



2025 Non-Residential City Waste Collection Application

Charities, Institutions and Religious Organizations (CIRO)

As stated in the Municipal Freedom of Information and Protection of Privacy Act, section 2(2.1) and 2(2.2), information collected on this form is considered business identity information. Business identity information could be publicly available and/or disclosed upon request, unless an exception applies.

Applications without the signature or authorize representative or not fully completed will not be processed.

For any inquiries, email: swmsupport@toronto.ca, Attn: Non-Residential Program (please use your business email for any communication with us).

Note: Please allow up to 14 days for processing the application and additional days for delivery of bins.

Please print clearly.

| Criteria for approval | |
|--|------------------------------|
| The following eligibility criteria must be met and will be verified to be granted Non-Residential Collection | |
| <ul style="list-style-type: none">Building ground floor area less than 500m² and 4 floors and less than 4 stories | |
| OR | |
| <ul style="list-style-type: none">At least 1/3 of space is residential (no size restriction) and less than 4 stories.Must not be assessed as Industrial (property code in the 500 series)Must not receive private collection for garbage, recycling and/or organics.Must Not be assessed as Residential (property code in the 300 series) | |
| Authorized Representative Business Information | |
| Organization Name | |
| Service Address (Street Number, Street Name, Suite/Unit Number, City/Town, Province, Postal Code) | |
| First Name | Last Name |
| Telephone Number | Registered Charitable Number |
| Email | |
| Billing Mailing Address (If different from above) | |
| Signature | Date (yyyy-mm-dd) |

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Garbage (select one - Bin or Bag Only)

Bin Collection ☐

Specify Quantity of Garbage Bins Requested

Small 18 gal _____ Medium 35 gal _____ Large 65 gal _____ Extra Large 95 gal _____

Please note the following:

- Fees apply to garbage bin collection.
- Organizations with a registered charitable number may be eligible for the Waste Diversion Rate Waiver Program. Visit www.toronto.ca/waste, under 'Non-Residential' for more information.
- **Collection frequency is pre-determined based on existing operational routes in the area.**

Bag Only Collection ☐

Bag Tags can be purchased for \$6.56/tag at the following locations:

- Online at www.toronto.ca/solidwastestore
- In store at Canadian Tire (within the City of Toronto)
- In store at Shoppers Drug Mart (within the City of Toronto)

If your organization has submitted a federally registered charitable number, your organization can apply for a 100 per cent refund of Garbage Tags purchased from Canadian Tire. Visit www.toronto.ca/waste, under 'Non Residential' for more information.

Recycling

Specify Quantity of Recycling Bins (95S)

No fees are associated with the collection of recycling bin(s).

95 Gallon Recycling Bin(s) _____

Organics

Specify Quantity of Organic Bins (35O)

No fees are associated with the collection of organic bin(s).

35 Gallon Organic Bin(s) _____

Completed form must be returned via ONE of the following methods:

| | |
|--------------|---|
| Mail | Non-Residential (CIRO) Program Collections, Contracts and Program Support 86 Ingram Drive, Ingram Yard, Toronto, ON M6M 2L6 |
| Fax | Attn: Non-Residential (CIRO) Program (416) 392-0396 |
| Email | Attn: Non-Residential (CIRO) Program swmsupport@toronto.ca (Please use your business email for any communication with us) |

Authority for bin charges found at below website link: https://www.toronto.ca/legdocs/municode/1184_441-a.pdf