

How to use the Choice-based Cycle Calendar

Step 1:

Familiarize yourself with the definition of terms.

This will enable you to understand the sequence of activities through each Choice-based cycle.

Step 2:

On dates where there are Choice-based activities, you will find the cycle number and the description of the Choice-based activity. The first example can be seen on January 9, Cycle 1.

Some dates have overlapping cycles. Please be mindful of the cycle number and the corresponding activities.

To illustrate one full cycle, here are the important dates for Cycle 2:

January 17, Vacancy submission deadline.

January 21 and 22, Vacancy review period.

January 23, Cycle opening.

February 3, Cycle closing.

February 4 and February 5, begin the offer process.

March 4, Complete the offer process. Unit should be on "Accepted" status.

This process will repeat for each cycle.

The Choice-based schedule for 2025 is captured in a monthly calendar and annual table format below.

Choice-based Cycle Calendar - Definition of Terms

CB Activity 1: Vacancy Submission Deadline

The day by which a housing provider must submit a complete vacancy and set the unit status to "Ready for Review."



CB Activity 6: Complete the Offer.

The offer process should be completed within 28 days from the day the cycle closed. Housing providers must adhere to this service level agreement.



CB Activity 5: Begin the Offer Process

Housing providers must place an applicant "On Offer" on RENTCafé and contact the applicant within 2 business days after cycle closing.

Housing providers must adhere to this service level agreement.

CB Activity 2: Vacancy Review Period

The period in which housing providers should monitor their vacancy submission and apply necessary corrections to rejected submissions. Accepted submissions will automatically participate in upcoming cycles.



CB Activity 3: Cycle Opening

The first day eligible applicants can start expressing interest in participating vacancies.



CB Activity 4: Cycle Closing

The last day eligible applicants can express interest in participating vacancies.



January 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 New Years Day	2	3 Cycle 1 Vacancy submission deadline	4
5	6	7 Cycle 1 Vacancy review period	8 Cycle 1 Vacancy review period	9 Cycle 1 Cycle opening	10	11
12	13 Cycle 25 (2024) Offer Status: ACCEPTED	14	15	16	17 Cycle 2 Vacancy submission deadline	18
19	20 Cycle 1 Cycle closing	21 Cycle 1 Begin the offer process. Day 1 Cycle 2 Vacancy review period	22 Cycle 1 Begin the offer process Day 2 Cycle 2 Vacancy review period	23 Cycle 2 Cycle opening	24	25
26	27	28	29	30	31 Cycle 3 Vacancy submission deadline.	

February 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 Cycle 2 Cycle closing	4 Cycle 2 Begin the offer process. Day 1 Cycle 3 Vacancy review period	5 Cycle 2 Begin the offer process Day 2 Cycle 3 Vacancy review period	6 Cycle 3 Cycle opening	7	8
9	10	11	12	13	14 Cycle 4 Vacancy submission deadline.	15
16	17 Family Day Cycle 3 Cycle closing Cycle 1 Offer Status: ACCEPTED	18 Cycle 3 Begin the offer process. Day 1 Cycle 4 Vacancy review period	19 Cycle 3 Begin the offer process Day 2 Cycle 4 Vacancy review period	20 Cycle 4 Cycle opening	21	22
23	24	25	26	27	28 Cycle 5 Vacancy submission deadline.	

March 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2	3 Cycle 4 Cycle closing Cycle 2 Offer Status: ACCEPTED	4 Cycle 4 Begin the offer process. Day 1 Cycle 5 Vacancy review period	5 Cycle 4 Begin the offer process Day 2 Cycle 5 Vacancy review period	6 Cycle 5 Cycle opening	7	8
9	10	11	12	13	14 Cycle 6 Vacancy submission deadline.	15
16	17 Cycle 5 Cycle closing Cycle 3 Offer Status: ACCEPTED	18 Cycle 5 Begin the offer process. Day 1 Cycle 6 Vacancy review period	19 Cycle 5 Begin the offer process Day 2 Cycle 6 Vacancy review period	20 Cycle 6 Cycle opening	21	22
23	24	25	26	27	28 Cycle 7 Vacancy submission deadline.	29
30	31 Cycle 6 Cycle closing Cycle 4 Offer Status: ACCEPTED					

