



Agenda

Multi-Tenant House Licensing Tribunal

Meeting No.: 1

Meeting Date: May 21, 2024

Start Time: 9:30 AM

Location: East York Civic Centre/ WebEx

Room: Council Chambers

Link to Join: <https://toronto.webex.com/toronto/j.php?MTID=m32fe9fa0f99098d14755e3bf4ccf0faa> |

Meeting number: 2630 464 2546 | Password: Toronto

Join by phone: +1-416-915-6530 Canada Toll | +1-613-714-9906 Canada Toll (Ottawa) |

Access code: 2630 464 2546

Contact: Secretary

Phone: 416-338-7606

Email: MTHLT@toronto.ca

Chair: Lionel Miskin

Multi-Tenant House Licensing Tribunal Panel Members

Lionel Miskin

Moira Daly

Mary Truemner

Adam Wheeler

Emily McKernan

Owen Chambers

This meeting of the Multi-Tenant House Licensing Tribunal will be conducted by electronic means and the proceedings of the Tribunal will be conducted publicly.

Special assistance for members of the public: Tribunal staff can arrange for special assistance with some advance notice. If you need special assistance, please call 416-338-7606, or email tribunalaccess@toronto.ca.

Public Deputations by Oral Presentation: A notice of intention to make a public deputation by oral presentation on a Business Meeting agenda item must be registered with the Secretary at least one (1) business day prior to the meeting by 12 p.m. (noon). Email requests can be submitted to MTHLT@toronto.ca. The date of the Tribunal Business Meeting and the agenda item to be spoken to must be indicated in the subject line of the email.

Public Deputations by Written Submissions: Public deputations by written submission must be registered with the Tribunal at least one (1) business day prior to the meeting by 12 p.m. (noon). Written submissions can be submitted by email to MTHLT@toronto.ca. The date of the Tribunal Business Meeting and the agenda item to be spoken to must be indicated in the subject line of the email.

Notice to People Writing to the Multi-Tenant House Licensing Tribunal: The City of Toronto Act, 2006 and the City of Toronto Municipal Code authorize the City of Toronto to collect any personal information in your communication or presentation to City Council or its committees.

The Multi-Tenant House Licensing Tribunal collects this information to enable it to make informed decisions on the relevant issue(s). If you are submitting letters, faxes, emails, presentations or other communications to the Multi-Tenant House Licensing Tribunal, you should be aware that your name and the fact that you communicated with the Multi-Tenant House Licensing Tribunal will become part of the public record and will appear on the Multi-Tenant House Licensing Tribunal's website. The Multi-Tenant House Licensing Tribunal will also make your communication and any personal information in it – such as your postal address, telephone number or email address – available to the public, unless you expressly request the Multi-Tenant House Licensing Tribunal to remove it.

Many Committee, Board, and Advisory Body meetings are broadcast live over the internet for the public to view. If you speak at the meeting, you will appear in the video broadcast. Video broadcasts are archived and continue to be publicly available.

This agenda and any supplementary materials submitted to the Multi-Tenant House Licensing Tribunal can be found online at www.toronto.ca/mthlt. Visit the web page for access to all agendas, decisions and minutes of the Multi-Tenant House Licensing Tribunal.

Land Acknowledgement

Declaration of Conflict of Interest

Confirmation of Minutes – N/A

MTHLT 1.1 – Introduction

Consideration Type: ACTION

Time: 9:30 am

Summary

Introduction of the new tribunal panel members.

Recommendations

N/A

Background Information

Appointment of Public Members to the Multi-Tenant House Licensing Tribunal. Member's biographies. (<https://secure.toronto.ca/council/agenda-item.do?item=2024.CC14.1>)

MTHLT 1.2 – Orientation

Consideration Type: ACTION

Time: 10:00 am

Summary

An orientation by way of presentations to the newly appointed members of the Multi-Tenant House Licensing Tribunal on:

1. Appointments Presentation

Division: City Clerk's Office

Presenter: Robyn Summers, Manager Community Councils & Committees; Antoinette Crichlow, Project Manager City Clerks Office

Time: 10:00 AM – 10:15 AM

RECESS (10:15 AM – 10:30 AM)

2. Integrity Commissioner Presentation

Division: Office of the Integrity Commissioner

Presenter: Jonathan Batty, Integrity Commissioner

Time: 10:30 AM – 12:00 PM

RECESS (12:00 PM – 1:00 PM)

3. Housing Secretariat Presentation
Division: Housing Secretariat
Presenter: Aisha Silim, Project Manager
Time: 1:00 PM – 1:30 PM

5. City Legal Presentation
Division: Legal Services
Presenter: Scott Nowoselski, Solicitor
Time: 1:30 PM – 2:30 PM

Recommendations

The Tribunal to consider if part of the business meeting be closed to the public for the purpose of educating and training the Panel Members.

Background Information

Appointments Presentation
Integrity Commissioner Presentation
Housing Secretariat Presentation
City Legal Presentation

MTHLT 1.3 – Rules of Procedure

Consideration Type: ACTION
Time: 2:30 PM

Summary

To review and adopt of the Rules of Procedure.

Recommendations

Adopt the Rules of Procedure.

Background Information

Draft Rules of Procedure

MTHLT 1.4 – Forms

Consideration Type: ACTION
Time: 3:30 PM

Summary

A review of the draft forms.

Recommendations

Adopt the forms.

Background Information

Draft Form 1 – Notice of Appeal
Draft Form 2 – Notice of Referral
Draft Form 3 – Request for Adjournment
Draft Form 4 – Notice of Motion
Draft Form 5 – Notice of Response to Motion
Draft Form 6 – Applicant/Operator Information
Draft Form 7 – Request to Summons

MTHLT 1.5 – Closing Business and Remarks

Consideration Type: ACTION

Time: 4:15 PM

Summary

Restate and confirm the upcoming business meeting dates and agenda items.

May 23, 2024

Recommendations

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Background Information

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