



DELEGATED APPROVAL FORM
DIRECTOR, REAL ESTATE SERVICES
MANAGER, REAL ESTATE SERVICES

TRACKING NO.: 2025-231

Approved pursuant to the Delegated Authority contained in Article 2 of City of Toronto Municipal Code Chapter 213, Real Property

Prepared By:	Joseph Sergnese	Division:	Corporate Real Estate Management																								
Date Prepared:	July 14, 2025	Phone No.:	416-392-1857																								
Purpose	To obtain authority to enter an Amended and Restated Licence Agreement with Sarah Persaud, S. Franklin Jacques and Jack Jacques, operating collectively as Lakeside Kayak & SUP Rental (the "Licensee"), with respect to the property municipally known as 35 Bluffers Park Road, Toronto for the purpose of the operation of non-motorized watercraft rental businesses (the "Amended and Restated Licence Agreement").																										
Property	Part of the property municipally known as 35 Bluffers Pk Rd, Toronto, (Scarborough Bluffs) as shown on Appendix "B".																										
Actions	1. Authority be granted to enter into the Amended and Restated Licence Agreement with the Licensee, substantially on the major terms and conditions set out in Appendix "A", and including such other terms as deemed appropriate by the approving authority herein, and in a form satisfactory to the City Solicitor.																										
Financial Impact	<p>The City will receive revenue in the amount of \$4,720.74 (plus HST) for the initial term. If the City exercises the option to renew the license for one year, the total revenue to the City will be \$ \$6,084.62 (plus HST) as shown below:</p> <table border="1"> <thead> <tr> <th>Agreement Year</th><th>Licence Fee per Operating Month</th><th>Months Subject to Licence Fees</th><th>Total Licence Fee</th></tr> </thead> <tbody> <tr> <td>Year 1 July 19, 2024-September 30, 2024</td><td>\$315.00 (plus HST)</td><td>2.5</td><td>\$787.50 (plus HST)</td></tr> <tr> <td>Year 2 June 1, 2025-May 31 2026</td><td>\$321.30 (plus HST)</td><td>4</td><td>\$1,285.20 (plus HST)</td></tr> <tr> <td>Year 3 June 1, 2026-May 31, 2027</td><td>\$327.73 (plus HST)</td><td>4</td><td>\$1,310.92 (plus HST)</td></tr> <tr> <td>Year 4 June 1, 2027-September 30, 2027</td><td>\$334.28 (plus HST)</td><td>4</td><td>\$1,337.12 (plus HST)</td></tr> <tr> <td>Year 5 (if exercised) October 1, 2027-September 30, 2028</td><td>\$340.97 (plus HST)</td><td>4</td><td>\$1,363.88 (plus HST)</td></tr> </tbody> </table> <p>The paid licence fee will be directed into Parks and Recreation's Operating Account P12642.</p> <p>The Chief Financial Officer and Treasurer has reviewed this DAF and agrees with the financial implications as identified in the Financial Impact section.</p>			Agreement Year	Licence Fee per Operating Month	Months Subject to Licence Fees	Total Licence Fee	Year 1 July 19, 2024-September 30, 2024	\$315.00 (plus HST)	2.5	\$787.50 (plus HST)	Year 2 June 1, 2025-May 31 2026	\$321.30 (plus HST)	4	\$1,285.20 (plus HST)	Year 3 June 1, 2026-May 31, 2027	\$327.73 (plus HST)	4	\$1,310.92 (plus HST)	Year 4 June 1, 2027-September 30, 2027	\$334.28 (plus HST)	4	\$1,337.12 (plus HST)	Year 5 (if exercised) October 1, 2027-September 30, 2028	\$340.97 (plus HST)	4	\$1,363.88 (plus HST)
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Comments	<p>The City is issuing new licence agreements to qualified non-motorized watercraft rental operators at several locations across the Toronto waterfront to support waterfront recreation opportunities.</p> <p>Based on a review of information provided by the operator, the City determines that the Licensee, has the experience and capacity to provide service that can provide value for our waterfront areas in parks.</p> <p>The proposed licence fee and other major terms and conditions of the Amended and Restated Licence Agreement are considered to be fair, reasonable and reflective of market rates.</p>																										
Terms	See Appendix "A"																										
Property Details	<table border="1"> <tr> <td>Ward:</td><td>20 - Scarborough Southwest</td></tr> <tr> <td>Assessment Roll No.:</td><td></td></tr> <tr> <td>Approximate Size:</td><td></td></tr> <tr> <td>Approximate Area:</td><td>50 sq. m.</td></tr> <tr> <td>Other Information:</td><td></td></tr> </table>			Ward:	20 - Scarborough Southwest	Assessment Roll No.:		Approximate Size:		Approximate Area:	50 sq. m.	Other Information:															
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A.	Manager, Real Estate Services has approval authority for:	Director, Real Estate Services has approval authority for:
