



OFFICE OF THE
INTEGRITY
COMMISSIONER
TORONTO

Jonathan Batty
Integrity Commissioner
375 University Ave., Suite 202
Toronto, ON M5G 2J5
416-397-7770 | Jonathan.Batty@toronto.ca

September 24, 2024

Sent via Email (No Original to Follow): Councillor.Bravo@toronto.ca

Alejandra Bravo
Councillor, Davenport
Toronto City Hall
100 Queen St. W., Suite C42
Toronto, ON M5H 2N2

Dear Councillor Bravo:

Re: Sponsored travel provided by the World Association of the Major Metropolises for your Trip to São Paulo Urban Summit June 16 to 21, 2024 in São Paulo, Brazil

Thank you for providing me with a Travel Declaration Form for the above-noted trip. In my view, the travel related benefits you have disclosed are in compliance with section (f) of Article 4 (Gifts and Benefits) of the *Code of Conduct for Members of Council* as travel was sponsored by the World Association of the Major Metropolises for an event that you attended in your official capacity as the Mayor's designate and at which you were a speaker on a panel discussion.

I form this view based on my review of:

1. the Travel Declaration Form dated June 10, 2024;
2. the invitation letter dated April 15, 2024;
3. an email confirming Mayor's Office delegation;
4. email correspondence from the conference organizers confirming hotel room details;
5. a search of the lobbyist registry confirming that the travel sponsor, the World Association of the Major Metropolises, is neither a registered lobbyist nor a client of a registered lobbyist.

This letter, the Travel Declaration Form, and attached supporting material will be posted on the Integrity Commissioner's website, toronto.ca/integrity, in accordance with the *Code of Conduct for Members of Council*.

If you have any questions about the disclosure of gifts and benefits, please do not hesitate to contact this Office.

Yours truly,



Jonathan Batty
Integrity Commissioner

Enclosures (4): Travel Declaration Form dated June 10, 2024
 Invitation and email confirmations

Cc: Lesley Ruscica, Manager, Council & Support Services
 Mike Pacholok, Deputy City Clerk, Member Services & Program Support

This form is used in the declaration of travel costs provided by a third party for Council Members in the performance of their duties if the value exceeds \$300, or if total value received from any one source during a calendar year exceeds \$300.

INFORMATION TO BE COMPLETED BY COUNCIL MEMBER

Council Member:	Alejandra Bravo
Purpose of Trip:	Urban Summit: U20; ICLEI World Congress; Metropolis Board meeting
Travel Destination:	Sao Paulo, Brazil
Travel Dates:	June 16-21, 2024
Additional Information:	Mayor's designate ICLEI Congress and Metropolis Conference panelist
Travel Expenses Covered by Third Party (please complete all that apply)	
Sponsor of Travel:	Name: Metropolis Type of Sponsor (check all that apply): <input type="checkbox"/> Government <input type="checkbox"/> Other organization <input checked="" type="checkbox"/> Conference Organizer
Registration Fees:	\$
Travel:	\$
Accommodation:	\$ 570
Ground Transportation:	\$
Per Diem/Sundry Expenses:	\$
TOTAL:	\$ 570
Expenses Paid from Council Business Travel Budget	\$
Expenses Paid from Constituency Services & Office Budget or the annual operating budget for the Office of the Mayor	\$ 2118.97 (estimate)
Expenses paid from other City of Toronto sources	\$ Source:

Please attach all pertinent information to this form including invitation letter from event organizer, copies of receipts, etc.)

Signed by Council Member: _____

Date: June 10, 2024

The personal information on this form is collected under the authority of the City of Toronto Act, 2006, ss. 157 and 159, and By-Laws 1076-2006, 154-2007 and 861-2008. The information is used to ensure compliance with the Code of Conduct for Members of Council and will be made public. The information will be provided to the Office of the City Clerk to report the donation as a Gift and Benefit. Questions about this collection can be directed to the Integrity Commissioner, 375 University Avenue, Suite 202, Toronto ON M5G 2J5, at 416-392-3826, or at integrity@toronto.ca.

Important Information

This form will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council.

The Code of Conduct for Members of Council, Part IV, Gifts and Benefits, states that no Member shall accept a fee, advance, gift or personal benefit that is connected directly or indirectly with the performance of his or her duties of office, unless permitted by the exceptions listed. The following is listed as an exception:

- (f) food, lodging, transportation and entertainment provided by provincial, regional and local governments or political subdivisions of them, by the Federal government or by a foreign government within a foreign country, or by a conference, seminar or event organizer where the Member is either speaking or attending in an official capacity;

This form will serve as a disclosure statement required by the Code.

