



OFFICE OF THE
**INTEGRITY
COMMISSIONER**
TORONTO

Jonathan Batty
Integrity Commissioner
375 University Ave., Suite 202
Toronto, ON M5G 2J5
416-397-7770 | Jonathan.Batty@toronto.ca

March 25, 2024

Sent via Email (No Original to Follow): Councillor.Cheng@toronto.ca

Lily Cheng
Councillor, Willowdale
Toronto City Hall
100 Queen St. W., Suite B36
Toronto, ON M5H 2N2

Dear Councillor Cheng:

Re: Sponsored attendance provided by the Taipei Computer Association and Taipei City Government to attend the Smart City Summit and Expo, from March 28 to March 31, 2023

Thank you for providing me, in advance of your trip, a Travel Declaration Form for the above-noted trip. The form (which was sent to me on March 2, 2023 but was inadvertently dated March 2, 2022) listed the total sponsored travel for the trip as \$3573 USD.

The amounts you advised were being paid by the conference organizer were:

- \$1000 USD registration fees
- \$2000 USD airfare
- \$523 USD accommodation
- \$50 USD ground transportation

On the Notification of Travel form you submitted to the Clerk's Office on March 2, 2023, you advised you would be claiming a total of \$814.68 CDN for per diem expenses for a six-day period and no expenses for registration fees, airfare, accommodation or ground transportation as they would be paid by the conference organizer.

You subsequently advised me on March 7, 2023 that the actual cost of the airfare would be \$3520 CDN and that the airfare subsidy of \$2000 USD would be paid after the conference and upon submission of your receipts to the travel sponsors. At that time, I recommended that you speak with the Clerk's Office to determine whether it was best for you to charge these expenses on your personal credit card or through your office PCard.

Based on what you submitted, the total expense for this trip was less than \$7000 CDN.

I confirm that the travel related benefits you have disclosed are in compliance with Article 4 (Gifts and Benefits) of the *Code of Conduct for Members of Council* (Rule 4.2, Exception 6), as travel was

sponsored by the Taipei Computer Association and Taipei City Government and you attended in your official capacity as a Member of Toronto City Council.

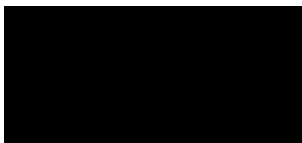
I form this view based on my review of:

1. the Travel Declaration Form submitted March 2, 2023;
2. the Notification of Travel Form submitted March 2, 2023;
3. the preferred flight quote submitted March 7, 2023; and,
4. a search of the lobbyist registry confirming that the travel sponsor is not a registered lobbyist or a client of a registered lobbyist.

This letter, the Travel Declaration Form, and attached supporting material will be posted on the Integrity Commissioner's website, toronto.ca/integrity, in accordance with the *Code of Conduct for Members of Council*.

If you have any questions about the disclosure of gifts and benefits, please do not hesitate to contact this Office.

Yours truly,



Jonathan Batty
Integrity Commissioner

Enclosures (3): Travel Declaration Form dated March 2, 2022 (sic)
 Travel Notification Form dated March 2, 2023
 Preferred flight quote dated March 7, 2023

Cc: Lesley Ruscica, Manager, Council & Support Services
 Mike Pacholok, Deputy City Clerk, Member Services and Program Support

This form is used in the declaration of travel costs provided by a third party for Council Members in the performance of their duties if the value exceeds \$300, or if total value received from any one source during a calendar year exceeds \$300.

INFORMATION TO BE COMPLETED BY COUNCIL MEMBER

Council Member:	Lily Cheng	
Purpose of Trip:	Attend Smart City Summit and Expo	
Travel Destination:	Taiwan	
Travel Dates:	Conference dates: March 28 to March 31	
Additional Information:		
Travel Expenses Covered by Third Party (please complete all that apply)		
Sponsor of Travel:	Name: Taipei Computer Association (TCA) and Taipei City Government Type of Sponsor (check all that apply): <input type="checkbox"/> Government <input type="checkbox"/> Other organization <input checked="" type="checkbox"/> Conference Organizer	
Registration Fees:	\$1000 USD	
Travel:	\$2000 USD	
Accommodation:	\$523 USD	
Ground Transportation:	\$50 USD	
Per Diem/Sundry Expenses:	\$0	
TOTAL:	\$3573 USD	
Expenses Paid from Council Business Travel Budget	\$0	
Expenses Paid from Constituency Services & Office Budget or the annual operating budget for the Office of the Mayor	\$0	
Expenses paid from other City of Toronto sources	\$0	Source: N/A



Please attach all pertinent information to this form including invitation letter from event organizer, copies of receipts, etc.)

Signed by Council Member:  Date: March 2, 2022

The personal information on this form is collected under the authority of the City of Toronto Act, 2006, ss. 157 and 159, and By-Laws 1076-2006, 154-2007 and 861-2008. The information is used to ensure compliance with the Code of Conduct for Members of Council and will be made public. The information will be provided to the Office of the City Clerk to report the donation as a Gift and Benefit. Questions about this collection can be directed to the Integrity Commissioner, 375 University Avenue, Suite 202, Toronto ON M5G 2J5, at 416-392-3826, or at integrity@toronto.ca.

Submit this form to your CSR at least **10 business days before** the travel or conference/seminar.

Travel Details		
Name of Traveller: Lily Cheng <input type="checkbox"/> Member of Council <input type="checkbox"/> Staff	<input type="checkbox"/> business travel <input type="checkbox"/> office travel <input checked="" type="checkbox"/> conference/seminar* <small>*Out-of-Province Conference report is required for Conference attendance outside of Ontario</small>	
Name of Event: 2023 Smart City Summit & Expo (Taiwan)	Dates from: Mar 28, 2023 to: Mar 31, 2023	
Travel Destination: Taipei and Kaohsiung, Taiwan	<input type="checkbox"/> within GTA <input type="checkbox"/> outside GTA & within Ontario <input checked="" type="checkbox"/> outside Ontario or Canada	
Purpose of Travel: To attend Asia's largest hybrid smart city tradeshow and conference, committed to creating a wide global network of governmental and municipal leaders around the world.		
Estimated Travel Costs (should include GST and all other applicable taxes)		
Cost Centre To Be Charged: <u>CNX018</u> Functional Area Code: <u>6610000000</u>	Exchange Rate 1 USD = 1.36 CAD	Canadian \$
Registration Fees:	Paid by Conf.	
Travel: <input checked="" type="checkbox"/> Air <input type="checkbox"/> Train <input type="checkbox"/> Bus <input type="checkbox"/> Personal Automobile _____ km @ \$0._____ cents/km	Paid by Conf.	
Accommodation: _____ day(s) @ \$ _____ per day including taxes	Paid by Conf.	
Ground Transportation: <input type="checkbox"/> taxi(s) <input type="checkbox"/> car rental <input type="checkbox"/> other - specify: _____	Paid by Conf.	
Sundry Expenses: <u>6</u> day(s) @ \$100.00 <input type="checkbox"/> CAD/ <input checked="" type="checkbox"/> US per day	600	814.68
Total Estimated Costs:		
Prepayment/advances requested for the following costs: <input type="checkbox"/> Registration Fees <input type="checkbox"/> Travel <input type="checkbox"/> Accommodation <input type="checkbox"/> Ground Transportation <input type="checkbox"/> Sundry Expenses		

