

Correcting obvious errors in the preliminary voters' list	City Clerk's Office – Toronto Elections
	Policy No.: POL-DVT-001-WBE

1. Policy

This policy establishes the criteria for correcting obvious errors in the preliminary voters' list. Where the City Clerk is required to correct the preliminary list for obvious errors, the term "obvious errors" includes, but is not limited to:

- Address issues (e.g., street address spelling and punctuation errors and abbreviations of street names)
- Ward or subdivision errors (e.g., buildings assigned to incorrect subdivisions)
- Elector name anomalies (e.g., duplicate names identified through data matching, names not listed correctly due to punctuation in the name field, blank name fields, data other than a name in the name field).

2. Application

This policy applies to election officials designated by the City Clerk during Toronto elections and/or by-elections.

3. Authority/Legislative reference(s)

Section 22(1) of the Municipal Elections Act, 1996 provides that the City Clerk may correct any obvious error in the preliminary voters' list and shall notify the Chief Electoral Officer of the corrections.

Section 28 of the Municipal Elections Act, 1996 provides that the City Clerk shall prepare and certify the voters' list for use in each voting place.

Date Approved: August 2025