

Neighbourhood Climate Action Grants

Application Form Questions

Eligibility Self-Assessment

Please answer the following questions to determine if you are eligible.

Please confirm your eligibility for the Neighbourhood Climate Action Grant: (Required)

1. Is your group a registered business, charity or non-profit?
2. Does your group have at least three members?
3. Does your group consist of three or more members that reside in Toronto (i.e. with a postal code that starts with M)?
4. Does your group consist of three or more members that reside in different household?
5. Will your project directly or indirectly (through education/outreach) reduce greenhouse gas emissions in Toronto?
6. Will your project commence only after funding is approved? Can your project be completed by December 2026?
7. Are you in good standing with the City of Toronto and compliant with the Grants Policy (i.e. your group is not in debt with the City or under investigation)?

Part 1: Group Information

8. Group name.
9. Group website. (if applicable)
10. Group lead (you): Provide the contact information for the Group Lead. The Group Lead is the main contact person for your group. This section must be completed by the person who has agreed to act as your Group Lead contact. This information will be used only to communicate with you regarding your grant application and status, and to verify that your group has at least 3 members that live in different households. Please provide your first name, last name, email, telephone number, address (Street Number, Street Name, Suite/Unit Number, Postal Code).
11. How many people are in your group (including the Group Lead)?
12. Group Members: Group must have at least three members that reside in different households. Group members do not have to live in the same neighbourhood. To be eligible, three group members must have postal codes that start with an M. Please provide the first name, last name, email, telephone number, and address (Street

Number, Street Name, Suite/Unit Number, Postal Code) of two additional group members.

The information collected is only to verify that the group has at least 3 members that live in different households. By filling in this information, you agree that group members have reviewed the Notice of Collection and you have consent from the group members to provide their information. Please provide the name, email, telephone number and address of group member number 2 and the name, email, telephone number and address of group member 3.

13. Indicate which best represents your group. Please note that groups led by Black, Indigenous (First Nations, Inuit, Metis), and equity-deserving groups, and place-based projects based in Neighbourhood Improvement Areas and Emerging Neighbourhoods will be prioritized in the review process. (select all that apply)
 - Youth-led, Black-led, 2SLGBTQ+-led, Indigenous-led (First Nations, Inuit, Metis), led by newcomers, immigrants, refugees, prefer not to answer, led by members of another equity-deserving community (please specify), other, (please specify), none of the above.
14. If your project is place-based please select the neighbourhoods where your project will take place. Projects may be located in more than one neighbourhood (maximum of 5). Toronto's neighbourhood boundaries have changed as of April 2022. If you are unsure, visit the [City's Neighbourhood Profiles](#) page to confirm your neighbourhood. Please note that place-based projects based in Neighbourhood Improvement Areas and Emerging Neighbourhoods will be prioritized in the review process.
15. Select the ward that you will be operating in. You may have project activities taking place in more than one ward but please select the ward where the majority of activities will be taking place. If you are unsure about ward boundaries please visit the City's [Ward Profiles](#) page to confirm your ward.
16. How did you hear about the Neighbourhood Climate Action Grants program?
 - Postcard, city website, news website, city councillor, Live Green News, city newsletter, event, Facebook, Twitter, Instagram, word of mouth, spoke to city staff, Live Green Toronto volunteers, community organization (please specify)