<p>1. Acquisitions:</p> <p>2A. Expropriations Where City is Expropriating Authority:</p> <p>2B. Expropriations For Transit-Related Purposes Where City is Property Owner or Has Interest in Property Being Expropriated:</p> <p>3. Issuance of RFPs/REOs:</p> <p>4. Permanent Highway Closures:</p> <p>5. Transfer of Operational Management to Divisions, Agencies and Corporations:</p> <p>6. Limiting Distance Agreements:</p> <p>7. Disposals (including Leases of 21 years or more):</p> <p>8. Exchange of land in Green Space System & Parks & Open Space Areas of Official Plan:</p> <p>9. Leases/Licences (City as Landlord/Licensor):</p> <p>10. Leases/Licences (City as Tenant/Licensee):</p> <p>11. Easements (City as Grantor):</p> <p>12. Easements (City as Grantee):</p> <p>13. Revisions to Council Decisions in Real Estate Matters:</p> <p>14. Miscellaneous:</p>	<p><input type="checkbox"/> Where total compensation does not exceed \$50,000.</p> <p><input type="checkbox"/> Statutory offers, agreements and settlements where total compensation does not cumulatively exceed \$50,000.</p> <p><input type="checkbox"/> (a) Acceptance of statutory offers, agreements and settlements where total compensation does not cumulatively exceed \$50,000.</p> <p><input type="checkbox"/> (b) Request Hearings of Necessity.</p> <p><input type="checkbox"/> (c) Waive Hearings of Necessity.</p> <p>Delegated to more senior positions.</p> <p>Delegated to more senior positions.</p> <p>Delegated to more senior positions.</p> <p><input type="checkbox"/> Where total compensation does not exceed \$50,000.</p> <p><input type="checkbox"/> Where total compensation does not exceed \$50,000.</p> <p>Delegated to more senior positions.</p> <p><input checked="" type="checkbox"/> (a) Where total compensation (including options/ renewals) does not exceed \$50,000.</p> <p><input type="checkbox"/> (b) Where compensation is less than market value, for periods not exceeding three (3) months, including licences for environmental assessments and/or testing, etc.</p> <p>Leases pursuant to the Community Space Tenancy Policy delegated to a more senior position.</p> <p><input type="checkbox"/> Where total compensation (including options/ renewals) does not exceed \$50,000.</p> <p><input type="checkbox"/> Where total compensation does not exceed \$50,000.</p> <p>Delegated to more senior positions.</p> <p><input type="checkbox"/> Where total compensation does not exceed \$50,000.</p> <p>Delegated to more senior positions.</p> <p>Delegated to more senior positions.</p>	<p><input type="checkbox"/> Where total compensation does not exceed \$1 Million.</p> <p><input type="checkbox"/> Statutory offers, agreements and settlements where total compensation does not cumulatively exceed \$1 Million.</p> <p><input type="checkbox"/> (a) Acceptance of statutory offers, agreements and settlements where total compensation does not cumulatively exceed \$1 Million.</p> <p><input type="checkbox"/> (b) Request Hearings of Necessity.</p> <p><input type="checkbox"/> (c) Waive Hearings of Necessity.</p> <p><input type="checkbox"/> Issuance of RFPs/REOs.</p> <p><input type="checkbox"/> Initiate process & authorize GM, Transportation Services to give notice of proposed by-law.</p> <p>Delegated to more senior positions.</p> <p><input type="checkbox"/> Where total compensation does not exceed \$1 Million.</p> <p><input type="checkbox"/> Where total compensation does not exceed \$1 Million.</p> <p><input type="checkbox"/> Exchange of land in Green Space System and Parks and Open Space Areas of Official Plan.</p> <p><input type="checkbox"/> (a) Where total compensation (including options/ renewals) does not exceed \$1 Million.</p> <p><input type="checkbox"/> (b) Where compensation is less than market value, for periods not exceeding six (6) months, including licences for environmental assessments and/or testing, etc.</p> <p>Leases pursuant to the Community Space Tenancy Policy delegated to a more senior position.</p> <p><input type="checkbox"/> Where total compensation (including options/ renewals) does not exceed \$1 Million.</p> <p><input type="checkbox"/> (a) Where total compensation does not exceed \$1 Million.</p> <p><input type="checkbox"/> (b) When closing roads, easements to pre-existing utilities for nominal consideration.</p> <p><input type="checkbox"/> Where total compensation does not exceed \$1 Million.</p> <p><input type="checkbox"/> Amendment must not be materially inconsistent with original decision (and subject to General Condition (U)).</p> <p><input type="checkbox"/> (a) Approvals, Consents, Notices and Assignments under all Leases/Licences</p> <p><input type="checkbox"/> (b) Releases/Discharges</p> <p><input type="checkbox"/> (c) Surrenders/Abandonments</p> <p><input type="checkbox"/> (d) Enforcements/Terminations</p> <p><input type="checkbox"/> (e) Consents/Non-Disturbance Agreements/ Acknowledgements/Estoppel Certificates</p> <p><input type="checkbox"/> (f) Objections/Waivers/Cautions</p> <p><input type="checkbox"/> (g) Notices of Lease and Sublease</p> <p><input type="checkbox"/> (h) Consent to regulatory applications by City, as owner</p> <p><input type="checkbox"/> (i) Consent to assignment of Agreement of Purchase/Sale; Direction re Title</p> <p><input type="checkbox"/> (j) Documentation relating to Land Titles applications</p> <p><input type="checkbox"/> (k) Correcting/Quit Claim Transfer/Deeds</p>

