



Agenda: October 20, 2025

Toronto Licensing Tribunal Business Meeting No. 43

Meeting Time: 9:30 a.m. to 1:00 p.m.

Location: Electronic via City of Toronto Web Conferencing

General Inquires: 416-392-4700

Link to Join: <https://toronto.webex.com/toronto/j.php?MTID=m2b6432bfd8588a321f6ee4e8bfc0647b>

Toronto Licensing Tribunal - Public Business Meeting

Hosted by Toronto Licensing Tribunal (TLT)

October 20, 2025, 9:30 a.m. to 1:00 p.m. | Eastern Time (US & Canada)

Meeting number: 2332 883 1808

Password: nMdDmuJp874

Join by phone

+1-416-915-6530 Canada Toll

+1-613-714-9906 Canada Toll (Ottawa)

Access code: 2332 883 1808

Host: Mary Lee, Chair of the Toronto Licensing Tribunal

Contact: Pauline Chandarpaul Supervisor, Tribunal Operations

Phone: 416-392-3072

Toronto Licensing Tribunal Members

Chair, Mary Lee

Member Verlyn Francis

Member Peter Harris

Member Joanne Lau

Member Edgar Montigny

This meeting of the Toronto Licensing Tribunal (**TLT**) will be held by electronic means and the proceedings of the Tribunal will be conducted publicly. This meeting will be recorded, except in the event a motion is passed to go in camera (closed meeting).

Members of the Toronto Licensing Tribunal and Staff: Please keep this agenda and the accompanying material until the Panel Meeting dealing with these matters have ended.

Special assistance for members of the public: TLT staff can plan for special assistance with some advance notice. If you require special assistance, please call 416-338-4700, or email tribunalaccess@toronto.ca.

Closed Meeting Requirements: If the TLT wants to meet in closed session (privately), a member of the panel must make a motion to do so and give the reason the TLT has to meet privately.

Public Deputations by Oral Presentation: A notice of intention to make a public deputation by oral presentation on a Business Meeting agenda item must be registered with the Secretary at least one (1) business day prior to the meeting by 12 p.m. (noon). Email requests can be submitted to tlt@toronto.ca. The date of the Business Meeting and the agenda item to be spoken to must be indicated in the subject line of the email.

Public Deputations by Written Submissions: Public deputations by written submission must be registered with the TLT at least five (3) business days prior to the Business Meeting by 4:30 p.m. Written submissions can be submitted by email to tlt@toronto.ca. The date of the TLT Business Meeting and the agenda item to be spoken to must be indicated in the subject line of the email.

Notice to Persons Writing to the Toronto Licensing Tribunal: The City of Toronto Act, 2006 and the City of Toronto Municipal Code authorize the City of Toronto to collect any personal information in your communication or presentation to City Council or its committees.

The TLT collects this information to enable it to make informed decisions on the relevant issue(s). If you are submitting letters, faxes, emails, presentations, or other communications to the Toronto Licensing Tribunal, you should be aware that your name and the fact that you communicated with the TLT will become part of the public record and will appear on TLT website.

The TLT will also make your communication and any personal information in it – such as your postal address, telephone number or email address – available to the public, unless you expressly request the TLT to remove it.

This agenda and any supplementary materials submitted to the TLT can be found online at www.toronto.ca/tlt. Visit the web page for access to all agendas, decisions, and minutes of the TLT.

Aboriginal Land Acknowledgement

We acknowledge the land we are meeting on is the traditional territory of many nations including the Mississauga's of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit, and Métis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississauga's of the Credit.

African Ancestral Acknowledgement

Though I am not a person of African descent, I am committed to continually acting in support of and in solidarity with Black communities seeking freedom and reparative justice in light of the history and ongoing legacy of slavery that continues to impact Black communities in Canada. As part of this commitment, I would also like to acknowledge that not all people came to these lands as migrants and settlers. Specifically, I wish to acknowledge those of us who came here involuntarily, particularly those brought to these lands as a result of the Trans-Atlantic Slave Trade and Slavery. In support of the City of Toronto's ongoing efforts to confront anti-Black racism, I pay tribute to those ancestors of African origin and descent.

Declaration of Interest under the *Municipal Conflict of Interest Act*.

Confirmation of Minutes of Meeting – May 27, 2025

43.1 – CHAIR'S UPDATE

Summary

1. Chairs Annual Report-Draft
 - a. Member's Review for 2025 Annual Report
 - b. Member's submissions on the upcoming Annual Report

Supporting Documents

43.2 – MUNICIPAL LICENSING AND STANDARDS UPDATES

Summary

1. Municipal Licensing and Standards Updates
 - a. Update from MLS for Licensing and Enforcement matters

43.3 – SUPERVISOR’S UPDATE

Summary

1. Court Services Management updates on Operations and Administrative matters.
 - a. Statistics – for reporting purposes
 - b. Technology updates for Tribunal Members
 - c. SOAR Training – Feedback from Conference and Shared Knowledge

43.4 – MEMBER TRAINING (IN CAMERA – IF APPLICABLE)

INFORMATION

Summary

The Toronto Licensing Tribunal Business Meeting is scheduled to be conducted as an open meeting. The TLT Member Training/Education Session will be conducted in a closed forum, an in-Camera session may be required to conduct training for the members. The TLT may opt to close the meeting and will bring forward a request to go in camera by way of motion, as permitted by Subsection 9(1) of the Statutory Powers Procedure Act S. 9, and Chapter 27 of the Toronto Municipal Code, Subsection 27-38 which permits the Tribunal to close a Business Meeting to the public to undertake the education or training of the Members. Motion to close the meeting to be passed by a majority vote, of the Toronto Licensing Tribunal Members in attendance.

MOTION FOR CONSIDERATION:

THAT the Toronto Licensing Tribunal move to a closed session to receive confidential training in the administration of Tribunal Operations, as permitted by S. 189 (1) and in sections 190 to 190.2, of the City of Toronto Act, 2006, S.O. 2006.

Summary

1. Toronto Licensing Tribunal Member Training from Legal Services
 - a. Legal Services

43.5 – OTHER BUSINESS

Summary

1. Table discussion
 - a. Member's new order of business
 - b. Toronto Licensing Tribunal – schedule next business meeting

43.6 – CLOSING REMARKS

Adjournment

This meeting is open to the public pursuant to the Statutory Powers Procedure Act, R.S.O. 1990, Chap. S.22, s.9 (1) and in accordance with The City of Toronto Act, 2006, as amended, Toronto Municipal Code, Chapter 545, 545-3 and Chapter 546.