Approval		
I certify that all estimated costs relating to this travel have been included in this form. Signature of Traveller:		Date
For Council Staff travel, Approving Signature of Member of Council: 		Date
Funds Authorization		
For funds from the Council Budget: I have confirmed that approved funds are available for this purpose.	Signature of City Clerk/Designate: 	Date 2023-03-03
For funds from other budgets: I have confirmed that approved funds are available for this purpose.	Name: Title: Signature:	Date

AK
RP



2023 Smart City Summit & Expo

A professional hybrid fair for smart cities

Mar. 28th - 31st @TaiNEX 2

Mar. 30th - Apr. 1st @Kaohsiung Exhibition Center

PACKAGE

BUILD YOUR PRESENCE @ 2023 SCSE



**Exhibit at
SCSE**

**Co-host
Events**

**VIP
Delegation
Visit**



Exhibit at SCSE

BOOTH & PAVILION @ 2023 SCSE

Set up your booth/pavilion & establish your presence

Location	Type (3 x 3 meters)	Rate (USD)
Taipei (TaiNEX 2)	Raw Space or Shell Scheme	<u>US\$ 4,250</u>
Kaohsiung (Kaohsiung Exhibition Center)	Raw Space or Shell Scheme	<u>US\$ 3,500</u>

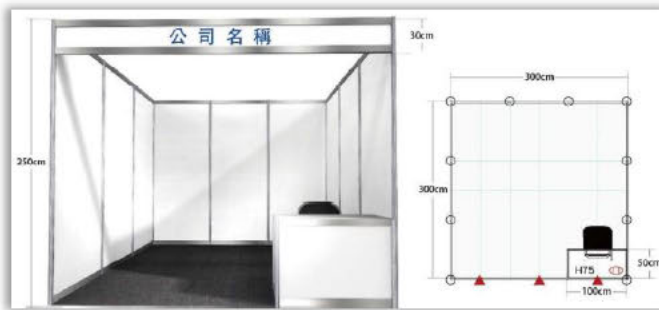


- ★ Buy two get 15% off OR buy three get one free
- ★ Additional early bird discount (10% off) if apply by December 15th, 2022
- ★ Free accommodation for foreign exhibitors during event dates
- ◎ Please feel free to contact us if customized offer is required

DISPLAY DETAILS

Join the largest Smart City event in Asia

Type	Included items
Raw Space (3 x 3 meters)	<ul style="list-style-type: none">✓ Space✓ 110V/500W socket
Type	Included items
Shell Scheme (3 x 3 meters)	<ul style="list-style-type: none">✓ Space✓ Standard partition✓ Company name fascia board✓ Information counter✓ Glass round table✓ folding chairs (4 pcs)✓ Lockable cupboard✓ 18W spotlights (3 pcs)✓ 110V/5A socket✓ Waste paper basket



*Please download [Application Kit](#) to see more details.

Join Smart City Online

Check our [WEBSITE](#) for examples!



PLAN	SOLUTIONS (No. of pieces)	ATTACHMENTS (No. of uploads)		VIDEOS (No. of links)		PRICE (USD)	
		EN	CH	EN	CH	6 MONTHS	1 YEAR
A	3	3	3	3	3	\$1,500	\$2,500
B	5	5	5	5	5	\$2,000	\$3,000
C (+1 PAVILION)	10	10	10	10	10	\$5,000	\$7,000

BONUS OFFER

for our allies and partners around the world

All prices are in USD

Original Price (per 3*3 booth)	Taipei	Taipei Early Bird (paid before Dec. 15th, 2022)	Kaohsiung	Kaohsiung Early Bird (paid before Dec. 15th, 2022)
	\$ 4,250	\$ 3,825	\$ 3,500	\$ 3,150
Bonus Offer for SCSE's Allies	Taipei and/or Kaohsiung (1+1 booths)		Early Bird (paid before Jan. 15th, 2023)	
	\$4,000		\$3,600	



- Buy the booth and we offer 1 FREE online pavilion with 10 solutions on Smart City Online for a year (valued at \$7,000)
- BUY 1 GET 1 FREE offer applies to both SCSE Taipei & Kaohsiung (mix & match welcome)
- If you successfully invite 1 business delegation (over 10 persons) to visit 2023 SCSE, you will receive **an additional 10% off discount on your 2024 SCSE exhibition** package purchase.



Smart Startups Program

World's Best Smart Startups Gathering



WHO CAN APPLY



Accelerating Partners

(Accelerators, incubators, and startup supporting organizations)
recruiting 3 or more qualified* startup companies

STARTUP QUALIFICATION

Startups recruited must be established after Jan. 1st, 2017, and from one of the category below:



AI



Healthcare



Transportation



IoT



Energy/Building



Others

PROGRAM CONTENT

Application Fee

FREE

Application Requirement

Assembly of at least 3 startups

Program Content

- ➡ 1 exhibition pavilion in 2023 SCSE Taipei
- ➡ Access to SCSE Online Matchmaking System
- ➡ Invitation to exclusive event activities
- ➡ Logo featured on the SCSE official website
- ➡ 5-night accommodation during event days

applicable to participants travelling from overseas

pavilion size is subject to the number of startup companies recommended:

Number of Startups	Pavilion Size (Estimated Equivalent Number of Booths)
3-4	3 m x 3 m (1)
5-6	3 m x 6 m (2)
7-8	6 m x 6 m (4)
9+	6 m x 9 m (6)

Download application kit for more details



Co-host Events

Gov x Biz Bilateral Webinar

Open up future collaborations with city governments and target businesses



A 2-hr closed-door webinar during 2023 SCSE
For a delegation of (at least)

 **1** city government representative +  **5** business delegates



1 Both city representatives give remarks



2 City representatives share their city's strategies, outlook, and collaboration opportunities (procurement or projects)



3 One TW company/agency shared their experiences & suggestions on international partnership in gov procurement & QA



4 B2B matchmaking sessions (company info and timetables provided in advance)

Co-host events with SCSE

Plan	Venue	Scale	PRICE (USD)		Equipment
			Half Day • 08:00-12:00 • 13:00-17:00	Full Day 08:00-17:00	
A	 <p>Conference Room</p>	Max of 120 audience	\$5,000	\$8,000	<ul style="list-style-type: none"> • 4 Long tables • Max of 120 Chairs (based on the scale) • 2 Microphones • 1 Projection • 1 Presentation pen • 1 Lap top
B	 <p>Meeting Room</p>	Max of 250 audience	\$10,000	\$16,000	<ul style="list-style-type: none"> • Tables & chairs (based on the scale) • 2 Microphones • 1 Projection • 1 Presentation pen • 1 Lap top



GOV VIP Delegation Visit

Who are qualified as Gov VIP/VVIP delegates?



