



Minutes: June 19, 2024

Toronto Licensing Tribunal Business Meeting No. 40

Meeting Date: Wednesday June 19, 2024, 9:30 a.m. to 1:00 p.m.

Location: City of Toronto, 850 Coxwell Ave. Council Chambers & Web conferencing.

Email: slt@toronto.ca

Chair: Mary Lee

Contact: Tribunal Secretariat

Phone: 416-392-3072

Toronto Licensing Tribunal (TLT) Panel Members

Chair, Mary Lee

Member Verlyn Francis

Member Peter Harris

Member Joanne Lau

Member Edgar Montigny

Attendees:

Pauline Chandarpaul - Supervisor, Tribunal Operations, Court Services (Secretariat)

Ann Harricharan, Steven Debono, Phillip Cheung – Court Services staff, Toronto Licensing Tribunal

Brian Halloran, Manager, Court Operations, Court Services

Scott Nowoselski, Solicitor, Legal Services

Allyson Amster, Solicitor, Legal Services

Regrets:

Fiona Chapman

Marcia Stolz

Kevin Lurkhur

Chair Mary Lee – Confirmed Quorum and welcomed all attendees.

Indigenous Land and African Ancestral acknowledgements read.

Introduction of all Meeting Participants.

Confirmation of moving item 40.4 ahead of item 40.3

Motion: Accepting the move of item 40.4 ahead of item 40.3

- **Motion forwarded by Member Lee, Chair**
- **Approved by Members Francis, Harris, Lau, and Montigny**

Declaration of Interest under the Municipal Conflict of Interest Act.

- No declarations of conflict.

Confirmation of Minutes of Meetings – April 19, 2024

Motion: To accept the Minutes of The Toronto Licensing Tribunal Business Meeting #39 (April 19, 2024)

- **Motion forwarded by Member Francis**
- **All Members voted to adopt**

Motion carried and Minutes of the April 19, 2024 Business Meetings Adopted.

40.1 – CHAIR'S UPDATE

Summary

1. Toronto Licensing Tribunal – Chair's Annual Report
2. Member Marc Bhalla's Resignation

The chair's annual report and recommendation for 2023 was adopted by the City of Toronto's Economic and Community Development Committee on May 29, 2024.

Effective June 12, 2024, member Marc Bhalla resigned as a member. Member Bhalla accepted a full-time position and could not continue with his role as a Member of TLT.

40.2 – MUNICIPAL LICENSING AND STANDARDS UPDATES

Summary

1. Receipt of Written Communication from Fiona Chapman, Director of Municipal Licensing and Standards
2. MLS updates on upcoming enforcement matters

Municipal Licensing and Standards (MLS) were not in attendance. We received a copy of Fiona Chapman's letter regarding report submissions to the Tribunal. MLS implemented five out of six recommendations and provided an explanation for why the sixth recommendation was not implemented.

Motion: Receipt of Fiona Chapman's communication

- **Motion forwarded by Member Lee, Chair**
- **Approved by Members Francis, Harris, Lau, and Montigny**

MLS's report submissions have declined. There have been significant changes in the types of cases coming before the Tribunal, particularly with the transfer of tow truck licences to the Province. Previously, MLS discussed conducting audits of licence renewals. An update is requested on whether MLS plans to continue with these audits and their workload for the remainder of the year.

Motion: MLS report back to the Tribunal in form of a letter, within 30 days, with an update on their Enforcement matters and predicted case load for the rest of the calendar year, and information about an audit regarding Vehicle-For-Hire Licences.

- **Motion forwarded by Member Lee, Chair**
- **Approved by Members Francis, Harris, Lau, and Montigny**

40.4 – SUPERVISOR'S UPDATE

Summary

1. Court Services Management updates on Operations and Administrative matters.
 - a. Statistics – for reporting purposes.
2. New Members appointment

The Tribunal Supervisor provided updates on Tribunal Hearings to date, noting occasional dates with no scheduled matters.

Several reports are under FOI review, without specifying the exact number. The number of cases declined from 73 in January to June 2023 to 57 in 2024, primarily due to restrictions on tow truck and vehicle-for-hire licences, with turnaround times affected by case file status, violation type, consultations with Legal Services, and other factors. Delays may also stem from applicant unavailability of applicants or agents, and matters before the courts.

The Tribunal Supervisor provided updates from appointments office, noting the current Member complement adequately supports the Case Management volume. The process to fill vacancies will begin around October to November 2024, with appointments expected by early 2025.

Motion: Receipt of the Supervisor's update as information.

- **Motion forwarded by Member Lee, Chair**
- **Approved by Members Francis, Harris, Lau, and Montigny**

40.3 – MEMBER TRAINING (IN CAMERA)

Summary

1. Toronto Licensing Tribunal Modernization Project
 - a. Legal Services and Member training.

Motion: Move into camera for Member training

- **Motion forwarded by Member Lee, Chair**
- **Approved by Members Francis, Harris, Lau, and Montigny**

40.5 – CLOSING REMARKS

Summary

1. Update amendment to the modernization project.

Document submitted at Business Meeting No. 39: Member Harris identified a case named Yorco that has surpassed the significance of the Stettler case. Member Harris revised the document to replace the Stettler case. The document will be circulated to all members for their review.

The next Business Meeting is scheduled for fall, potentially at the end of September or early October. Before finalizing the date, confirmation of Municipal Licensing and Standards' availability to attend is strongly recommended.

Adjournment

Motion: To Adjourn Toronto Licensing Tribunal Business Meeting No. 40.

Motion moved by Member Harris, seconded by Members Lee, Francis, Lau, and Montigny

Meeting concluded at 11:53 a.m.