore, QC

## **FCM Second Vice-President**

Stewart, Geoff, Deputy Mayor, Municipality of the County of Colchester, NS

## **FCM Third Vice-President**

Bligh, Rebecca, Councillor, City of Vancouver, BC

# FCM Vice-President at large

Nisan, Rory, Councillor, The Regional Municipality of Halton, ON

### **Board Members**

Ainslie, Paul, Councillor, City of Toronto, ON

Alty, Rebecca, President, Northwest Territories Association of Communities, NT

Amaya-Munro, Kaïla, Borough Councillor, City of Montreal, QC Appleby, Trina, Councillor, Town of Torbay, NL

Arbour, Daniel, Director, Comox Valley Regional District, BC

Berghofer, Katie, Councillor, Strathcona County, AB

Bérubé, Vincent, Mayor, Town of la Pocatière, QC (pending ratification)

Best, Colin, President, Association of Municipalities of Ontario, ON

Bigras-Denis, Bernard, Mayor, City of Lachute, QC

Black, Andrew, President, Union of the Municipalities of New

Brunswick, NB

Blair, Christine, Mayor, Municipality of the County of Colchester, NS

Blanco, Josefina, Councillor, City of Montréal, QC

Blight, Kam, President, Association of Manitoba Municipalities, MB

Browaty, Jeff, Councillor, City of Winnipeg, MB

Burley, Brandon, Mayor, City of Morden, MB

Chan, Goodwin, Deputy Mayor, City of Richmond Hill, ON (pending ratification)

Charron, Claude, Councillor, City of Sherbrooke, QC

Chisholm-Beaton, Brenda, President, Nova Scotia Federation of

Municipalities, NS

Coady, Amy, President, Municipalities Newfoundland and Labrador, NL

Davidson, Gregg, Councillor, Wellington County, ON

Demers, Jacques, President, Fédération Québécoise des Municipalités, QC

Desmeules, Sandra, Councillor, City of Laval, QC

Dominato, Lisa, Councillor, City of Vancouver, BC (pending ratification)

Doncaster, Glenn, Councillor, County of Renfrew

Doret, Marc, Mayor, City of Dorval, QC

Dyotte, Normand, Executive Member, Union des municipalités du Québec, QC

Fonseca, Chris, Councillor, Region of Peel, ON

Ford, Jen, President, Union of British Columbia Municipalities, BC

Gaudreau, Bernard, Mayor, City Neuville, QC

Godin, Yvon, President, Association des municipalités francophones du Nouveau-Brunswick, NB

Goulden, Randy, President, Saskatchewan Urban Municipalities Association, SK

Hamilton, Sarah, Councillor, City of Edmonton, AB

Heron, Cathy, President, Alberta Urban Municipalities Association, AB Hewat, Suzan, Director, Regional District of Central Kootenay, BC Huson, Diana, Regional Councillor, Niagara Region, ON Jeffery, Kathy, Councillor, Town of Collingwood, ON Kurpjuweit, Robin, Councillor, Cypress County, AB Laking, Ted, President, Association of Yukon Communities, YT Loewen, Mairin, Councillor, City of Saskatoon, SK Lordon, Adam, President, Cities of New Brunswick Association, NB MacDougall, Bruce, President, Federation of Prince Edward Island Municipalities, PE

Main, Leah, Director, Regional District of Central Kootenay, BC
Martens, Jamie, Councillor, City of Martensville, SK
Martin, Rhona, Director, Columbia-Shuswap Regional District, BC
McLauchlin, Paul, President, Rural Municipalities of Alberta, AB
Mitchell, Norval, Councillor, Municipality of East Hants, NS
Morgan, Josh, Councillor Mayor, City of London, ON
Ogden, Steve, Mayor, Town of Stratford, PE (pending ratification)
Orb, Ray, President, Saskatchewan Association of Rural Municipalities,
SK

Ouellet, Sylvain, City Councillor, City of Montreal, QC
Parsons, Jim, Mayor, City of Corner Brook, NL
Pasternak, James, Councillor, City of Toronto, ON
Pellegrini, Steve, Council Member, Regional Municipality of York, ON
Plett, Marvin, Councillor, City of Winkler, MB
Santos, Rowena, Councillor, City of Brampton, ON
Savage, Mike, Chair, Big City Mayors' Caucus, Mayor, Halifax Regional Municipality, NS

Savikataaq Jr., Joe, President, Nunavut Association of Municialities, NU Smith, Lindell, Councillor, Halifax Regional Municipality, NS Storey, Alysson, Councillor, Municipality of Chatham-Kent, ON (pending ratification)

Strachan, Mike, Mayor, Village of Torquay, SK Tétrault, Laurent, Councillor, Rural Municipality of La Broquerie, MB Tierney, Tim, Councillor, City of Ottawa, ON
Walcott, Courtney, Councillor, City of Calgary, AB
Wallace-Richmond, Louise, Councillor, City of Salmon Arm, BC
(pending ratification)

Wang, James, Councillor, City of Burnaby, BC Weiser, David, Councillor, City of Québec, QC Yargeau, Mike, Mayor, Town of Penhold, AB



24 Clarence Street Ottawa, Ontario K1N 5P3 T. 613-241-5221

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