



Application

Property Tax Charity Rebate

Application Deadline: Submit on or before the last day of February of the following year.

*If first name and last name do not apply to you because you have either a registered Birth Certificate or Change of Name Certificate bearing a single name you may provide your single name.

Section A – Completed by Charity

Name of Registered Charity	Taxation Year
Charity Mailing Address (Street Number, Street Name, Suite/Unit Number, City/Town, Province, Postal Code)	
Revenue Canada Charitable Registration Number	Charity Email Address
Name of Contact (First, Last or Single*)	Charity Telephone Number
Address for which rebate is being sought (as per Property Tax Bill)	Unit(s)/Suite(s) claimed
Occupancy period for application From (dd/mm/yyyy) To (dd/mm/yyyy) TO	Amount of property tax paid by Charity
Is the eligible property tax amount claimed an estimate? (Check one only) <input type="checkbox"/> Yes <input type="checkbox"/> No	

Declaration of Charity: I, the undersigned hereby certify the information on this form is true and complete. I understand false or deceptive statements may nullify eligibility and require repayment of the rebate with interest.

Signing Officer Name (First, Last or Single*)	Position Title of Signing Officer
Signature of Signing Officer	Date (dd/mm/yyyy)

Section B – Completed by Property Owner

Landlord/Owner Name (First, Last or Single*)	
Landlord/Owner Mailing Address (Street Number, Street Name, Unit Number, City/Town, Province, Postal Code)	
Property Address for which rebate is being sought (as per Property Tax Bill)	Unit(s)/Suite(s) claimed
Assessment Roll Number 1 9 - - - - -	
Total eligible square footage of the building	Eligible square footage of the space occupied by the charity
Amount of property taxes paid by Charity	Occupancy in present unit(s) From (dd/mm/yyyy) To (dd/mm/yyyy) TO

Declaration of Owner: I, the undersigned hereby certify the information on this form is true and complete. I understand false or deceptive statements may nullify eligibility and require repayment of the rebate with interest.

Landlord/Owner Business Telephone Number	Landlord/Owner Business Fax Number or Email
Signing Officer Name (First, Last or Single*)	Position Title of Signing Officer
Signature of Signing Officer	Date (dd/mm/yyyy)



Property Tax Charity Rebate

Charity Eligibility

- Occupy commercial and/or industrial property.
- Be a registered charity under subsection 248(1) of the Income Tax Act (Canada).
- Have a valid Revenue Canada Charitable Registration Number.
- Submit a signed, fully completed application form accompanied by the required supporting documentation.
- Agree to supply any additional information requested to substantiate the application.

Rebate Information

- A new application form is required annually. Retroactive rebate claims for missed deadlines or overlooked submissions from prior years will not be accepted.
- Only one application can be submitted per assessment roll number/location. A previous year's application (and supporting documentation) does not constitute any right entitlement for the current or subsequent year.
- Any changes to the property's assessment for the taxation year for which this application is made, will result in a recalculation of the rebate amount.
- You must retain a copy of your application form and proof of submission.

Documents Required

- A copy of the applicant's current registration status document referencing the BN/Registration Number from Canada Revenue Agency (CRA). A CRA registration status document may be downloaded from the CRA. Visit the [Government of Canada](#) website and refer to Taxes, Charities and Giving for more details.
- A copy of executed lease agreement(s) or other documents confirming all the information indicated in this application. Please submit only relevant sections which identify all parties, outline terms and conditions, occupancy space and periods, property tax obligations and signature pages.
- A tax reconciliation statement, prepared by the property owner, specifying how the eligible tax amount is determined.
- If your eligible property tax amount is an estimate, the city must be notified once the actual amount or property taxes paid by the charity can be determined.

Submit Application

Mail: City of Toronto, Revenue Services, Property Tax Rebates, 5100 Yonge St., Toronto, Ontario M2N 5V7

Fax: 416-696-3623

Email: revreb@toronto.ca (Please use your business email for any communications).

In Person: [Inquiry and Payment Counter](#)

For questions, please call the Revenue Services' Rebates Unit at 416-395-0075.