April 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Cycle 6 Begin the offer process. Day 1 Cycle 7 Vacancy review period	2 Cycle 6 Begin the offer process Day 2 Cycle 7 Vacancy review period	3 Cycle 7 Cycle opening	4	5
6	7	8	9	10	11 Cycle 8 Vacancy submission deadline.	12
13	14 Cycle 7 Cycle closing Cycle 5 Offer Status: ACCEPTED	15 Cycle 7 Begin the offer process. Day 1 Cycle 8 Vacancy review period	16 Cycle 7 Begin the offer process Day 2 Cycle 8 Vacancy review period	17 Cycle 8 Cycle opening	18 Good Friday	19
20	21 Easter Monday	22	23	24	25 Cycle 9 Vacancy submission deadline.	26
27	28 Cycle 8 Cycle closing Cycle 6 Offer Status: ACCEPTED	29 Cycle 8 Begin the offer process. Day 1 Cycle 9 Vacancy review period	30 Cycle 8 Begin the offer process Day 2 Cycle 9 Vacancy review period			

May 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Cycle 9 Cycle opening	2	3
4	5	6	7	8	9 Cycle 10 Vacancy submission deadline.	10
11	12 Cycle 9 Cycle closing Cycle 7 Offer Status: ACCEPTED	13 Cycle 9 Begin the offer process. Day 1 Cycle 10 Vacancy review period	14 Cycle 9 Begin the offer process Day 2 Cycle 10 Vacancy review period	15 Cycle 10 Cycle opening	16	17
18	19 Victorida Day	20	21	22	23 Cycle 11 Vacancy submission deadline.	24
25	26 Cycle 10 Cycle closing Cycle 8 Offer Status: ACCEPTED	27 Cycle 10 Begin the offer process. Day 1 Cycle 11 Vacancy review period	28 Cycle 10 Begin the offer process Day 2 Cycle 11 Vacancy review period	29 Cycle 11 Cycle opening	30	31

June 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6 Cycle 12 Vacancy submission deadline.	7
8	9 Cycle 11 Cycle closing Cycle 9 Offer Status: ACCEPTED	10 Cycle 11 Begin the offer process. Day 1 Cycle 12 Vacancy review period	11 Cycle 11 Begin the offer process Day 2 Cycle 12 Vacancy review period	12 Cycle 12 Cycle opening	13	14
15	16	17	18	19	20 Cycle 13 Vacancy submission deadline.	21
22	23 Cycle 12 Cycle closing Cycle 10 Offer Status: ACCEPTED	24 Cycle 12 Begin the offer process. Day 1 Cycle 13 Vacancy review period	25 Cycle 12 Begin the offer process Day 2 Cycle 13 Vacancy review period	26 Cycle 13 Cycle opening	27	28
29	30					

July 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Canada Day	2	3	4 Cycle 14 Vacancy submission deadline.	5
6	7 Cycle 13 Cycle closing Cycle 11 Offer Status: ACCEPTED	8 Cycle 13 Begin the offer process. Day 1 Cycle 14 Vacancy review period	9 Cycle 13 Begin the offer process Day 2 Cycle 14 Vacancy review period	10 Cycle 14 Cycle opening	11	12
13	14	15	16	17	18 Cycle 15 Vacancy submission deadline.	19
20	21 Cycle 14 Cycle closing Cycle 12 Offer Status: ACCEPTED	22 Cycle 14 Begin the offer process. Day 1 Cycle 15 Vacancy review period	23 Cycle 14 Begin the offer process Day 2 Cycle 15 Vacancy review period	24 Cycle 15 Cycle opening	25	26
27	28	29	30	31		

