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| <b>2025 Routine Disclosure Plan</b><br><b>Division: Toronto Paramedic Services</b> |
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**Introduction:**

Records held by municipal governments are regulated by the provincial *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, the Personal Health Information Protection Act (PHIPA) and the City of Toronto Act.

Toronto Paramedic Services makes the records listed in the table below routinely available to the persons specified in the table, under section, "Who may obtain". Routine disclosure of the documents listed in the table below may be requested by contacting:

Email: [ems-psu@toronto.ca](mailto:ems-psu@toronto.ca)

**OR**

*Toronto Paramedic Services  
4330 Dufferin Street  
Toronto, ON, M3H 5R9  
Attention: Professional Standards Unit  
416-392-2222*

Any other requests to access records held by Toronto Paramedic Services may be sought by making a formal request for access under the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)* by filing the request with:

[Freedom of Information – City of Toronto](#)



## 2025 Routine Disclosure Plan

### Division: Toronto Paramedic Services

| Record Type                    | Description   | Who may obtain  | Cost                |
|--------------------------------|---|---|---------------------|
| <b>Ambulance Call Report</b>   | <p>Report completed by paramedics following attendance at a call.</p> <p>Information may include patient identity, personal health information, patient assessment findings, type of care provided, the patient's response to treatment, and name and address of the hospital the patient was transported to.</p> | <p>This report may be disclosed to the patient, Power of Attorney, a person authorized by the patient, or their legal representative.</p> | <i>\$31.00 each</i> |
| <b>Incident Summary Report</b> | <p>Ambulance Dispatch Record showing location of call, time of call, etc.</p> <p>Information may include incident address and general incident details.</p>   | <p>This report may be disclosed to the patient, Power of Attorney, a person authorized by the patient, or their legal representative.</p> | <i>\$47.00 each</i> |



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Division: Toronto Paramedic Services

| Record Type   | Description   | Who may obtain   | Cost                |
|---|---|--|---------------------|
| <b>Audio recordings of incoming calls to Toronto Paramedic Services</b> | <p>Audio recordings of the incoming request for ambulance service.</p> <p>Information recorded may include details relating to the patient.</p>   | Audio recordings may be disclosed to the patient, Power of Attorney, a person authorized by the patient, or their legal representative.                                | <i>\$84.00 each</i> |
| <b>Statutory Declaration</b>  | <p>A legal declaration completed by paramedic(s) in response to a request from the parents of a child born outside of a hospital.</p> <p>Types of information include patient name and mother's name.</p> | A Statutory Declaration may be disclosed to the parents, Power of Attorney, a person authorized by the patient, a legal representative, or the Children's Aid Society. | <i>\$84.00 each</i> |