Upon receiving the Travel Declaration from the Council Member, the Integrity Commissioner shall review the form to determine whether the gift is permissible. In the event that the Integrity Commissioner makes that preliminary determination, he or she shall call upon the Member for clarification. Should the Integrity Commissioner determine that the gift was not permitted, he or she may direct the Member to reimburse the sponsor for the value.

Questions can be addressed to:

Integrity Commissioner
416-392-3826
integrity@toronto.ca

Completed and signed form should be submitted to:

The Office of the Integrity Commissioner
375 University Avenue, Suite 202
Toronto, Ontario M5G 2J5

Authority & Guidelines

Part IV of the Code of Conduct for Members of Council. Available at www.toronto.ca/integrity.

From: [Michal Hay](#)
To: [Aretha Phillip](#)
Cc: [Laura Diaz](#); [Sara King](#)
Subject: RE: Mayor's designate to Sao Paolo - Councillor Bravo
Date: June 11, 2024 5:52:19 PM
Attachments: [image001.jpg](#)

Hi Aretha,

I am very sorry for the delay, I misread your email and did not realize it was requesting confirmation. I read it as confirmation Councillor Bravo agreed to attend.

Yes – please have Councillor Bravo attend as the Mayor's designate as described in your original email below.

Take care and thank you for all of your help with this,

Michal Hay (she/her)
Chief of Staff
Office of Mayor Olivia Chow



Our office is committed to accountability and transparency. If you are requesting a meeting with the Mayor or a member of the Mayor's staff on behalf of a for-profit group or enterprise or a group that represents for-profit enterprises, you need to confirm that you are in compliance with the Lobbyists' Code of Conduct. Please contact the Office of the Lobbyist Registrar by phone at 416-338-5858 or by email at lobbyistregistrar@toronto.ca

From: Aretha Phillip <Aretha.Phillip@toronto.ca>
Sent: June 11, 2024 9:26 AM
To: Michal Hay <Michal.Hay@toronto.ca>
Cc: Laura Diaz <Laura.Diaz@toronto.ca>; Sara King <Sara.King@toronto.ca>
Subject: RE: Mayor's designate to Sao Paolo - Councillor Bravo
Importance: High

Good morning Michal and Sara,
Just following up on the request below.
Thanks
ap

From: Aretha Phillip
Sent: Tuesday, June 4, 2024 6:17 PM
To: Michal Hay <Michal.Hay@toronto.ca>

Mr. Olivia Chow
Mayor
Toronto

São Paulo, 15 April 2024

Honorable Mayor,

On behalf of the World Association of the Major Metropolises (Metropolis) and the Municipality of São Paulo, it is our pleasure to extend you a warm invitation to join the **São Paulo Urban Summit**, which will be held from 17 to 21 June 2024 in São Paulo, Brazil.

The **São Paulo Urban Summit** will include meetings of the **Metropolis Board of Directors** on 19 and 20 June, the preparatory meeting for **Urban 20** on 17 and 18 June, and the **ICLEI World Congress** from 18 to 21 June, turning São Paulo into an international hub for urban leaders.

In addition to the internal affairs of our Association, the meetings of the **Metropolis Board of Directors** will include a **policy debate** and a **technical visit** organised by the host city of São Paulo. These activities will focus on one of the most pressing global challenges facing cities today: how to implement innovative housing and land-use policies to provide decent and affordable housing for the whole population, with particular emphasis on the needs of young people. Our Board of Directors is the most important event of our network between Metropolis World Congresses, and a great opportunity to meet the leaders of the world's largest cities, all in one place. Therefore, your participation as an **observer** would be highly valued.

Metropolis members are also invited to take part in the **ICLEI World Congress** organised by **ICLEI - Local Governments for Sustainability**, the global network of over 2,500 local and regional governments committed to sustainable urban development. The ICLEI World Congress will feature a wide range of thematic sessions, debates, working groups and technical visits. In particular, we would like to invite you to join the **session on Megacities co-organized by ICLEI and Metropolis**.

You will also have the opportunity to attend the preparatory meeting sessions for **Urban 20**, the engagement group bringing together cities from G20 countries to inform and influence the discussions between national leaders at the G20.