August 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Cycle 16 Vacancy submission deadline.	2
3	4 Civic Holiday Cycle 15 Cycle closing Cycle 13 Offer Status: ACCEPTED	5 Cycle 15 Begin the offer process. Day 1 Cycle 16 Vacancy review period	6 Cycle 15 Begin the offer process Day 2 Cycle 16 Vacancy review period	7 Cycle 16 Cycle opening	8	9
10	11	12	13	14	15 Cycle 17 Vacancy submission deadline.	16
17	18 Cycle 16 Cycle closing Cycle 14 Offer Status: ACCEPTED	19 Cycle 16 Begin the offer process. Day 1 Cycle 17 Vacancy review period	20 Cycle 16 Begin the offer process Day 2 Cycle 17 Vacancy review period	21 Cycle 17 Cycle opening	22	23
24	25	26	27	28	29 Cycle 18 Vacancy submission deadline.	30

September 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Labour Day Cycle 17 Cycle closing Cycle 15 Offer Status: ACCEPTED	2 Cycle 17 Begin the offer process. Day 1 Cycle 18 Vacancy review period	3 Cycle 17 Begin the offer process Day 2 Cycle 18 Vacancy review period	4 Cycle 18 Cycle opening	5	6
7	8	9	10	11	12 Cycle 19 Vacancy submission deadline.	13
14	15 Cycle 18 Cycle closing Cycle 16 Offer Status: ACCEPTED	16 Cycle 18 Begin the offer process. Day 1 Cycle 19 Vacancy review period	17 Cycle 18 Begin the offer process Day 2 Cycle 19 Vacancy review period	18 Cycle 19 Cycle opening	19	20
21	22	23	24	25	26 Cycle 20 Vacancy submission deadline.	27
28	29 Cycle 19 Cycle closing Cycle 17 Offer Status: ACCEPTED	30 Cycle 19 Begin the offer process. Day 1 Cycle 20 Vacancy review period				

October 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Cycle 19 Begin the offer process Day 2 Cycle 20 Vacancy review period	2 Cycle 20 Cycle opening	3	4
5	6	7	8	9	10 Cycle 21 Vacancy submission deadline.	11
12	13 Thanksgiving Day Cycle 20 Cycle closing Cycle 18 Offer Status: ACCEPTED	14 Cycle 20 Begin the offer process. Day 1 Cycle 21 Vacancy review period	15 Cycle 20 Begin the offer process Day 2 Cycle 21 Vacancy review period	16 Cycle 21 Cycle opening	17	18
19	20	21	22	23	24 Cycle 22 Vacancy submission deadline.	25
26	27 Cycle 21 Cycle closing Cycle 19 Offer Status: ACCEPTED	28 Cycle 21 Begin the offer process. Day 1 Cycle 222 Vacancy review period	29 Cycle 10 Begin the offer process Day 2 Cycle 20 Vacancy review period	30 Cycle 22 Cycle opening	31	

November 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7 Cycle 23 Vacancy submission deadline.	8
9	10 Cycle 22 Cycle closing Cycle 20 Offer Status: ACCEPTED	11 Remembrance Day Cycle 22 Begin the offer process Day 1 Cycle 23 Vacancy review period	12 Cycle 22 Begin the offer process Day 2 Cycle 23 Vacancy review period	13 Cycle 23 Cycle opening	14	15
16	17	18	19	20	21 Cycle 23 Vacancy submission deadline.	22
23	24 Cycle 22 Cycle closing Cycle 21 Offer Status: ACCEPTED	25 Cycle 22 Begin the offer process. Day 1 Cycle 23 Vacancy review period	26 Cycle 22 Begin the offer process Day 2 Cycle 23 Vacancy review period	27 Cycle 24 Cycle opening	28	29

December 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5 Cycle 25 Vacancy submission deadline.	6
7	8 Cycle 24 Cycle closing c	9 Cycle 24 Begin the offer process. Day 1 Cycle 25 Vacancy review period	10 Cycle 24 Begin the offer process Day 2 Cycle 25 Vacancy review period	11 Cycle 25 Cycle opening	12	13
14	15	16	17	18	19	20
21	22 Cycle 25 Cycle closing Cycle 23 Offer Status: ACCEPTED	23 Cycle 25 Begin the offer process. Day 1	24 Cycle 25 Begin the offer process Day 2	25 Christmas Day	26 Boxing Day	27
28	29	30	31			





