



City Manager's Office
Paul Johnson, City Manager

People & Equity Division
Talent Acquisition
55 John Street, 5th Floor
Toronto, ON M5V 3C6

Mary Madigan-Lee
Chief People Officer

Info Line: 416-338-0016 (Option 2)
Email: workselection@toronto.ca
Website: www.toronto.ca/416

2026 Confirmation of Declining to Participate in Temporary Work Selection Form

I acknowledge that Talent Acquisition has provided me with an opportunity to participate in the 2026 Temporary Work Selection in accordance with the process outlined in the Local 416 Collective Agreement, Article 28 – Letter of Agreement, Re: Temporary Opportunities / Assignments.

I wish to **decline to participate** in the 2026 Temporary Work Selection process.

I will be available for recall opportunities / assignments on _____ in the classifications that I am eligible to be considered for as per my 'Personal Work Selection List' (PWSL).

Should my date of availability change, I will provide written notification to the People & Equity Division, Talent Acquisition by emailing: workselection@toronto.ca . I understand that I will be notified of recall opportunities that arise on or after receipt of my written notification and in accordance with my new availability date.

I understand I have the ability to remove or put any previously removed classifications back on my PWSL, no later than one (1) week from being recalled.

I understand that Clause 27.06 of the Local 416 Collective Agreement states that an employee shall lose all seniority, service and his/her employment with the City shall be terminated if he/she is not recalled within 24 months of the date of his/her layoff.

Employee Name (Please Print)

Employee #

Employee Signature

Date Signed

Send completed forms including your date of availability for Recall to: workselection@toronto.ca