



Notice from the Office of the Integrity Commissioner:

January 16, 2026

The Office of the Integrity Commissioner of Toronto (ICT) proposes changes to the Complaint and Application Procedures

A. Authority

Section 3-4.4 of Chapter 3 of the Toronto Municipal Code vests the Integrity Commissioner with responsibility for establishing procedures for formal requests for investigations and informal complaints about possible contraventions of the Code of Conduct.

B. Comment Period

Any comments on the proposed changes can be submitted by **January 30, 2026**.

C. Effective Date

The proposed changes will be effective approximately one week after the conclusion of the comment period.

D. Proposed Changes

The ICT proposes to amend sections. 2, 14, 19 and 34 as noted below, in ***bold italics***:

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2. A person who wishes to make either an informal or formal Code of Conduct complaint, or who wishes to make an MCIA application, must follow these procedures.

2.1 City Council or a local board may request an investigation by public motion.

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14. A person who wishes to make a Code of Conduct complaint must complete a complaint form and send it to the Office of the Integrity Commissioner by email or mail, or deliver it in person to the Office.

14.1 A complaint form forwarded under section 14 must include the requested contact information and a signed declaration that the information supplied is true, correct and complete. It must be signed by an identifiable individual.

14.2 A Code of Conduct complaint must be filed within three months of the complainant becoming aware of the conduct that gives rise to the alleged contravention, or six months of the conduct.

Despite this time limit, the Commissioner may exercise discretion to maintain the complaint if:

- (a) it is the public interest to do so; or*
- (b) the complainant has a compelling explanation for failing to file the complaint within the time limit.*

14.3 The Integrity Commissioner may recommend and facilitate an informal complaint procedure, even if a formal complaint has been filed.

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19. All Code of Conduct complaints and MCIA applications that are properly filed will be reviewed by the Commissioner to determine whether the subject matter of the complaint or application is within the jurisdiction of the Commissioner.

19.1 At the Intake Review stage, but before a decision as to whether to undertake an inquiry, the Commissioner may undertake a preliminary review to gather information and assess the merits of the complaint. This stage will not involve questioning the respondent. Any information obtained during the preliminary stage must be disclosed to the respondent should an inquiry be commenced.

19.2 If the complaint is in relation to a matter already being addressed in another process such as a court, tribunal or similar proceeding, the Integrity Commissioner may use their discretion to refrain from initiating or may suspend any investigation pending the result of the other process.

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34. During the course of an inquiry into a Code of Conduct complaint or MCIA application , the Commissioner may determine that there are insufficient or no grounds for a further investigation, the complaint or application is frivolous, vexatious, not made in good faith, or that the continued investigation would serve no useful purpose and, in these circumstances, the Commissioner will so notify the parties and make no report about the matter.

34.1 The Commissioner's decision is final and not subject to appeal. In exceptional cases, if a complainant believes that a significant piece of evidence or argument was overlooked, they may request a reconsideration, and the Commissioner will review the matter.

34.2 If a person remains dissatisfied with their experience with the Integrity Commissioner, they may bring their concerns to Ombudsman Ontario. This is not an appeal of the substance of the decision, but a review of procedural fairness.

34.3 Decisions of the Integrity Commissioner may be challenged only by judicial review to the Ontario Divisional Court within 30 days of the decision.