Gov VIP Delegation: 1 leader + up to 5 members

Central or local government leaders (deputy mayors/ mayors, or ministerial level)

Requirements: In order to be eligible for subsidized VIP entry, Gov VIP leaders are required to fulfill their participation in some of our event highlights:

Required activities in both Taipei & Kaohsiung:

(1) Opening Ceremony (2) Mayors' Summit & Leadership Forum (3) Expo Tour

Selected activities (choose at least one):

- (1) 1 matchmaking session
- (2) 1 forum session other than Mayors' Summit
- (3) 1 real-site demo tour



(NEW) Who are VVIP delegates?

Limited to 10 central or local government leaders (deputy mayors/ mayors, or ministerial level) that have:

1. Been enlisted in the List of VVIP Cities officially provided by TCA, or
2. Submitted a clear statement of his/her city's current smart city project(s)/procurement program(s), which allow(s) specific opportunities to collaborate with Taiwanese entities (public or private)

Subsidized VVIP are required to fulfill their participation in the event highlights stated above as well.

*Only the delegates who finish a successful registration before **Jan. 16, 2023** and are admitted by the organizer will be qualified as VIP delegates

Event support for Gov VIP delegations

City leaders (deputy mayors/ mayors or higher) applying before Jan. 16th, 2023

VIP	VVIP (limited to 10 qualified applicants)
<ul style="list-style-type: none">4-day free accommodation & venue transportation for the delegation <p>Special VIP program with accommodation arranged by TCA from Mar. 27th(in) to 31st (out), 2023</p>	
<ul style="list-style-type: none">Enjoy the 4-day VIP Program arranged by the organizer <p>Special visits, business tours, and networking events for VIPs only.</p>	
<ul style="list-style-type: none">Reimbursement of a round-trip flight for the delegation leader <p>(Limited to Premium Economy/Economy class with price caps from USD1,000 to 2,500 according to different regions)</p>	<ul style="list-style-type: none">Reimbursement of a round-trip flight for the delegation leader <p>(Limited to Premium Economy/Economy class with price caps from USD2,000 to 3,500 according to different regions)</p>
	<ul style="list-style-type: none">One extra speaking opportunity in the eventJoin one G2G/G2B matchmaking eventFree exhibition space at 2023 SCSE <p>Virtual pavilion on Smart City Online and a physical exhibition space</p>

*All applicants are required to follow the regulations, and details stated in the [SCSE GOV VIP package](#)

*TCA reserves the right to revise the packages and verify applicants.

Gov VIP Program

VIPs are required to fulfill the obligations, follow the regulations, and details stated in the [SCSE GOV VIP package](#)

2023 SCSE @TAIPEI & KAOHSIUNG

Mar. 28 th	Mar. 29 th	Mar. 30 th	Mar. 31 st
<ul style="list-style-type: none">★ Opening Ceremony★ Expo tour★ Mayors' Summit• Taipei Night	<ul style="list-style-type: none">★ Mayors' Summit✓ CTalk / 2050 Net Zero Forum✓ Matchmaking✓ Real-site demo tour• HSR to Kaohsiung	<ul style="list-style-type: none">★ Opening Ceremony of SCSE@Kaohsiung★ Expo Tour★ Leadership Forum• Kaohsiung Night	<ul style="list-style-type: none">• Visit Kaohsiung City Hall✓ Matchmaking/forum✓ Real-site demo tour



★ Required
✓ Selected



BIZ VIP Delegation Visit

Event support for BIZ VIP delegations

Smart city businesses, research institutes, associations or organizations with at least 4 persons in the visiting delegation and applying before Jan. 16th, 2023

Delegates	Delegation Leader
<ul style="list-style-type: none">4-day free accommodation & venue transportation for the delegation SCSE Taipei : March 28 (in)- March 30(out) and SCSE Kaohsiung : March 30 (in)- April 1(out)	
<ul style="list-style-type: none">Enjoy the 4-day VIP Program arranged by the organizer 1 Group Matchmaking Session with TW companies (maximum of 2 hours) Special visits, business tours, and networking events	<p>(ONLY for 10-persons delegation)</p> <ul style="list-style-type: none">Reimbursement of a round-trip flight for the delegation leader (Limited to Economy Class with price caps from USD 500 to USD 1,500 according to different regions)1 Free display space in SCSE Taipei & Kaohsiung

*All applicants are required to follow the regulations, and details stated in the [SCSE BIZ VIP package](#)
*TCA reserves the right to revise the packages and verify applicants.

Business VIP Program

Each business VIP delegation will be entitled to our event support only when they fulfill their participation in some of our activities at 2023 SCSE as below:

1

Take **1 Expo Tour** arranged by the organizer

2

Attend at least **2 SCSE forums** during the event

3

Attend at least **3 business matchmaking sessions** during the event



VIP Media Visit

Who are qualified as VIP Media?



Foreign press journalists or reporters with experience in the write-ups of smart-city-related materials for TV, newspaper, magazines, or online media

Must provide profile and related works as proofs of the above experience when applying for this package. Self-media and PR-related staff in non-media entities are NOT eligible. This package is limited to 1 person per media/press company.

Requirements:

In order to be eligible for subsidized VIP entry, VIP Media are required to fulfill their obligation by writing, distributing, and providing TCA with at least 3 non-negative news pieces for the Smart City Summit & Expo including written or video news on online or print media during the event or within 1 month after the event ends:

**Only the delegates who finish a successful registration before Jan. 16th, 2023 and are admitted by the organizer will be qualified as VIP delegates*

Event support for VIP Media

This package is limited to only 1 person per media/press company.

Foreign press journalists or reporters with experience in the write-ups of smart-city-related materials for TV, newspaper, magazines, or online media

- **Reimbursement of a round-trip flight ticket**
 - (Limited to Economy class with price caps from USD1,000 to 2,500 according to different regions)
- **4-day free accommodation & venue transportation**

Special VIP program with accommodation arranged by TCA from Mar. 27(in) to 31 (out)
- **Applicants need to sign up at <https://smartcity.org.tw/vip/> as business VIPs by Jan. 16, 2023 and will claim the support by complying with regulations stipulated in the [2023 SCSE VIP Package](#).**

How to Apply

Aug. 31st, 2022

VIP application opens (Sign up [HERE](#))

Jan 31st, 2023

1. Accepted applicants and reserve candidates *1 on the first list will be notified
2. More details about the pandemic measures and the boarding & lodging at Taiwan will be disclosed

VIP APPLICATION

APPLICATION DEADLINE

PRELIMINARY LIST

FINAL LIST

Jan. 16th, 2023

Applications will not be accepted after the date

Feb. 17th, 2023

1. Reserve candidates will be notified of the result
2. Applicants for speaking at Mayors' Summit will be notified with the result *2

*1 A place on a reserve list means that you fulfilled the requirements for the admission, but considering the order of application and quota available, the organizer could only offer to put you on the waitlist at this point.

