



OFFICE OF THE
**INTEGRITY
COMMISSIONER**
TORONTO

Jonathan Batty
Integrity Commissioner
375 University Ave., Suite 202
Toronto, ON M5G 2J5
416-397-7770 | Jonathan.Batty@toronto.ca

September 25, 2024

Sent via Email (No Original to Follow): Jennifer.McKelvie@toronto.ca

Jennifer McKelvie
Deputy Mayor
100 Queen St. W., Suite B25
Toronto, ON M5H 2N2

Dear Deputy Mayor McKelvie:

Re: Donation to Deputy Mayor McKelvie's Harvest Fest Event, September 28, 2024

Thank you for providing me with the Donor Declaration Form for the above-referenced Council Member-Organized Community Event.

I confirm that the donation made by the Scarborough Business Association is in compliance with Article 4 (Gifts and Benefits) of the *Code of Conduct for Members of Council* and the *Council Member-Organized Community Events Policy*.

I form this view based on my review of:

1. the completed Donor Declaration Form dated September 24, 2024;
2. a copy of the attached event flyer; and,
3. the City of Toronto Lobbyist Registry, which confirms that the donor is not a registered lobbyist.

This letter, the Donor Declaration Form, and the event flyer will be posted on the Integrity Commissioner's website, toronto.ca/integrity, in accordance with the *Code of Conduct for Members of Council*.

If you have any questions, please do not hesitate to contact this Office.

Yours truly,



Jonathan Batty
Integrity Commissioner

Enclosures (2): Donor Declaration Form and Event Flyer

c.c.: Lesley Ruscica, Manager, Council & Support Services
Mike Pacholok, Deputy City Clerk, Member Services and Program Support



**Donor Declaration Form and Gift Disclosure Statement
Council Member-Organized Community Event**

INFORMATION TO BE COMPLETED BY DONOR

I/We, Scarborough Business Association, hereby solemnly declare that the
(name of donating organization or individual)

☒ monetary donation and/or ☐ in-kind donation amount of and/or estimated* amount of

\$ 500.00, was donated to Council Member Jennifer McKelvie for a

Council Member-Organized Community Event.

Description of donation: _____

Currently, to the best of my knowledge, I/we and my/our organization / group / company / association / corporation am/are not registered as lobbyists with the City, are not a client or employer of a lobbyist, or developers with any pending planning, conversion, demolition or sign variance application or bidders of any outstanding Requests for Proposals or Requests for Quotations.

I/We declare that the donation amount is given unconditionally and voluntarily. I/We understand that this is public information and will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council.

Dated (yyyy-mm-dd): 09/24/2024, and signed in the City (or Town) of Toronto.

Name: Shawn Allen Title: Chair
(First, Last - print name of officer or individual)

Scarborough Business Association Signed: [Signature]
(name of organization/group/company/association/corporation) *(signature of officer or individual)*

10 Thornmount Dr, Scarborough, ON M1B 3 J4
(address of organization/group/company/association/corporation)

Check to request income tax receipt* ☒

Information to be completed by Council Member on next page

The personal information on this form is collected under authority of the City of Toronto Act, 2006, ss. 136(c), 157 and 159, and By-Laws 1076-2006, 154-2007 and 861-2008. The information is used to ensure compliance with the Code of Conduct for Members of Council and will be made public. The information will be provided to the Office of the City Clerk and the Accounting Services Division to determine eligibility for issuance of an Income Tax Receipt. Questions about this collection can be directed to the Office of the Integrity Commissioner, 375 University Avenue, Suite 202, Toronto, ON M5G 2J5, at (416) 392-3826 or integrity@toronto.ca.



Donor Declaration Form and Gift Disclosure Statement
Council Member-Organized Community Event

INFORMATION TO BE COMPLETED BY COUNCIL MEMBER

Donation was accepted for the following Council Member-Organized Event:

Name of Event: Harvest Fest

Date of Event (yyyy-mm-dd): 2024-09-28

Event Flyer Attached ☒

Additional Information: _____

Signed by Council Member: _____

Date (yyyy-mm-dd): 2024-07-29

* The City of Toronto reserves the right to determine the reasonable market value of in-kind donations.

** Income Tax Receipts will only be issued for qualified donations. See below.

Important Information

This form will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council. Forms are to be completed by all donors of cash or in-kind donations to Council Member-Organized Community Events, irrespective of dollar value. All donations in cash or in-kind will be treated as part of the annual \$10,000 limit. All donations will be accounted for in the calendar year in which they are received.

Income tax receipts shall be issued for donations of \$20.00 or more if requested. For donations in-kind, income tax receipts shall be issued if the gift provides a benefit to the City and is of a non-consumable nature. Donations in-kind of a consumable nature will not qualify for an income tax receipt.

Questions can be addressed to the Office of the Integrity Commissioner by telephone at (416) 392-3826 or at integrity@toronto.ca.

Completed and signed form, including event flyer and all other supporting documentation, should be submitted to:

Office of the Integrity Commissioner
375 University Avenue, Suite 202
Toronto, ON M5G 2J5

Authority and Guidelines

For the by-laws and guidelines covering Council Member-Organized Community Events, see the following:

- Part IV of the Code of Conduct for Members of Council.
- Executive Committee Report 22, Clause 6, titled "Report on Issues Arising Out of Operation of Members Code of Conduct and Complaint Protocol", adopted by Toronto City Council at its meeting on July 15 and 16, 2008, which lays out the Policy on Council Member-Organized Community Events.
- Constituency Services and Office Budget Policy.
- Policy on Accounting for Donations to Council-Member Organized Community Events.

Copies of the above are available at: www.toronto.ca/integrity



**DEPUTY MAYOR
MCKELVIE'S
HARVEST
FEST**

**PORT UNION COMMUNITY CENTRE
5450 LAWRENCE AVE E
SATURDAY, SEPTEMBER 28
11 A.M. - 2 P.M.**

- VENDOR & FARMERS' MARKET •
- LIVE PERFORMANCES •
- BBQ HOSTED BY LOCAL 416 •

**SCAN TO
LEARN MORE:**