Part 2: Project Information

17. Project name.
18. Project Summary: Please provide an overview of the project, including the rationale and basis for being able to deliver this project successfully. (250 words maximum)
19. Please provide a short description of your project: If funded, this description will be used to reference your project. (25 words or less)
20. Project Goals: What are the project goals? What community needs are being addressed by this project? (250 words maximum)
21. Project Activities: Please list the steps you will take to prepare for, deliver and conclude your project (500 words maximum). Examples of activities: recruit volunteers, book a venue, create a survey, advertising, communications, graphic design, plan workshop, purchase supplies, etc.
22. Project Timeline: When will your project start and end? Please note that projects must be completed by December 2026.
23. Project Location: Where will your project take place? Examples: Community center, park or greenspace, online / virtual, event space.
24. Select the group or community members that your project will serve. Please note that groups serving Black, Indigenous (First Nations, Inuit, Metis), equity-deserving groups, and place-based projects based in Neighbourhood Improvement Areas and/or Emerging Neighbourhoods will be prioritized in the review process. The City of Toronto identified neighbourhoods to be designated as Neighbourhood Improvement Areas (NIAs) and Emerging Neighbourhoods (ENs) under the Toronto Strong Neighbourhoods Strategy 2020 (TSNS2020). Select all that apply.
 - Persons with disabilities, women, racialized group(s), Lesbian, gay, bisexual, trans, queer, two-spirit communities, 2SLGBTQ+, undocumented workers, immigrants and refugees, persons with low income, youth, seniors, persons with low literacy, persons who are experiencing homelessness or under-housed, residents in Neighbourhood Improvement Areas, Indigenous (First Nations, Inuit, Metis), prefer not to answer, other (please specify), none of the above.
25. Outreach and Engagement: How to you intend to reach the community you intend to serve?
26. Please explain how your group identifies with the community / communities your project will serve. Please do not provide personal information of individual group members. Rather explain how your group relates to the lived experience and/or represents the communities that you intend to serve. In the case of members who do not identify with these communities, what will you do to ensure equitable

collaboration throughout the planning, execution and community engagement aspects of your project?

27. Project Monitoring and Evaluation: How will you know your project is a success?

What will you measure? Please tell us what items you might keep track of to evaluate and report on your project. Examples can include: number of groups members, number of attendees (i.e. those who group members had brief interactions with), number of participants (i.e. those who participated in deeper/ongoing engagements), number of events (e.g. workshops, demonstrations, clinics, audits, etc.), number of resources developed, number of resources distributed, number of items repaired/diverted from landfill, number of volunteers engaged, number of participants who reported a change in knowledge/behavior, pounds of waste collected/diverted from landfill, participant/volunteer testimonials or perceived impact on the community (e.g. less litter, more pollinator plants, increase in active transportation, etc.).

Part 3: Community Partners

You are encouraged to connect with organizations and experts that can make your project a success. Partners should be knowledgeable about the issues your project addresses and/or have experience working in the community where your project is based. Partners could be local community groups, agencies, associations etc.

28. Who are your community partners? Please list all the community partners you are working with to develop or deliver your project (if applicable). If you are receiving financial support from a partner, please provide the dollar amount. If you do not have community partners at this time, tell us who you consider asking for support.

Part 4: Funding Needs

Note: All recipients of this grant will be partnered with a community organization to act as a trustee for the funds. Groups do not need to secure their own trustee.

29. Project Budget

- Amount requested from Neighbourhood Climate Action Grants program (\$7,500.00 maximum)
- Total Project Budget (if amount exceeds \$7,500.00 please explain how to additional cost will be covered)

30. Budget Request

- Please tell us what you need in cash for each item, and what you expect might be donated below (in-kind). Your cash request must be under \$7,500.00 total. Review the list of Ineligible Expenses on the program website to find out which items can and cannot be funded. Please attach a budget to demonstrate how you will be using the funds, using the provided [budget template](#) (complete and upload in Excel or PDF format).

31. In-Kind Support (if any): In-kind support are contributions of goods or services, something other than cash or financial contributions. Where the dollar amount is unknown, please estimate the amount to the best of your ability. Please indicate the total dollar mount associated with in-kind support for your project.

32. Groups are strongly encouraged to borrow or source second-hand equipment for the purposes of their project. If this is not possible and you are planning on purchasing new equipment, please specify where items will be donated after the conclusion of this project so that they can continue to be of use to community members.

You've reached the end of the application! Please advance to the next page to ensure all your responses are saved.