



2024 Routine Disclosure Plan Division: Toronto Paramedic Services
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Introduction:

Records held by municipal governments are regulated by the provincial *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, the Personal Health Information Protection Act (PHIPA) and the City of Toronto Act.

Toronto Paramedic Services makes the records listed in the table below routinely available to the persons specified in the table, under section, "Who may obtain". Routine disclosure of the documents listed in the table below may be requested by contacting:

Email: ems-psu@toronto.ca

OR

*Toronto Paramedic Services
4330 Dufferin Street
Toronto, ON, M3H 5R9
Attention: Professional Standards Unit
416-392-2222*

Any other requests to access records held by Toronto Paramedic Services may be sought by making a formal request for access under the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)* by filing the request with:

[Freedom of Information – City of Toronto](#)



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Record Type	Description	Who may obtain	Cost
Ambulance Call Report	<p>Report completed by paramedics following attendance at a call.</p> <p>Information may include patient identity, personal health information, patient assessment findings, type of care provided, the patient's response to treatment, and name and address of the hospital the patient was transported to.</p>	<p>This report may be disclosed to the patient, Power of Attorney, a person authorized by the patient, or their legal representative.</p>	<p><i>\$31.00 each (disclosed to individual only)</i></p> <p><i>\$84.00 each (disclosed to their legal representative)</i></p>
Incident Summary Report	<p>Ambulance Dispatch Record showing location of call, time of call, etc.</p> <p>Information may include incident address and general incident details.</p>	<p>This report may be disclosed to the patient, Power of Attorney, a person authorized by the patient, or their legal representative.</p>	<p><i>\$47.00 each</i></p>



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Record Type	Description	Who may obtain	Cost
Audio recordings of incoming calls to Toronto Paramedic Services	<p>Audio recordings of the incoming request for emergency service.</p> <p>Information recorded may include details relating to the patient.</p>	Audio recordings may be disclosed to the patient, Power of Attorney, a person authorized by the patient, or their legal representative.	<i>\$84.00 each</i>
Incident Reports	<p>(Where available) Additional Report completed by paramedics under prescribed circumstances.</p> <p>Information may include location of the call, and injury/illness of patient.</p>	Incident Reports may be disclosed to the patient, Power of Attorney, a person authorized by the patient, or their legal representative.	<i>\$345.00 each</i>
Statutory Declaration	<p>A legal declaration completed by paramedic(s) in response to a request from the parents of a child born outside of a hospital.</p> <p>Types of information include patient name and mother's name.</p>	A Statutory Declaration may be disclosed to the parents, Power of Attorney, a person authorized by the patient, a legal representative, or the Children's Aid Society.	<i>\$84.00 each</i>