Cycle	Activity 1 Vacancy submission deadline	Activity 2 Vacancy review period	Activity 3 Cycle opening	Activity 4 Cycle closing	Activity 5 Begin the offer process	Activity 6 Complete the offer process
Cycle 1	January 3, 2025	January 7 and 8	January 9, 2025	January 20, 2025	January 21 and 22	February 17, 2025
Cycle 2	January 17, 2025	January 21 and 22	January 23, 2025	February 3, 2025	February 4 and 5	March 3, 2025
Cycle 3	January 31, 2025	February 4 and 5	February 6, 2025	February 17, 2025	February 18 and 19	March 17, 2025
Cycle 4	February 14, 2025	February 18 and 19	February 20, 2025	March 3, 2025	March 4 and 5	March 31, 2025
Cycle 5	February 28, 2025	March 4 and 5	March 6, 2025	March 17, 2025	March 18 and 19	April 14, 2025
Cycle 6	March 14, 2025	March 18 and 19	March 20, 2025	March 31, 2025	April 1 and 2	April 28, 2025
Cycle 7	March 28, 2025	April 1 and 2	April 3, 2025	April 14, 2025	April 15 and 16	May 12, 2025
Cycle 8	April 11, 2025	April 15 and 16	April 17, 2025	April 28, 2025	April 29 and 30	May 26, 2025
Cycle 9	April 25, 2025	April 29 and 30	May 1, 2025	May 12, 2025	May 13 and 14	June 9, 2025
Cycle 10	May 9, 2025	May 13 and 14	May 15, 2025	May 26, 2025	May 27 and 28	June 23, 2025
Cycle 11	May 23, 2025	May 27 and 28	May 29, 2025	June 9, 2025	June 10 and 11	July 7, 2025
Cycle 12	June 6, 2025	June 10 and 11	June 12, 2025	June 23, 2025	June 24 and 25	July 21, 2025
Cycle 13	June 20, 2025	June 24 and 25	June 26, 2025	July 7, 2025	July 8 and 9	August 4, 2025
Cycle 14	July 4, 2025	July 8 and 9	July 10, 2025	July 21, 2025	July 22 and 23	August 18, 2025
Cycle 15	July 18, 2025	July 22 and 23	July 24, 2025	August 4, 2025	August 5 and 6	September 1, 2025
Cycle 16	August 1, 2025	August 5 and 6	August 7, 2025	August 18, 2025	August 19 and 20	September 15, 2025
Cycle 17	August 15, 2025	August 19 and 20	August 21, 2025	September 1, 2025	September 2 and 3	September 29, 2025
Cycle 18	August 29, 2025	September 2 and 3	September 4, 2025	September 15, 2025	September 16 and 17	October 13, 2025
Cycle 19	September 12, 2025	September 16 and 17	September 18, 2025	September 29, 2025	September 30 and October 1	October 27, 2025
Cycle 20	September 26, 2025	September 30 and October 1	October 2, 2025	October 13, 2025	October 14 and 15	November 10, 2025
Cycle 21	October 10, 2025	October 14 and 15	October 16, 2025	October 27, 2025	October 28 and 29	November 24, 2025
Cycle 22	October 24, 2025	October 28 and 29	October 30, 2025	November 10, 2025	November 11 and 12	December 8, 2025
Cycle 23	November 7, 2025	November 11 and 12	November 13, 2025	November 24, 2025	November 25 and 26	December 22, 2025
Cycle 24	November 21, 2025	November 25 and 26	November 27, 2025	December 8, 2025	December 9 and 10	January 5, 2026
Cycle 25	December 5, 2025	December 9 and 10	December 11, 2025	December 22, 2025	December 23 and 24	January 19, 2026

Definition of terms:

Vacancy submission deadline

The day by which a housing provider must submit a complete vacancy and set the unit status to "Ready for Review".

Vacancy review period

The period in which housing providers should monitor their vacancy submission and apply necessary corrections to rejected submissions. Accepted submissions will automatically participate in the upcoming cycle.

Cycle opening

The first day eligible applicants can start expressing interest in participating vacancies.

Cycle closing

The last day eligible applicants can express interest in participating vacancies.

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Housing providers must place an applicant "On Offer" on RENTCafé and contact the applicant within 2 business days after cycle closing. Housing providers must adhere to this service level agreement.

Complete the offer process

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