*2 Those who wish to speak at Smart City Mayors' Summit should apply in the VIP application process. Due to the limit in speaker quota available, the organizer reserves the right to admit applicants according to their (1) profile (2) city's current smart city projects or development (3) city's openness or current plans in collaborating with other government or business entities.

Rates & Discounts (in USD)

Exhibit @ 2023 SCSE	
Standard booth/ Raw space	\$4,250/per booth @SCSE Taipei ; \$3,500/ per booth @ SCSE Kaohsiung
Smart City Online- S.C.O.P.E.	\$2,500/ 3 solutions a year ; \$3,000/ 5 solutions a year
1 Online Pavilion (10 solutions on S.C.O.P.E.)	\$7,000/year (Jan.-Dec., 2023)
Cohost events with TCA	
Group B2B online matchmaking	\$2,000/2hr
Gov x Biz Webinar	\$3,750/session (1-2hr)
Speaking opportunity	\$1,500/30 mins (livestream broadcast/pre-recorded video)
Other events	Customized and charged according to your needs
VIP Delegation Visit	
Gov / Business VIP Program	Free (quota-based with obligations for accepted applicants. Please see details in packages)



See you at



2023 Smart City Summit & Expo

Mar. 28th - 31st @TaiNEX 2

Mar. 30th - Apr. 1st @Kaohsiung Exhibition Center

Any questions?

Ms. Shaph Su

shaph@mail.tca.org.tw

+886 2 2577 4249 ext. 859

en.smartcity.org.tw

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2023 SCSE VIP Package

Government Delegation

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I. What is SCSE GOV VIP Package

- A. Smart City Summit and Expo is committed to creating a wide global network of governmental and municipal leaders around the world. To encourage the attendance of such participants, the Organizers, Taipei Computer Association (TCA) and Taipei City Government, provided a GOV VIP Package (referred to as “Package”) to cover some of the travel cost and provide related logistic support for eligible overseas guests (referred to as “Guests”) during SCSE.
- B. The Package offers limited seats on first come-first serve basis. The registration will be due by **Jan 16th, 2023**. After the date, new applicants, if qualified, will be put on a waitlist and is not guaranteed to obtain the eligibility.
- C. The Package includes both incentives and obligations for the Guests, who should fulfill their participation in certain activities requested by the Organizer so as to obtain the full package. (See V. *What are the obligations*)
- D. The SCSE and this Package are organized by TCA, who reserves the right to amend the content without giving prior notification or any reasons thereof.

II. Who can apply

- A. For each city or central agency applying for the Package, the Package applies to only *1 Delegation Leader* plus *5 Member Delegates* at most (= up to 6 persons for each GOV Delegation).
- B. For each GOV Delegation, only 1 person can be entitled as the *Delegation Leader*, and the others are *Member Delegates*:
 - a. Delegation Leaders (max: 1 person): Mayors /deputy mayors or higher level officials in charge of smart city development
 - b. Member Delegates (max: 5 persons):
 - (1) Officials in charge of smart city projects, including the city’s CTO and CIO, and other delegates invited by the above delegation leaders.
 - (2) Foreign press journalists or reporters (herein referred to as the Journalist) with experience in writing smart-city-related materials for newspaper, magazines, or news websites. The Journalist will enjoy special logistic support if meeting the qualifications. See C. in III.

What's in the GOV VIP package for more details (must provide his or her professional resume and related works for qualification review when applying for this Package).

- Notices: 1. For each GOV delegation, we offer different packages according to the leader's identity (See *III. What's in the GOV VIP package*)
2. The eligibility is non-transferable or redeemable for cash.
 3. The package only applies to Guests visiting from overseas. Guests with residence in Taiwan will NOT be approved for the application.
 4. The GOV VIP package only applies to those who register as the GOV Delegation. **Guests registering as BUSINESS Delegation, Exhibitors or others are not entitled to any benefits/VIP invitations/agenda in this Package.**

III. What's in the GOV VIP package

- A. Special programs designed for VIP delegations.** Each delegation will only be traveling in group as a whole (**IMPORANT: the program comes with obligations stated in V. What are the obligations**)

- a.** Program in Taipei & Kaohsiung:

Mar. 28	Mar. 29	Mar. 30	Mar. 31
Opening Ceremony	CTalk / Mayors' Summit B	Opening Ceremony	Visit Kaohsiung City Hall
Expo tour	Real-site demo tour	Expo Tour	
Mayors' Summit A	Matchmaking sessions	Mayors' Summit*	Matchmaking/forum
Taipei Night	Take HSR to Kaohsiung	Kaohsiung Night	Real-site demo tour

*the official name is subject to changes

- B. Travel reimbursement for the GOV Delegation Leader:** available for only the delegation leader. Only 1 person can be entitled as the delegation leader in each city delegation.

- a.** In the case when a GOV delegation is led by MAYORAL or MINISTERIAL level official, the delegation leader will enjoy the travel reimbursement of 1 round-trip flight ticket to and from Taipei on an accountable basis (limited to PREMIUM ECONOMY/ECONOMY class with a price cap). The ticket price maximum varies with the leader's region:

- (1) Southeast Asia/ East Asia: USD1,000
 - (2) South America: USD2,500
 - (3) Other regions: USD2,000
- b. VVIP delegation: (only 10 seats available globally) in the case when a GOV delegation is led by MAYORAL or MINISTERIAL level official of a city or region which is either
 - (1) enlisted in the Appendix I. List of VVIP Cities or
 - (2) admitted by the organizer through submission of a clear statement of his/her city's current smart city project(s)/procurement program(s), which allow(s) specific opportunities to collaborate with Taiwanese entities (public or private),

the delegation leader will enjoy the travel reimbursement of 1 round-trip flight ticket to and from Taipei on an accountable basis (limited to PREMIUM ECONOMY/ECONOMY class with a price cap). The ticket price maximum varies with the leader's region:

 - (1) Southeast Asia/ East Asia: USD2,000
 - (2) South America: USD3,500
 - (3) Other regions: USD3,000
- c. The Organizer will only reimburse the part of itinerary to and from Taipei if the flight transfer exceeds 24hrs, which will be seen as two separate flights that are NOT available for full travel reimbursement.

C. Travel reimbursement for one Journalist in the delegation:

- a. For each delegation, the Organizer will offer only 1 qualified Journalist the travel reimbursement of 1 round-trip flight ticket limited to ECONOMY class to and from Taipei on an accountable basis. The ticket price maximum varies with the delegation's region:
 - (4) Southeast Asia/ East Asia: USD1,000
 - (5) South America: USD2,500
 - (6) Other regions: USD2,000
- b. Only 1 journalist in each city delegation can be entitled to the travel reimbursement offered by the Organizer.
- c. The Organizer will only reimburse the part of itinerary to and from Taipei if the flight transfer exceeds 24hrs, which will be seen as two separate flights

that are NOT available for full travel reimbursement.

