



OFFICE OF THE  
**INTEGRITY  
COMMISSIONER**  
TORONTO

**Jonathan Batty**  
Integrity Commissioner  
375 University Ave., Suite 202  
Toronto, ON M5G 2J5  
416-397-7770 | [Jonathan.Batty@toronto.ca](mailto:Jonathan.Batty@toronto.ca)

October 23, 2024

Sent via Email (No Original to Follow): [councillor\\_matlow@toronto.ca](mailto:councillor_matlow@toronto.ca)

Councillor Josh Matlow  
Toronto City Hall  
100 Queen St. W., Suite A17  
Toronto, ON M5H 2N2

Dear Councillor Matlow:

**Re: Donation to Councillor Josh Matlow's Davisville Village Festival, June 15, 2024**

Thank you for providing me with the Donor Declaration Forms for the above-mentioned Council Member-Organized Community Event.

I confirm that the donations made by the following donors are in compliance with Article 4 (Gifts and Benefits) of the Code of Conduct for Members of Council and the Council Member-Organized Community Events Policy:

- Aroma Waxing and Laser
- Dr. David Farkouh
- Inhabit Books
- Leala Hewak
- Max Agency
- Midtown Eye Care
- Nancy Mani Pedi Spa LTD
- Padaria Toronto
- Possibilities Clinic
- Skis and Bikes

I form this view based on my review of:

1. the completed Donor Declaration Forms received October 17, 2024;
2. a copy of the attached event flyer; and,

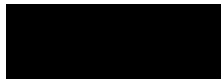
3. the City of Toronto Lobbyist Registry, which confirms that none of the donors are registered lobbyists.

In the future, please submit all Donor Declaration Forms prior to any Member-Organized Community Event your office hosts, as set out in policy, so my Office may review donations before they are received.

This letter, the Donor Declaration Forms, and the event flyer will be posted on the Integrity Commissioner's website, [toronto.ca/integrity](https://toronto.ca/integrity), in accordance with the *Code of Conduct for Members of Council*.

If you have any questions, please do not hesitate to contact this Office.

Yours truly,



Jonathan Batty  
Integrity Commissioner

Enclosures (2):      Donor Declaration Forms x 10  
                                 Event Flyer

C.c.:    Lesley Ruscica, Manager, Council & Support Services  
         Mike Pacholok, Deputy City Clerk, Member Services and Program Support



Donor Declaration Form and Gift Disclosure Statement  
Council Member-Organized Community Event

INFORMATION TO BE COMPLETED BY DONOR

I/We, Nancy ManiPedi Spa LTD, hereby solemnly declare that the  
(name of donating organization or individual)

☐ monetary donation and/or ☐ in-kind donation amount of and/or estimated\* amount of  
\$ 45.00, was donated to Council Member Josh Matlow for a

Council Member-Organized Community Event.

Description of donation: Pedure

Currently, to the best of my knowledge, I/we and my/our organization / group / company / association / corporation am/are not registered as lobbyists with the City, are not a client or employer of a lobbyist, or developers with any pending planning, conversion, demolition or sign variance application or bidders of any outstanding Requests for Proposals or Requests for Quotations.

I/We declare that the donation amount is given unconditionally and voluntarily. I/We understand that this is public information and will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council.

Dated (yyyy-mm-dd): May 15 2024, and signed in the City (or Town) of Toronto.

Name: NANCY NGUYEN Title: Owner  
(First, Last - print name of officer or individual)

Nancy ManiPedi Spa LTD Signe   
(name of organization/group/company/association/corporation) (signature of officer or individual)

2003 Yonge Street, Toronto, ON, M4S 1Z8  
(address of organization/group/company/association/corporation)

Check to request income tax receipt\*\* ☐

Information to be completed by Council Member on next page

The personal information on this form is collected under authority of the City of Toronto Act, 2006, ss. 136(c), 157 and 159, and By-Laws 1076-2006, 154-2007 and 861-2008. The information is used to ensure compliance with the Code of Conduct for Members of Council and will be made public. The information will be provided to the Office of the City Clerk and the Accounting Services Division to determine eligibility for issuance of an Income Tax Receipt. Questions about this collection can be directed to the Office of the Integrity Commissioner, 375 University Avenue, Suite 202, Toronto, ON M5G 2J5, at (416) 392-3826 or [integrity@toronto.ca](mailto:integrity@toronto.ca).

**INFORMATION TO BE COMPLETED BY COUNCIL MEMBER**

Donation was accepted for the following Council Member-Organized Event:

Name of Event: Davisville Village Community Festival

Date of Event (yyyy-mm-dd): 2024-06-15

Event Flyer Attached ☐

Additional Information: \_\_\_\_\_

Signed by Council Member: \_\_\_\_\_ Date (yyyy-mm-dd): 2024-05-08

\* The City of Toronto reserves the right to determine the reasonable market value of in-kind donations.

\*\* Income Tax Receipts will only be issued for qualified donations. See below.

**Important Information**

This form will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council. Forms are to be completed by all donors of cash or in-kind donations to Council Member-Organized Community Events, irrespective of dollar value. All donations in cash or in-kind will be treated as part of the annual \$10,000 limit. All donations will be accounted for in the calendar year in which they are received.

Income tax receipts shall be issued for donations of \$20.00 or more if requested. For donations in-kind, income tax receipts shall be issued if the gift provides a benefit to the City and is of a non-consumable nature. Donations in-kind of a consumable nature will not qualify for an income tax receipt.

Questions can be addressed to the Office of the Integrity Commissioner by telephone at (416) 392-3826 or at [integrity@toronto.ca](mailto:integrity@toronto.ca).

Completed and signed form, including event flyer and all other supporting documentation, should be submitted to:

Office of the Integrity Commissioner  
375 University Avenue, Suite 202  
Toronto, ON M5G 2J5

**Authority and Guidelines**

For the by-laws and guidelines covering Council Member-Organized Community Events, see the following:

- Part IV of the Code of Conduct for Members of Council.
- Executive Committee Report 22, Clause 6, titled "Report on Issues Arising Out of Operation of Members Code of Conduct and Complaint Protocol", adopted by Toronto City Council at its meeting on July 15 and 16, 2008, which lays out the Policy on Council Member-Organized Community Events.
- Constituency Services and Office Budget Policy.
- Policy on Accounting for Donations to Council-Member Organized Community Events.

Copies of the above are available at: [www.toronto.ca/integrity](http://www.toronto.ca/integrity)





**JOSH**

**MATLOW**

PRESENTS THE:

# DAVISVILLE VILLAGE *Festival*

**SATURDAY JUNE 15TH 2024**

**JUNE ROWLANDS PARK, 220 DAVISVILLE AVENUE**

**12-4PM**

**SPECIAL INTERACTIVE ACTIVITIES:**

**FREE ICE CREAM AND SNACKS**

**ENTER TO WIN FREE RAFFLE PRIZES**

**INTERACTIVE AND INFORMATIVE BOOTHS**

**[Councillor\\_matlow@toronto.ca](mailto:Councillor_matlow@toronto.ca) | [Joshmatlow.ca](http://Joshmatlow.ca) | 416-392-7906**

**RAFFLE**



Scan me for  
community updates!