

Production Company

123 Any Street, Toronto, ON A1B 2C3

Tel: 416-555-1234 Email address

HAVE YOUR SAY

Delivery Date: day, month, year

The City of Toronto Film, Television and Digital Media Office has revised the filming approval/objection solicitation process. Film Productions are to notify the impacted residents about requests for activity in their neighborhood that is in excess of the street usage and/or time restrictions in the filming guidelines. The 'Have Your Say' process is confidential and equitable, and allows residents to voice concerns, ask questions, or request accommodations. It ensures citizens are basing their response on accurate information, and is the sole means used to determine if permits can be issued. If you choose to object to the requested film guideline exemption(s) below, **your objection must be registered by:**

(Day, month, year)

To the Residents and Businesses in the vicinity of:

We will be filming **INTERIOR OR EXTERIOR** scenes at

LOCATION ADDRESS

DATE between the hours of **TIMES**

PREP: DATE – TIMES (delete if not applicable)

WRAP: DATE – TIMES (delete if not applicable)

Our production vehicles and various pieces of film equipment will be located on:

- North side Wellington St W between Simcoe St and John St
- North side Clarence Square between Wellington St W and Spadina Ave
- South side Front St between Spadina Ave and Portland St

We will begin reserving the above areas with cones on **DATE and TIME**, with vehicles arriving **DATE and TIME**, and departing **DATE and TIME**.

Pursuant to the City of Toronto's Filming Guidelines, we are requesting your approval on the exemption of by-law:

#5. Restrictions & Limitations: Filming activities between 11PM-7AM **(delete if not applicable)**

#6. Limitations: Filming in a residential area more than twice in a calendar year **(delete if not applicable)**

CONTACTS

If you have an **objection** to the above by-law exemption(s), please email or call with your address and reason for objection to:

City of Toronto Film Office at filmtoronto@toronto.ca or call (416) 338-3456

For **detailed questions or accommodations about the proposed filming**, please contact:

Production staff/Name at xxx@email.com, or (416) xxx-xxxx