D. 4-day free accommodation and venue transportation during event dates in the hotel assigned by TCA:

- a. Each delegation will only be supported with reimbursed accommodation from Mar. 27th(check-in) to 31st(check-out), 2023 while the whole delegation must travel in one group
- b. The Organizer will ONLY subsidize the actual room cost. The Guests need to follow the Hotel's cancellation policies and bear any related costs if a violation occurs.
- c. In terms of accommodation, the Guests will receive email from our partnering hotel staff to fill in the reservation form. The Organizer will NOT be responsible for making, changing, or cancelling room reservation for the Guest.

E. One Airport pick-up & drop-off for the delegation leader and member delegates with the same flight agenda

- a. Only available during Mar. 27th – Apr. 1st, 2023, from and to Taoyuan International Airport (TPE)/Taipei Songshan Airport (TSA)

F. Venue transportation (shuttle buses or other necessary transportation for SCSE activities)

G. For a VVIP delegation (Only 10 spots available globally), which is led by MAYORAL or MINISTERIAL level official of a city or region enlisted in the *Appendix I. List of VVIP Cities*, the delegation leader will obtain:

- a. One extra speaking opportunity arranged by the Organizer in the SCSE,
- b. One opportunity to attend a G2G/G2B event such as matchmaking sessions, MOU signing, or networking events free of charge,
- c. One free exhibition space at 2023 SCSE (Virtual pavilion on Smart City Online and a physical exhibition space)

H. NOT INCLUDING: Other than the items specified above, the Guest will be responsible for his or her cost including but not limited to:

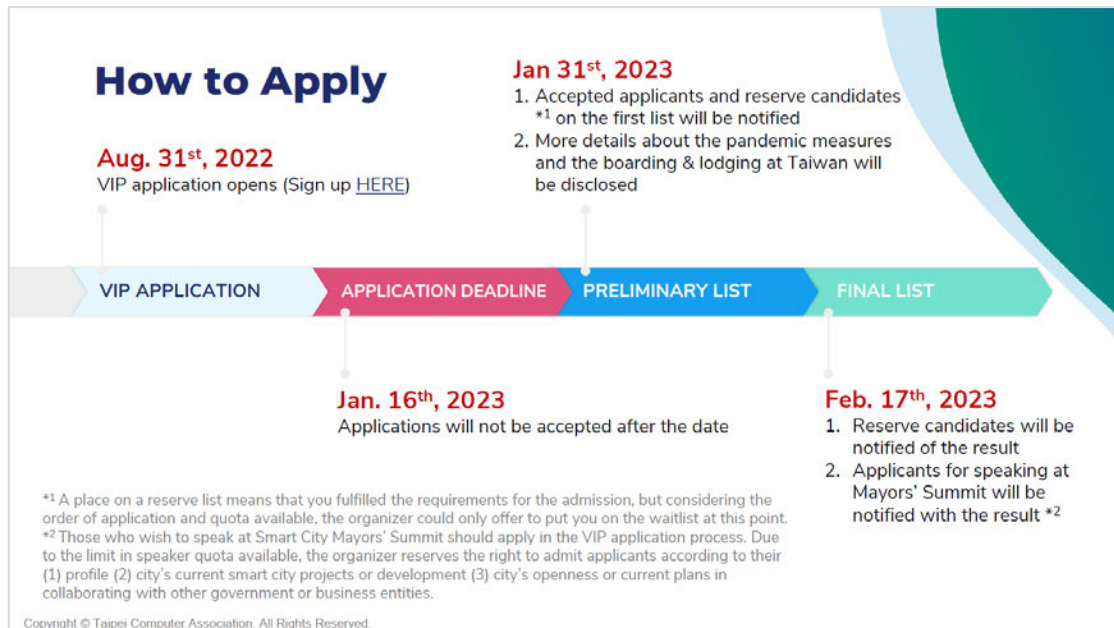
- a. The accommodation reservation made NOT via the partnering hotel staff of SCSE, or NOT within the specified dates in the chosen Program,
- b. Hotel's room upgrade or other service (additional beds or meals),
- c. Hotel's early check-in / late check-out fee,

- d. Hotel's cancellation fee (e.g. cancelling the reserved early-checkin/late checkout service, check out before the checkout date on reservation),
- e. Meals (unless at SCSE activities),
- f. Transportation for personal agenda,
- g. Other personal costs (shopping, laundry, mini bar, entertainment, and etc.).

Overview of GOV VIP Package for a GOV Delegation

Delegation Leader (Mayors/Deputy mayors or ministerial level officials)		Member Delegates
Flight reimbursement	Limited to Premium Economy/Economy Class with a price maximum according to the region	Only available for 1 admitted journalist (Limited to Economy Class)
4-day subsidized accommodation arranged by TCA	Taipei & Kaohsiung: 4 nights from <u>Mar. 27th (check-in) to 31st(check-out), 2023</u>	
Airport pick-up & drop-off	✓	Only available for those on the same flight with the delegation leader
Venue transportation	✓ (shuttle buses or other necessary transportation for SCSE activities)	
Invitation to VIP activities	✓ (i.e. opening ceremony, welcome luncheon, dinner party in Taipei/Kaohsiung, City Hall visits, real-site demo tour, and cultural tour)	

IV. How to apply



A. STEPS TO SIGN UP: All guests in the GOV Delegation who wish to apply for the Package need to sign up **before Jan. 16th, 2023**. Here's how you sign up as a VIP guest.

STEP 1

- Go to the Register Page: <https://smartcity.org.tw/vip/>

X Using other links will lead to application lost. Please only use the above link to register.

STEP 2: Sign Up

- Click **Sign Up** to become a member of Smart City Summit & Expo
- ✓ *If you are already a member, you can skip this step and go to Step 3.*

VIP REGISTRATION


VIP Registration / Login

To apply for the VIP support package offered by the organizer of the Smart City Summit & Expo, please complete the registration. After the registration is complete, you will be able to gain access to more info about the event and your attendance.

If you are NOT an invited VIP candidate, please register via <https://smartcity.org.tw/reg>.

EMAIL:

PASSWORD:

CAPTCHA: ☐ 我不是機器人 


IMPORTANT: After a successful registration, you will receive email verification in your mailbox. If not, please click the "Resend Confirmation Letter" button, and check again your SPAM mailbox. Thank you.

- Please enter your email address, agree to our Privacy Policy and Consent to Collection of Personal Information, and fill in Personal Information.

VIP REGISTRATION

Sign Up

EMAIL:

CAPTCHA: ☐ 我不是機器人 

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VIP REGISTRATION

Sign Up

【Smart City Summit & Expo】

Privacy Policy and Consent to Collection of Personal Information

We, including the forum co-organizers*, hereby clarify and inform you of our collection, processing and use with respect to your personal information provided through this website pursuant to the Personal Information Protection Act of Taiwan, Smart City Summit & Expo (hereinafter as "SCSE") privacy policies as well as the General Data Protection Regulation (hereinafter as "GDPR") effective on May 25th, 2018. It is to assume that you have read, acknowledged and agreed on the content herein by making the checks below,. You may choose if using our services at your discretion.