**PREFEITURA DE
SÃO PAULO**

metropolis ●

It would be an honor if you would attend the event to broaden our vision and share your perspective as part of a collective effort to build the major cities of tomorrow. To register and see a comprehensive program itinerary, please visit www.metropolisboard2024.org. Should you need any additional information, please do not hesitate to contact Ms. Teresa Oliver at toliver@metropolis.org.

Yours sincerely,



Jordi Vaquer

Metropolis Secretary General

Cc: Laura Diaz <Laura.Diaz@toronto.ca>; Sara King <Sara.King@toronto.ca>

Subject: Mayor's designate to Sao Paolo - Councillor Bravo

Hi Michal,

Confirming that Councillor Bravo has agreed to go to Sao Paolo as the Mayor's designate.

While she is there she will:

- Attend the ***Urban 20 preparatory sessions on June 17 and 18*** which aims to bring together cities from G20 countries to inform and influence the discussions between national leaders at the upcoming G20 in Sao Paulo emphasizing the importance of implementing local policies to meet SDGs and Paris Agreement objectives.
- Participate on a panel discussion at ***ICLEI World Congress from June 18 to 21***, and additionally join the session on Megacities co-organized by ICLEI and Metropolis.
- Attend the ***Metropolis Board of Directors meeting on June 19 and 20 as an observer as well as*** participate on a panel for Metropolis during the "Metropolis Policy Debate". She will also participate on the margins of the meeting in policy discussions, and technical visits arranged by the City of São Paulo. Activities will focus on how cities can implement innovative housing and land-use policies to provide decent and affordable housing for the whole population, with particular emphasis on the needs of young people

Our office is also looking to identify other meetings or site visits on the margins that tie-in with the Councillor's role as the Chair of ECDC.

Thx,
ap

Aretha Phillip
Pronouns – she/her
Chief of Protocol
City of Toronto
416-392-4273

Laura Diaz

From: Teresa Oliver <toliver@metropolis.org>
Sent: June 4, 2024 3:24 PM
To: Laura Diaz
Cc: Agnès Charlotte Bickart; Bianca Mozer Schonborn
Subject: [External Sender] Re: Re: Re: Updates about the Sao Paulo Urban Summit

Dear Laura,

I regret to inform you that the Exhibition was canceled a few weeks ago due to internal organizational issues. We apologize for any inconvenience this may cause.

Additionally, if Councilor Bravo is confirmed as a speaker for the Policy Debate, we could cover **4 nights of accommodation**. However, **we need confirmation by Thursday, June 6th**.

Thank you for your understanding and I apologize for the rush.

Sincerely,

Teresa

El mar, 4 jun 2024 a las 18:26, Laura Diaz (<Laura.Diaz@toronto.ca>) escribió:

Fully understand, thank you Teresa.

One last question – in the letter, it mentions that there is the 1st Urban Goods and Services Exhibition taking place during the Sao Paulo Urban Summit. Would you be able to share more details on this event? It wasn't included in previous documents, and am having a bit of a hard time finding details online, so any insights you could share (including a program, if you have it), would be wonderful.

Thank you!

Laura Diaz

Senior Project Manager, International Relations & Official Visits

City Clerk's Office, Strategic Protocol and External Relations

[City of Toronto](#)

T: 416-394-8203

C: 647-291-4251



From: Teresa Oliver <toliver@metropolis.org>

Sent: Tuesday, June 4, 2024 12:05 PM

To: Laura Diaz <Laura.Diaz@toronto.ca>

Cc: Agnès Charlotte Bickart <abickart@metropolis.org>; Bianca Mozer Schonborn <bmozer@metropolis.org>

Subject: [External Sender] Re: Re: Updates about the Sao Paulo Urban Summit

Dear Laura,

Thank you for your swift reaction. We will be honored to count eventually on Councilor Bravo for the Policy Debate and, of course, the rest of activities.

However, we must inform you that complimentary four-night accommodation is only offered to Board of Directors members. This benefit is extended to all heads of delegation during World Congress events, like the one happening next year in Seoul (October 2025).

As for hotel reservation, you can book the Councilor's and the rest of Toronto's delegation room with a special discount

here: <https://atlantica.letsbook.com.br/d/publiclink?r=3a8b35a721f24a48ae98ec47131ddab5&p=METROPOLIS>

Let me know if I can further assist.

With warmest regards,