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INFORMATION SHEET (*please read thoroughly*) **Accessibility Fund Program Application – Vehicle for Hire Driver**

What is the Accessibility Fund Program?

An Accessibility Fund Program has been created to support the availability of accessible service and to offset the higher cost of providing wheelchair accessible service.

The program is funded by a regulatory charge on members of the industry. Toronto Taxicab Licensees (TTLs) and standard taxicab owners who have an accessible vehicle are exempt from these fees.

What is the Accessibility Fund Program Application?

Applicants for the City of Toronto's Accessibility Fund Program (AFP) must complete the application form to determine eligibility. If this form is not completed properly, MLS will not release any funds. If you hold both an owner and vehicle-for-hire driver licence, you must submit two separate applications if you meet the requirements for each licence type.

Accessibility Fund Program Amounts

How much is available?

The maximum funds available to eligible taxicab drivers under the Accessibility Fund Program are **\$2,366.00**.

Who is eligible for funds?

Funds will be disbursed to wheelchair accessible trained drivers based on service standards and eligibility criteria. Accessibly trained vehicle for hire drivers under contract with the Toronto Transit Commission (TTC) Wheel-Trans program are not eligible.

INSTRUCTIONS ON HOW TO FILL OUT THE APPLICATION FORM

1. Who is the Applicant?

The applicant is the individual vehicle for hire driver applying for the AFP.



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2. MLS Licence Number

This is the licence number on your vehicle-for-hire Municipal Licensing and Standards driver's licence that begins with D01 or D05. For example; D01-1234987

3. Mailing Address

This is your current address. This must match the address on file for your vehicle for hire licence. If you have changed your address, you must update before submitting this application by emailing mlstaxilimo@toronto.ca with your updated Provincial Drivers Licence. This is the address where funds will be sent, if application is approved.

4. Contact email and phone number

Please indicate your contact email address and your phone number. This is how you will be notified if your application has been approved or refused.

5. Taxicab Owner Licence Number and MLS Taxi Plate Number

Please indicate the MLS taxi plate and licence number of the taxicab you were driving in 2025.

6. Taxicab Owner First and Last Name and Taxicab Owner Signature

Print the first and last name of the taxicab owner. The taxicab owner must sign in the Taxicab Owner Signature area.

If you provided wheelchair accessible service in more than one wheelchair accessible taxicab, a separate declaration form for each taxicab, with each owner providing a signature is required.

Service Standards – Incentives

7. Number of hours the taxicab was operating and available for hire

Indicate YES or NO if you were operating an accessible taxicab or available for dispatch for at least 432 hours in 2025. This is worth 50% of the incentive. A higher number of hours will not mean more funds, but a lower amount will disqualify your application.

8. I accepted all wheelchair accessible vehicle trips dispatched by a brokerage or refused in accordance with section 546-100 of Chapter 546



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Indicate YES or NO if you accepted all wheelchair accessible vehicle trips dispatched by a brokerage. Any service refusals must have been recorded in your operator log in keeping with Chapter 546. This is worth 50% of the incentive grant.

9. Taxicab operator logs for the past 12 months

Indicate YES or NO if you have operator logs from 2025. These logs should be kept for 12 months and could be reviewed as part of an audit.

Declaration

This is where you put in your first and last name and your signature telling us that everything in the form is true and complete.

Frequently Asked Questions

1. Where do I send this form?

The completed form must be sent electronically by email to accessibilityfundprogram@toronto.ca or by fax to 416-392-4515. In any email correspondence with MLS, please put the VFH licence number in the subject line, e.g. D01-1234987. This makes it easier to respond to your email.

2. How will I hear about my grant?

MLS will email all applicants to advise if they have been approved or refused funding under the program. If a taxicab owner has been refused, they have 10 days to appeal this decision.

3. What if I don't receive my cheque?

If you do not receive your cheque or have any questions, please email accessibilityfundprogram@toronto.ca or visit 850 Coxwell Avenue.

4. I am a licensed accessible taxicab driver and accessible taxicab owner. Can I apply for both grants?

Yes. If you hold both an owner and vehicle-for-hire driver licence, you must submit two separate applications if you meet the requirements for each licence type.

5. What if my application is incomplete?

Be sure to check that all the information is provided and that you have also obtained the brokerage signature. Incomplete or unclear forms will not be considered and will be