1. What personal data we collect:

The information we collect from you includes your name, title, email address, phone number, mobile phone number, company name, nationality, technique information(including IP address, cookies, and etc.) or other information which may be used to identify you both directly and indirectly.

2. Impact on the lack or the inaccuracy of your personal data

The services with respect to the aforementioned purpose for our collection will be unavailable if you fail to provide the accurate personal data or request to stop collecting, processing, using, request to delete your personal data or unsubscribe to our services.

3. How do we use your personal data:

3.1 Your personal data will be retained on our server and processed by all means of the techniques based on the information confirmation, service notifications, event news notices

VIP REGISTRATION

Sign Up

Personal Information

Contact Name:

Contact Name

Organization Name:

Organization Name

Country:

Taiwan

Position:

Position

EMAIL:

PASSWORD:

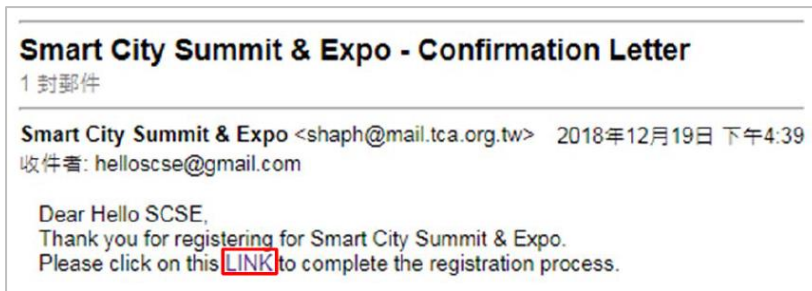
PASSWORD

Confirm

Cancel

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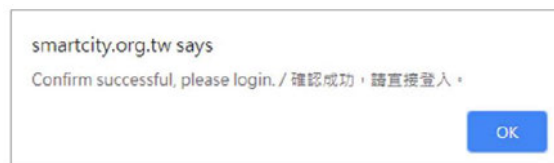
► Upon clicking '**Confirm**', a verification link will be sent to your email. Please check your email and verify your account using the link provided.



✓ Verification email may take a while to reach your email inbox.

✗ If you are unable to receive the verification email, please check your spam folder or go to member login and click 'Resend Confirmation Letter'.

► Your account is now verified! Please login via <https://smartcity.org.tw/vip/> again to commence VIP Application.



STEP 3: VIP Application

► Complete the application by entering the details and answering questions of your identity and participation. (The questions will vary according to your answers for each step).

VIP REGISTRATION

VIP Application

If you have already registered in SCSE before, please check and update the following information and click "Confirm" to renew your application.

To apply for VIP packages, please complete the following form for application. The Organizer will review and send you the result of your application via email in 1 week after your submission. If you have not received the email in a week, please check your SPAM mailbox, or contact the Organizer at: shaph@mail.tca.org.tw.

*Required

STEP 1. Personal Information

* Salutation:

* Last Name:

* Department:

* Purpose of Visit:

- ☐ Sourcing / Buying Solutions
- ☐ Collecting Information
- ☐ Market Research
- ☐ Finding Partners / Business opportunities
- ☐ Global networking
- ☐ Promoting my own business
- ☐ Others, Please Specify:

* Interests:

- ☐ Artificial Intelligence / AIoT
- ☐ Big Data / Cloud
- ☐ Blockchain
- ☐ Cybersecurity
- ☐ E-Gov & Open-Gov
- ☐ FinTech
- ☐ Future education
- ☐ Green economy
- ☐ Innovation entrepreneurship / startups
- ☐ Intelligent building & housing
- ☐ IoT Application
- ☐ Resilient City
- ☐ Smart energy
- ☐ Smart healthcare
- ☐ Smart transportation / mobility
- ☐ Sustainable Industry
- ☐ Telecommunication service / 5G
- ☐ Urban revitalization
- ☐ Others, Please specify:

What is the category of your delegation?

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VIP REGISTRATION

VIP Application

STEP 2. YOUR POSITION & ATTENDING EVENTS

VIP REGISTRATION

VIP Application

STEP 3. LOGISTICS

Terms and Conditions

(1) TCA, the Organizer, reserves the right to revise the content of the Event and all subordinate activities.
 (2) The registration will be due on January 17, 2022. The support packages may not apply to the application request after the date.
 (3) By completing this Form and click "Confirm", you will send the application request to the Organizer. Please note that you have NOT finished the registration. Your application will be reviewed in the following days, and the Organizer will inform you of the result on January 24th, 2022.
 (4) TCA only subsidized the accommodation in the case that the guest shows up.
 (5) ABOUT COVID-19: In response to COVID-19 pandemic, the Organizer will be tracking the latest global situation and announce on January 24th, 2022, whether the event or its subordinate forums will be transformed into online version based on the latest policies and measures issued by Taiwan Centers for Disease Control (CDC). The Organizer will provide further instruction for the guests to participate in the online/hybrid version of the event accordingly with highest health & safety standards.

☐ I have read and accept the terms outlined above

Please confirm the information you provided is correct before you send the application. The information can NOT be changed during the time of review.

► And... you are all set! The result of your application will be sent to your email shortly.

VIP REGISTRATION

VIP Application

Thank you!
We have received your application.

The result of your application will be sent to you via email after the application is reviewed.
More information regarding your visit will be available after your application is approved.

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► In the meantime, you can go to 'My Application' and check or edit your profile.

- After the registration, the Organizer should send the result to your email by Jan. 31st, 2023. Check your email (especially the SPAM mailbox!) to see if you have successfully passed the review.

B. RESULT ANNOUNCEMENT: After passing the signup above, the organizer will inform you of the result on Jan. 31st, 2023. The registration is a quota-based system, in which the organizer reserves the right to review registration and admit applicants according to the nature of the event.

C. RESERVE LIST: Considering the order of application and quota available, some applicants, who fulfill the requirements for the admission, might be offered to be put on a reserve list and informed on Jan. 31st, 2023. The reserved candidates will be informed of the final result by Feb. 17th, 2023.

D. FORM OF THE EVENT: Due to the changing status of the COVID-19 pandemic, the format of the event will be decided and announced on Jan. 31st, 2023 by the organizer according to the global status of pandemic. If the Guest decides not to attend in the form (online or physical) finalized by the organizer, the Guest will be waiving his/her right and giving up his/her VIP seats, for which the organizer reserves the right to offer to the reserved candidates.

E. SPEAKING AT MAYORS' SUMMIT: Those who wish to speak at Smart City Mayors' Summit could apply in the VIP application process. Due to the limit in speaker quota available, the organizer reserves the right to admit applicants according to their (1) profile (2) city's current smart city projects or development (3) city's openness or current plans in collaborating with other government or

business entities. The result of this speaker list will be announced by the Organizer by Feb 17th, 2023.

