

Powers of the City Clerk for making election policies and procedures	City Clerk's Office – Toronto Elections
	Policy No.: POL-LCEF-006-WBE

1. Policy

The City Clerk shall develop and implement any policies and procedures that are necessary to conduct an election in a manner that reflects the principles of the Municipal Elections Act, 1996 and its Regulations. These principles are generally recognized as being that:

- (a) The secrecy and confidentiality of the voting process is paramount;
- (b) The election shall be fair and non-biased;
- (c) The election shall be accessible to the voters;
- (d) The integrity of the voting process shall be maintained throughout the election;
- (e) There is to be certainty that the results of the election reflect the votes cast;
- (f) Voters and candidates shall be treated fairly and consistently; and
- (g) The proper majority vote governs by ensuring that valid votes are counted and invalid votes are rejected so far as reasonably possible.

2. Application

This policy applies during Toronto elections, by-elections, or questions on the ballot.

3. Authority/Legislative reference(s)

Section 12 of the Municipal Elections Act, 1996 outlines the powers of the City Clerk, including that they may provide for any matter or procedure that is not otherwise provided for in an Act or regulation and that, in the City Clerk's opinion, is necessary or desirable for conducting the election.

Date Approved: August 2025