

Please note that applications will not be accepted until April 22, 2024. The following questions are being provided in advance for your consideration. The link to the application portal will be made available at the top of the main webpage of the Neighbourhood Climate Action Grants from April 22, 2024 to June 12, 2024, 12:00 p.m. (noon). (<https://www.toronto.ca/services-payments/water-environment/environmental-grants-incentives/neighbourhood-climate-action-grants/>)

Neighbourhood Climate Action Grants Application Form

Eligibility Self-Assessment

To be eligible, you must answer "Yes" to the following two questions.

1. Your group has at least three members that live in separate households, is not a business, and is not a registered charity or non-profit.
2. Your project is community-led and will directly or indirectly (through education/outreach) reduce emissions (greenhouse gases) in Toronto, will address one or more co-benefits of climate action, will start only after funding is approved, and can be completed by December 2025.

Part 1: Group Information

3. Group name.
4. Group website. (if applicable)
5. Group lead (you): Provide the contact information for the Group Lead. The Group Lead is the main contact person for your group. This section must be completed by the person who has agreed to act as your Group Lead contact. This information will be used only to communicate with you regarding your grant application and status, and to verify that your group has at least 3 members that live in different households. Please provide your first name, last name, email, telephone number, address (Street Number, Street Name, Suite/Unit Number, Postal Code).
6. How many people are in your group (including the Group Lead)?
7. Group Members: Provide the name and address for 2 other Group members. Please note your group must have at least 3 members that reside in different households. Group members do not have to live in the same neighbourhood. The information collected is only to verify that the group has at least 3 members that live in different households. These group members will not be contacted. By filling in this information, you agree that group members have reviewed the Notice of Collection and you have consent from the group members to provide their information. Please provide the name and address of Group member number 2 and the name and address of group member 3.
8. Indicate which best represents your group. Please note that groups led by Black, Indigenous (First Nations, Inuit, Metis), and equity-deserving groups, and place-based projects based in Neighbourhood Improvement Areas and Emerging Neighbourhoods will be prioritized in the review process. (select all that apply)
 - Youth-led, Black-led, 2SLGBTQ+-led, Indigenous-led (First Nations, Inuit, Metis), led by newcomers, immigrants, refugees, prefer not to answer, led by members of another equity-deserving community (please specify), other, (please specify), none of the above.
9. Select the neighbourhood where your project will take place. Projects may be located in more than one neighbourhood (up to a maximum of 5). Note: Toronto's neighbourhood boundaries have changed as of April 2022. If you are unsure, visit the City's Neighbourhood Profiles page to confirm your neighbourhood (link to the

City of Toronto's Neighbourhood Profiles page: <https://www.toronto.ca/city-government/data-researchmaps/neighbourhoods-communities/neighbourhood-profiles/>. (select all that apply)

10. How did you hear about the Neighbourhood Climate Action Grants program?

- Postcard, city website, news website, city councilor, Live Green News, city newsletter, event, Facebook, Twitter, Instagram, word of mouth, spoke to city staff, Live Green Toronto volunteers, community organization (please specify)

Part 2: Project Information

11. Project name.

12. Project Summary: Provide an overview of what you hope to do or accomplish with your project. (250 words maximum)

13. Provide a short description of your project: If funded, this description will be used to reference your project. (25 words or less)

14. Project Activities: Please list the steps you will take to prepare for, deliver and conclude your project (500 words maximum). Examples of activities: recruit volunteers, book a venue, create a survey, advertising, communications, graphic design, plan workshop, purchase supplies, etc.

15. Project Timeline: When will your project start and end? Please note that projects must be completed by December 2025.

16. Project Location: Where will your project take place? Examples: Community center, park or greenspace, online / virtual, event space.

17. Project Monitoring and Evaluation: How will you know your project is a success? What will you measure? Please tell us what items you might keep track of to evaluate and report on your project. Examples: target number of people who will participate in your project, target number of events / workshops / demonstrations / clinics / audits, target number of educational materials developed / distributed, target number of items repaired / refurbished, target number of volunteers engaged / trained and number of volunteer hours, target number of residents shifting their regular transportation mode (from car to bike etc.), greenhouse gas emissions avoided or reduced (City staff can help you calculate this upon approval of your project).

18. Please select the group or community members that your project will serve. Please note that groups led by Black, Indigenous (First Nations, Inuit, Metis) and equity-deserving groups, and place-based projects based in Neighbourhood Improvement Areas and Emerging Neighbourhoods will be prioritized in the review process. (select all that apply)

- Persons with disabilities, women, racialized group(s), Lesbian, gay, bisexual, trans, queer, two-spirit communities, 2SLGBTQ+, undocumented workers, immigrants and refugees, persons with low income, youth, seniors, persons with low literacy, persons who are experiencing homelessness or under-housed, residents in Neighbourhood Improvement Areas, Indigenous (First Nations, Inuit, Metis), prefer not to answer, other (please specify), none of the above.

19. Community Needs and Engagement: Please tell us how your project will engage and educate the community, and how this project will address a need within the community. (250 words maximum)

20. Please explain how your group identifies with the community / communities your project will serve. Please do not provide personal information of individual group members. Rather explain how your group relates to the lived experience and/or represents the communities that you intend to serve. In the case of members who do not identify with these communities, what will you do to ensure equitable collaboration throughout the planning, execution and community engagement aspects of your project?

Part 3: Community Partners

You are encouraged to connect with organizations and experts that can make your project a success. Partners should be knowledgeable about the issues your project addresses and/ or have experience working in the community where your project is based. Partners could be local community groups, agencies, associations etc.

22. Who are your community partners? Please list all the community partners you are working with to develop or deliver your project (if applicable). If you are receiving financial support from a partner, please provide the dollar amount. If you do not have community partners at this time, tell us who you consider asking for support.

Part 4: Funding Needs

Note: All recipients of this grant will be partnered with a community organization to act as a trustee for the funds. Groups do not need to secure their own trustee.

24. Budget Request: Please tell us what you need in cash for each item, and what you expect might be donated below (in-kind). Your cash request must be under \$7,500.00 total. Review the list of Eligible Project Costs on the program website to find out which items can and cannot be funded. Please attach a budget to demonstrate how you will be using the funds, using the template provided here. A link to the template can be found under the resources tab on the program website.
25. In-Kind Support (if any): What donations do you expect for this project? In-kind support are contributions of goods or services, something other than cash / financial contributions. Where the dollar amount is unknown, please estimate the amount to the best of your ability.
26. If you are planning on purchasing equipment for this project, please specify where these items will be donated after the conclusion of this project.

You've reached the end of the application! Please advance to the next page to ensure all your responses are saved.