F. SUBSIDIZED ACCOMMODATION: For those applying for the subsidized accommodation, our partnering hotel will be contacting you for room reservation. Please follow the staff's instruction to make room reservation as soon as possible to secure the room. You will be waiving your right to obtain the accommodation support if no response comes from you. Before the event, the organizer will continue to contact you regarding your flight agenda, speech info, VIP program, and etc.

V. What are the obligations

A. REQUIRMENTS: In order to obtain full support in the Package, there are a few requirements below to fulfill according to the program the delegation chooses in the registration.

- a. All delegates in the delegation should complete their registration at Member signup before Jan 16th, 2023.
- b. The DELEGATION LEADER is expected to fully participate in all required activities and at least 1 selected activity arranged by the Organizer according to the program he or she chooses. The REQUIRED activities in both Taipei and Kaohsiung include:

- (1) Opening Ceremony
- (2) Mayors' Summit *
- (3) Expo Tour

*the official name is subject to changes;

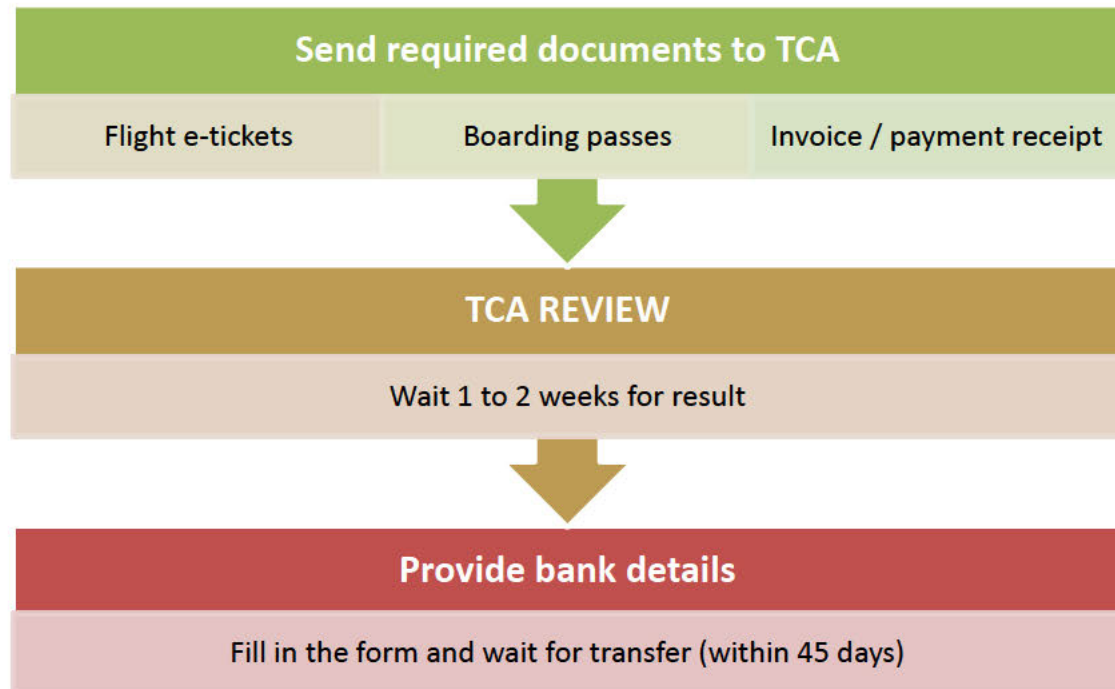
SELECTED activities (choose at least one):

- (1) 1 matchmaking session
- (2) 1 CTalk session / 1 forum other than Mayors' Summit
- (3) 1 real-site demo tour

B. FAIL TO MEET THE REQUIREMENTS: If the Guest fails to meet the requirements above, the Guest will be waiving his or her right to claim the support in the Package, and the organizer reserves the right to decline offering the support in the Package, even during the event.

VI. How to get the travel reimbursement

TCA regrets that NO reimbursements will be made before or during the time of summit. For those applying for the travel reimbursement, please follow the steps below.



STEP 1: Send required documents to TCA

- A. Within 2 months after SCSE closes, the Guests should keep and provide TCA with ALL ORIGINAL documentations listed as follows.
 - a. Flight e-tickets (full itinerary with ticket no.)
 - b. Boarding passes (full itinerary)
 - c. Invoice / payment receipt, which must clearly state the info including payer's name, total price, class, payment method, and payment status.
If issued by AIRLINES COMPANY, it is required to be entitled to the Guest's name.
If issued by TRAVEL AGENCY, it is required to be entitled to Taipei Computer Association.
- B. Unless the original comes in electronic form that can be sent via emails, the original documents must be sent to the Organizer by air delivery. Scanned copies and photos are not available.
- C. TCA will only reimburse the total fare-related price (NOT including insurance, internet roam, upgrade, or other services) according to the invoice provided

by the Guest.

- D. The info on the above documents, including the passenger's name, class, ticket price, and destinations must be in accordance with TCA's requirements for travel reimbursement (See A. and B. in III.); otherwise the full cost will be on the Guest's account.
- E. Guests will be waiving their rights to claim the travel reimbursement if the above documents are not received and approved by TCA within 2 months after SCSE closes. TCA reserves the right to decline the requests afterwards.

STEP 2: Wait for review

After receiving full submission of documents above, it will take 1 to 2 weeks for TCA to review the documents.

STEP 3: Provide bank details

- A. In the case when the documents above are complete, TCA will ask the Guest to fill in bank details in specific form. While the transfer could only be made in USD/EUR, any other currency will be automatically exchanged to USD/EUR with the rate on the Guest's boarding date. Please make sure that your account is available for USD/EUR transfer. If the payment is later declined by your bank, any extra charge/fee for new transfer will be on the Guest's account.
- B. In order to reduce risks of disputes, the Guest should provide the bank account under his/her own name, or the name of city governments (in the case when the Guest's travel expense is borne by city governments). If the bank account is given under other agencies' name, the Guest must provide the Organizer with clear authorization as well as the invoice issued by the agency to Taipei Computer Association.
- C. Reimbursement, by way of wire transfer, may be expected within 90 days after receiving qualified and complete documents including the Guest's bank details mentioned above. TCA will inform the Guest after the transfer is made.
- D. Unless requested by TCA, any updated or new documents provided afterwards will NOT be available or accepted for reimbursement use.

Appendix I. List of VVIP Cities

Smart City Summit and Expo (SCSE) 2023

List of VVIP Cities

The organizer of SCSE, Taipei Computer Association, offers only **10 VVIP seats** globally for the mayoral representatives and their delegations of the smart cities enlisted here. The organizer reserves the rights of modifying, suspending, and the final interpretation of this List.

This List is proposed by the organizer after an overall evaluation according to the cities'

- (1) importance to the operation of the global system of finance and trade
- (2) scale of population and socio-economic network
- (3) recognition or top ranking among international cities by prestigious third-party organization in terms of the smart city development or index.
- (4) other special achievements, projects, positions, influences, or opportunities for international collaborations.