B. Director, Real Estate Services and Manager, Real Estate Services each has signing authority on behalf of the City for:

- Documents required to implement matters for which each position also has delegated approval authority.
- Expropriation Applications and Notices following Council approval of expropriation (Managers whose position includes responsibility for implementing Council-approved expropriations are the only Managers with such signing authority).

Director, Real Estate Services also has signing authority on behalf of the City for:

- Agreements of Purchase and Sale and all implementing documentation for purchases, sales and land exchanges not delegated to staff for approval.
- Community Space Tenancy Leases approved by delegated authority by the Deputy City Manager, Corporate Services and any related documents.

Pre-Condition to Approval

☒ Complies with General Conditions in Appendix B of City of Toronto Municipal Code Chapter 213, Real Property

Consultation with Councillor(s)

Councillor:	Parthi Kandavel	Councillor:	
Contact Name:	Adrian Molder	Contact Name:	
Contacted by:	Phone <input checked="" type="checkbox"/> E-Mail <input type="checkbox"/> Memo <input type="checkbox"/> Other <input type="checkbox"/>	Contacted by:	Phone <input type="checkbox"/> E-mail <input type="checkbox"/> Memo <input type="checkbox"/> Other <input type="checkbox"/>
Comments:	No Objection	Comments:	

Consultation with Divisions and/or Agencies

Division:	Parks and Recreation	Division:	Financial Planning
Contact Name:	Karyn Lau	Contact Name:	Ciro Tarantino
Comments:	Concurs	Comments:	Concurs

Legal Services Division Contact

Contact Name: Anders Knudsen

DAF Tracking No.: 2025-231	Date	Signature
Concurred with by: Manager, Real Estate Services Vinette Prescott-Brown	July 18, 2025	Signed by Vinette Prescott-Brown
<input type="checkbox"/> Recommended by: Manager, Real Estate Services Devi Mohan	July 18, 2025	Signed by Devi Mohan
<input checked="" type="checkbox"/> Approved by:		
<input type="checkbox"/> Approved by: Director, Real Estate Services Alison Folosea		X

Appendix "A"**Major Terms and Conditions**

Licensed Area: Part of Scarborough Bluffs Eastern Beaches, 35 Bluffers Pk Rd, Toronto

Licence Fee: Year 1: \$787.50 (plus HST)
Year 2: \$1,285.20 (plus HST)
Year 3: \$1,310.92 (plus HST)
Year 4: \$1,337.12 (plus HST)
Year 5: \$1,363.88 (if exercised) (plus HST)

Term: Four (4) years

Commencement Date: July 19, 2024

Options to Renew: City has the option to renew for one additional year from October 1, 2027 to September 30, 2028

Use: The operation of non-motorized watercraft rental businesses and may provide tour and guide services as long as they are permitted by Applicable Law,

Insurance: Licensee agrees to purchase and maintain in force, at its own expense, the policies of insurance and coverages set out as follows unless specified otherwise:

Five Million Dollars (\$5,000,000.00) Commercial General Liability, per occurrence

Two Million Dollars (\$2,000,000), per occurrence Automobile Liability insurance

One hundred (100%) percent of the replacement cost all risks insurance (including flood and earthquake) property insurance

Early Termination: The Licensee and the City each have the right to terminate via a termination notice with a specified termination date, which shall be at least six (6) months after the termination notice is given.

Appendix "B"**LICENCED AREA**

Address: 35 Bluffers Pk Rd, Toronto (Scarborough Bluffs)
Approximate Square Footage: 100 sq. m.

