

Production Title  
Production Company  
123 Any Street, Toronto, ON A1B 2C3  
Tel: 416-555-1234 Email address

# HAVE YOUR SAY

**Delivery Date: day, month, year**

The City of Toronto Film, Television and Digital Media Office has revised the filming approval/objection solicitation process. Film Productions are to notify the impacted residents about requests for activity in their neighborhood that is in excess of the street usage and/or time restrictions in the filming guidelines. The 'Have Your Say' process is confidential and equitable, and allows residents to voice concerns, ask questions, or request accommodations. It ensures citizens are basing their response on accurate information, and is the sole means used to determine if permits can be issued. If you choose to object to the requested film guideline exemption(s) below, **your objection must be registered by:**

**Day, month, year**

To the Residents and Businesses in the vicinity of:

**We will be filming REOCCURRING INTERIOR OR EXTERIOR scenes at  
LOCATION ADDRESS**

Periodically over the course of our season, from **DATE to DATE** (on approximately # occasions)

**Our first visit will be DATES between the hours of TIMES**

**PREP: DATE – TIMES (delete if not applicable)**

**WRAP: DATE – TIMES (delete if not applicable)**

Our production vehicles and various pieces of film equipment will be located on:

- North side Wellington St W between Simcoe St and John St
- North side Clarence Square between Wellington St W and Spadina Ave

We will begin reserving the above areas with cones on **DATE and TIME**, with vehicles arriving **DATE and TIME**, and departing **DATE and TIME**.

Pursuant to the City of Toronto's Filming Guidelines, we are requesting an exemption from:

Filming activities being limited to between 11PM-7AM (delete if not applicable)

Filming activities in a residential area being limited to twice in a calendar year (delete if not applicable)

Filming activities in a residential area being limited to six or fewer consecutive days (delete if not applicable)

## CONTACTS

If you have an **objection** to the above guideline exemption(s), please email or call with your address and reason for objection to:

City of Toronto Film Office at [filmtoronto@toronto.ca](mailto:filmtoronto@toronto.ca) (416) 338-3456

For **detailed questions or accommodations about the proposed filming**, please contact:

Production staff at [xxx@email.com](mailto:xxx@email.com), or (416) xxx-xxxx