Details regarding the content of VIP packages for such delegation can be found in 2023 SCSE GOV VIP PROGRAM (click here to download).

No.	Countries	Cities/Regions
EUROPE		
1	Austria	Vienna
2	Belgium	Brussels
3	Czech Republic	Prague
4	Denmark	Copenhagen
5	Estonia	Tallinn
6	Finland	Helsinki
7	France	Paris
8	France	Bordeaux
9	France	Lyon
10	France	Lille
11	France	Marseille
12	Germany	Berlin
13	Germany	Frankfurt
14	Germany	Munich
15	Germany	Dusseldorf
16	Germany	Hamburg
17	Germany	Hanover

18	Germany	Kiel
19	Hungary	Budapest
20	Ireland	Dublin
21	Italy	Milan
22	Italy	Rome
23	Italy	Bologna
24	Luxembourg	Luxembourg
25	Netherlands	Amsterdam
26	Netherlands	The Hague
27	Netherlands	Rotterdam
28	Norway	Oslo
29	Poland	Warsaw
30	Poland	Krakow
31	Portugal	Lisbon
32	Slovakia	Bratislava
33	Spain	Barcelona
34	Spain	Madrid
35	Spain	Bilbao
36	Spain	Zaragoza
37	Sweden	Stockholm
38	Sweden	Göteborg
39	Switzerland	Zürich
40	Switzerland	Geneva
41	Turkey	Istanbul
42	Turkey	Ankara
43	Ukraine	Kyiv
44	United Kingdom	London
45	United Kingdom	Newcastle
46	United Kingdom	Leeds
47	United Kingdom	Manchester
48	United Kingdom	Glasgow
49	United Kingdom	Birmingham
AFRICA		
50	Egypt	Cairo
51	Nigeria	Lagos
52	South Africa	Johannesburg
53	South Africa	Cape Town

54	Kenya	Nairobi
AMERICAS		
55	USA	New York
56	USA	Allegheny County, Pennsylvania
57	USA	Morrisville, North Carolina
58	USA	Santa Ana, California
59	USA	Los Angeles
60	USA	Seattle
61	USA	Washington, D.C.
62	USA	Chicago
63	Canada	Toronto
64	Canada	Montreal
65	Mexico	Mexico City
66	Argentina	Buenos Aires
67	Brazil	Curitiba
68	Brazil	Rio de Janeiro
69	Brazil	São Paulo
70	Chile	Santiago
71	Colombia	Bogotá
72	Colombia	Medellín
ASIA-PACIFIC		
73	Australia	Sydney
74	Japan	Tokyo
75	Japan	Osaka
76	Japan	Nagoya
77	Japan	Fukuoka
78	Japan	Kyoto
79	Japan	Sapporo
80	Japan	Yokohama
81	Korea	Seoul
82	Korea	Busan
83	Korea	Daegu
84	Korea	Incheon
85	Thailand	Bangkok
86	Thailand	Nonthaburi
87	Thailand	Chiang Mai
88	Thailand	Pattaya

89	Singapore	Singapore
90	Hong Kong	Hong Kong
91	Malaysia	Kuala Lumpur
92	Malaysia	Penang
93	Malaysia	Selangor
94	Malaysia	Malacca
95	India	Mumbai
96	India	Delhi
97	India	Kolkata
98	India	Bangalore
99	India	Chennai
100	Indonesia	Jakarta
101	Indonesia	Surabaya
102	Indonesia	Bandung
103	Indonesia	Nusantara
104	The Philippines	Quezon
105	The Philippines	Manila
106	The Philippines	Caloocan
107	The Philippines	Davao
108	The Philippines	Cebu
109	Vietnam	Ho Chi Minh
110	Vietnam	Hanoi
111	Vietnam	Haiphong
112	Vietnam	Can Thoug
113	Vietnam	Da Nang
114	Vietnam	Binh Duong province
115	Myanmar	Yangon
116	Bangladesh	Dhaka
117	Saudi Arabia	Riyadh
118	Saudi Arabia	Jeddah
119	Qatar	Doha
120	Lebanon	Beirut
121	United Arab Emirates	Abu Dhabi
122	Bahrain	Manama
123	Jordan	Amman
124	Oman	Muscat

Important Information

This form will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council.

The Code of Conduct for Members of Council, Part IV, Gifts and Benefits, states that no Member shall accept a fee, advance, gift or personal benefit that is connected directly or indirectly with the performance of his or her duties of office, unless permitted by the exceptions listed. The following is listed as an exception:

- (f) food, lodging, transportation and entertainment provided by provincial, regional and local governments or political subdivisions of them, by the Federal government or by a foreign government within a foreign country, or by a conference, seminar or event organizer where the Member is either speaking or attending in an official capacity;

This form will serve as a disclosure statement required by the Code.

Upon receiving the Travel Declaration from the Council Member, the Integrity Commissioner shall review the form to determine whether the gift is permissible. In the event that the Integrity Commissioner makes that preliminary determination, he or she shall call upon the Member for clarification. Should the Integrity Commissioner determine that the gift was not permitted, he or she may direct the Member to reimburse the sponsor for the value.

Questions can be addressed to:

Integrity Commissioner
416-392-3826
integrity@toronto.ca

Completed and signed form should be submitted to:

The Office of the Integrity Commissioner
375 University Avenue, Suite 202
Toronto, Ontario M5G 2J5

Authority & Guidelines

Part IV of the Code of Conduct for Members of Council. Available at www.toronto.ca/integrity.

Toronto

Taipei City TPE

Sun, Mar 26 < > Mon, Apr 3 < >

All filters

Stops ▾

Airlines ▾

Bags ▾

Price ▾

Times ▾

Emissions ▾

Connecting airports ▾

Duration ▾

Track prices ⓘ Mar 26 – Apr 3 ☐





Any dates ☐

Date grid

Price graph

Best departing flights

Ranked based on price and convenience ⓘ Prices include required taxes + fees for 1 adult. Optional charges and bag fees may apply. Passenger assistance info. Sort by: ⬆️

	6:30 AM – 6:45 PM^{*1} United	24 hr 15 min YYZ–TPE	1 stop 4 hr 42 min SFO	1,236 kg CO₂ +35% emissions ⓘ	CA\$2,463 round trip	▾
	7:40 AM – 6:45 PM^{*1} Air Canada, United · Operated by Air Canada Expr...	23 hr 5 min YYZ–TPE	2 stops ORD, SFO	1,289 kg CO₂ +41% emissions ⓘ	CA\$2,669 round trip	▾
	3:40 PM – 9:55 AM^{*2} Cathay Pacific	30 hr 15 min YYZ–TPE	1 stop ▲ 13 hr HKG	689 kg CO₂ -25% emissions ⓘ	CA\$3,221 round trip	▾
	1:20 AM – 5:10 AM^{*1} EVA Air · Air Canada	15 hr 50 min YYZ–TPE	Nonstop	1,430 kg CO₂ +57% emissions ⓘ	CA\$3,520 round trip	▾