

Carleton Grant, Executive Director
Municipal Licensing and Standards

East York Civic Centre
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Toronto, Ontario M4C 5R1

Fax: 416-392-4515
www.toronto.ca/licences
MLSBusinessLicence@toronto.ca

Place of Amusement (B33) **Supporting Documents Checklist**

Please select which documents you will be submitting as part of your application:

- ☐ **If you have go-carts**, please submit a Technical Standards and Safety Authority Amusement Device Licence.
- ☐ **If you will be producing a travelling show and plan to hire residents of the City of Toronto**, please provide proof that workers are covered under the Workplace Health & Safety Act.
- ☐ **If you are applying as a designate for a corporation**, please submit all corporation requirements as well as an original [letter advising of signing authority](#) on corporation letterhead, signed by a director of the corporation and dated within 30 days. Designates should also submit two pieces of government-issued identification (one must be photo ID). First and last names must match on all identification. Health cards are not accepted.

Are you taking over an existing business that has a valid business licence or a licence that has expired less than three years prior to the time of new application (for the same licence category)?

- ☐ **YES:** Please submit an [Occupancy Declaration Form](#).
- ☐ **NO:** Please submit a [Notice of Zoning Bylaw Compliance Letter OR Building Permit](#) and provide the Licensing Project Review (LPR) No. or Building Permit Number (BLD) here: _____
(example: 23 1234567 LPR)

Client Name: _____

Client Signature: _____

Date: _____