



## 2025 Non-Residential Bin Order Form

Charities, Institutions and Religious Organizations (CIRO)

As stated in the Municipal Freedom of Information and Protection of Privacy Act, section 2(2.1) and 2(2.2), information collected on this form is considered business identity information. Business identity information could be publicly available and/or disclosed upon request unless an exception applies.

### Office use Only

Submitted Date: (yyyy-mm-dd)

Approved?: ☐ Yes ☐ No

Reason for Denial: Effective

This form is only used to order additional bins or to replace stolen or missing bins. **If you need to replace broken bins you have on site, please email [swmsupport@toronto.ca](mailto:swmsupport@toronto.ca).** (Please use your business email for any communication with us). You will be invoiced for bins ordered on this form.

Note: Please allow up to 14 days for processing the form and additional days for delivery of bins.

### Authorized Representative Business Information

(Please Print Clearly)

Organization Name			
Service Address (Street Number, Street Name, Suite/Unit Number, City/Town, Province, Postal Code)			
Billing Address (if different from above)			
Authorized Representative Name (First, Last)		Registered Charitable Number	
Telephone Number (including extension) ( )		Email	
Garbage Bin Size	Recycling Bin (95S)	Organic Bin (35O)	Missing/Stolen Bin & Type
Additional Small (18G) Quantity _____	Additional  Quantity _____	Additional  Quantity _____	Quantity _____
Additional Medium (35G) Quantity _____			Quantity _____
Additional Large (65G) Quantity _____			Quantity _____
Additional Extra-large (95B) Quantity _____			Quantity _____
<b>Authorized Representative Signature</b> (Request cannot be processed without the signature of authorized representative) Fees are associated with collection of garbage bin(s). Organizations with a registered charitable number may be eligible for the Waste Diversion Rate Waiver Program. Visit <a href="http://www.toronto.ca/garbage">www.toronto.ca/garbage</a> , under 'Non-Residential' for more information.			Date (yyyy-mm-dd)
<b>Completed form must be returned via ONE of the following methods:</b>			
<b>Mail</b>	Non-Residential (CIRO) Bin Order Collections, Contracts and Program Support 86 Ingram Drive, Ingram Yard, Toronto, ON M6M 2L6		
<b>Fax</b>	Attn: Non-Residential (CIRO) Bin Order (416) 392-0396		
<b>Email</b>	Attn: Non-Residential (CIRO) Bin Order <a href="mailto:swmsupport@toronto.ca">swmsupport@toronto.ca</a> (Please use your business email for any communication with us)		